

Middleton Township Trustees

Wednesday, July 1, 2026

6:00 p.m.

Mr. Moulton called the meeting to order at 6:00 p.m. The Pledge of Allegiance was spoken. In attendance were Trustees Moulton, Petrea, and Vetter, as well as Fiscal Officer Limes.

The sign-in sheet for employees and visitors is attached with the approved minutes.

Noted on the sign in sheet is a statement indicating the meeting may be recorded or streamed live to the internet by a visitor - not at the authority of the township trustees.

FISCAL OFFICER REPORT

- **Mrs. Petrea moved, Mr. Vetter seconded a motion to approve the June 17, 2026 meeting minutes as provided. Motion approved.**
- **Mr. Vetter moved, Mrs. Petrea seconded approval of accounts and payroll as submitted including invoices to FirstNet after review by Fire Chief Andy Carter, Kip McDowell and Mrs. Limes. Motion approved.** A payment register is attached to the approved minutes.
- Mrs. Limes provided the May bank reconciliation for review.
- The 2026 Audit of the 2024-25 township records is still being finalized per the Auditor assigned.
- Mrs. Limes provided the Certificate of Estimated Property Tax Revenue as provided by the Wood County Auditor in response to the Board's Resolution of Necessity for the renewal of the 2-mill Special Road Levy. The estimated revenue is calculated to be \$430,342 annually.
- **Mr. Vetter moved, Mr. Moulton seconded a motion to approve Resolution 26-0701(RD) – Resolution to Proceed for renewal of the two-mill Special Road District Levy based on a final review of the language by Linda Holmes, Assistant Prosecuting Attorney. Role was called: Mr. Moulton – YES; Mrs. Petrea – YES; Mr. Vetter – YES.**

FIRE DEPARTMENT

- Fire Chief Andy Carter provided monthly and YTD run reports which include run volume, location, personnel response, and more.
- Chief Carter stated that inspection data is being catalogued and to date, Deputy Fire Chief Slife has handled 67 inspections.
- Staff work hours were reported with 11,678 collective hours recorded by the department fire fighters.
- Local township resident Robert Gay was charged for ambulatory services due to transport by a local entity.
Mr. Vetter moved, Mr. Moulton seconded a motion to pay for township resident Robert Gay's out-of-pocket expenses totaling \$300 due to non-township transport by the City of Bowling Green. Motion approved. Mr. Vetter noted the township had set precedent reimbursing residents in similar situations.
- Chief Carter indicated he was able to test drive the Tahoe ordered at Lally Chevrolet in Cleveland. He noted the old command console is being rebuilt to fit and the radio has been ordered. The vehicle will have a five-year warranty and daytime running lights.
- An application for employment was reviewed for Noah Holliker, a Haskins resident and recent Penta Career Center graduate.
Mr. Vetter moved, Mrs. Petrea seconded a motion to approve hiring Noah Holliker as a fire fighter on a one-year probation period. Motion approved. Mr. Moulton encouraged Chief Carter to have Mr. Holliker attend a meeting to meet the Board members.
- A resignation was received from Fire Fighter Evan Hiser. Mr. Hiser stated he would be relocating out of the area. His gear and township issued equipment have been returned.
- Chief Carter indicated a resignation was expected from Mike Korotnayi.
- The township fire department has been invited to participate in the Wood County Historical Museum "Touch a Truck" event to be held July 18.
Mr. Moulton moved, Mrs. Petrea seconded a motion to approve the fire department attendance at the "Touch a Truck" event sponsored by the Wood County Historical Museum on July 18, with three personnel and an engine from the fleet. Motion approved.
- Fleet vehicle 682 was in for pump test service at W.W. Williams. Chief Carter noted that the company is offering minor or major maintenance checks on fleet vehicles and a maintenance plan could be established.
- A department team of Chief Carter, Assistant Chief Slife, and Brandon Abke travelled to the Horton facility in Columbus to look into purchase of an ambulance that would be taken from Horton's demo fleet. The engine is considered a "City of Columbus Fire Spec" and is built on a Ford F550 Chassis with an estimated cost of \$386,000. The company offers a pay ahead program and invests the township funds while the final build is being developed.

- The township is in discussions on ending its commitment to Burgess Ambulance for the order of an ambulance placed in 2021. Review of the original contract is on-going with Assistant Prosecuting Attorney Linda Holmes. In addition, a performance bond is being recommended by Mrs. Holmes for any future apparatus purchases.
- The department will be providing coverage at the July 3 fireworks staged at the Wood County Fairgrounds.
- The Fire Fighters Association made the decision to cancel the annual Chicken BBQ.
- The Plain Township fire contract was reviewed. Chief Carter and Mrs. Limes reviewed the request of a three-year agreement with an annual payment of \$33,000 with a one-time bonus of \$12,500. The Board noted they were not willing to sign, and the contract requires updates to clarify the structure of the agreement. The Board noted they want to move to a \$42,000 annual agreement. Chief Carter and Mrs. Limes will discuss this with Plain Township Fiscal Officer Susan Cordonnier and meet with the Board as Chief Carter needs to discuss a fire inspection agreement as well.
- On-call fire fighter pay was brought before the Board. The Board encouraged Chief Carter to bring a formal proposal for review.

EMS DEPARTMENT

- EMS Department Chief Jerry Saunders confirmed that Deputy EMS Chief Ron Bogedain will be retiring by the end of the year. Chief Carter stated his wish is to replace Chief Bogedain with an individual who would fall under OP&F as this would allow the new hire to function as a firefighter and medical provider.
- Chief Saunders provided response reports, noting that his reports now include only patient runs as other EMS data is now a part of the reports provided by Chief Carter.
- Chief Saunders stated the Ohio Training and Equipment grant previously applied for was approved for \$4,055.96. The Chief stated he wishes to purchase video laryngoscopes with the funds.

VISITOR COMMENTS

- Rick Rettig, candidate for Ohio House, 75th District, addressed the officials, staff and visitors. He noted he is a member of Perrysburg City Council, Chairman of the City Finance Committee and a former educator with Perrysburg Schools.

TRUSTEE REPORT(S)

- The Emergency Vehicle Storage Building does not have permanent power supplied to date.
- Mr. Vetter will be reviewing a new additional Road Use Maintenance Agreement (RUMA) with Williams due to the pipeline route through Middleton Township.
- The county engineer still needs to finalize the proposal to repair the Reitz Road ditch drainage.
- Mrs. Petrea indicated she met with Village of Haskins representatives with regard to grant funding for a road improvement project on King Road, noting the representatives were in favor of pursuing funding. The funding will be through Lake Erie West Regional Council (LEWRC). Mrs. Petrea was informed that the township will want to see the road moved to the north to eliminate the on-going issues along the ditch which follows the roadway on the south.
- Air quality readings by a private entity were reviewed by Mrs. Petrea. She indicated she has discussed positioning of metering devices with PurpleAir, a private company that measures particulates. This would be over and above air quality reviews handled by the EPA.
- An FAQ response communication was recently sent out by Meta.

OLD BUSINESS

- Mr. Vetter reviewed a proposal by the Village of Haskins that provided an updated quote from Unillance for \$21,750 to tar/chip King Road.
Mr. Vetter moved, Mr. Moulton seconded a motion to approve the expanded tar/chip project for King Road from St. Rt. 64 to the eastern village limits based on a quote from Unillance of \$21,750 with the township paying half the cost. Motion approved.
 Mrs. Limes will pursue an updated proposal from the village that includes the new quoted pricing and scope of project.
- OhioFit has started sending online cybersecurity training video links and quizzes to officials and township personnel in accordance with the recently implemented cybersecurity program. Mr. Moulton directed Dave Johnston of OhioFit to reach out to officials and department heads regarding the validity and need to complete the training content of the pertinent emails so they can advise their department staffs accordingly.
- Mrs. Limes stated that Safety Day plans are ongoing. It has been brought to the township's attention there are numerous other community events planned that day. The township has commitments from its local entities for use of their emergency services equipment that have been borrowed in the past.

NEW BUSINESS

- Mr. Moulton discussed the purchase of the “raspberry shake’ device that measures seismic events. **Mrs. Petrea moved, Mr. Moulton seconded a motion to purchase the seismic measuring “raspberry shake” tool at a cost of \$1,255. Motion approved.**
- Mr. Moulton noted that Attorney Peter Griggs is reviewing a request from Bowling Green Utilities with regard to potential installation of a solar field.
- The Board reviewed a letter of interest from Melinda Kale to serve again as the Wood County township representative to the Northwestern Water and Sewer District Board. It was noted this would likely be discussed at the summer meeting of the Wood County Township Association.

Mr. Vetter moved, Mrs. Petrea seconded adjournment of the meeting at 8:00 pm. Motion approved.

Michael Moulton, Chairman

Melissa S. Petrea, Trustee

Fred E. Vetter, Vice Chairman

Laurie L. Limes, Fiscal Officer