

Middleton Township Trustees

Wednesday, June 17, 2026

6:00 p.m.

Mr. Moulton called the meeting to order at 6:00 p.m. The Pledge of Allegiance was spoken. In attendance were Trustees Moulton, Petrea, and Vetter, as well as Fiscal Officer Limes.

The sign-in sheet for employees and visitors is attached with the approved minutes.

Noted on the sign in sheet is a statement indicating the meeting may be recorded or streamed live to the internet by a visitor - not at the authority of the township trustees.

FISCAL OFFICER REPORT

- **Mrs. Petrea moved, Mr. Moulton seconded a motion to approve the June 3, 2026 meeting minutes as provided. Motion approved.**
- **Mr. Moulton moved, Mrs. Petrea seconded approval of accounts and payroll as submitted. Motion approved.** A payment register is attached to the approved minutes.
- **Mr. Vetter moved, Mr. Moulton seconded a motion to approve Resolution 26-0617(RD), Resolution of Necessity for renewal of the two-mill Road District Special Levy for three years. Role was called: Mr. Moulton – YES; Mrs. Petrea – YES; Mr. Vetter – YES**
The Resolution will be submitted to the Wood County Auditor to obtain the Certificate of Revenue estimated for said levy.
- **Mr. Moulton moved, Mrs. Petrea seconded a motion to approve Resolution 26-0617(CS), Resolution Adopting Cyber Security Program. Role was called: Mr. Moulton – YES; Mrs. Petrea – YES; Mr. Vetter – YES**

FIRE DEPARTMENT

- Fire Chief Andy Carter noted the county-wide mutual aid agreement has been updated with necessary changes. Chief Carter will send the township's signed portion back to Director Klein with the Wood County Emergency Management Agency.
- The fire department command vehicle was determined to be a total loss by the adjustor. Chief Carter provided an option for purchase of a replacement vehicle with Lally Chevrolet in Cleveland. The company stocks state bid vehicles. On the lot is a Tahoe equipped with a better chassis, transmission and brake system due to its design as a police vehicle.
Chief Carter and Mrs. Limes discussed existing funds to pay for the vehicle, noting a \$40,000 balance in the Fire Capital Project fund and the estimated funds of \$37,000 - \$41,000 to be received for the totaled vehicle. The estimated cost of the vehicle is \$67,000 and additional equipment will be needed to equip the vehicle.
Mr. Moulton moved, Mrs. Petrea seconded a motion to approve the purchase of the Chevy Tahoe quoted by Lally Chevrolet at a cost not to exceed \$74,000. Motion approved.
- Chief Carter summarized the June 6 Hull Prairie Road house fire response by stating a 'job well done' by township personnel. In addition, he noted that 30 fire fighters were involved in the response which included 11 neighboring entities.

EMS DEPARTMENT

- Extensive discussion revolved around the 2021 ambulance on order with Burgess Ambulance. At the time of a house fire in the township, both ambulances in the fleet were out of service due to separate issues. The township was able to utilize a squad from MidCounty 120 and Chief Carter made a point to state his "THANK YOU" to the department for use of the vehicle. To date, both ambulances are back in service.
Due to the delay in the ambulance build, Chief Carter and Chief Saunders have begun to pursue other options for a new fleet ambulance. It is noted that discussion with Burgess is still on-going as to the status of the 'box' for the original ambulance order and it was also stated that the chassis has been sitting in Florida for months with no progress on the final build. The original order was placed in 2021, with a revised order placed in 2023
Chief Carter provided information with regard to a 'demo' ambulance provided by Horton Ambulance out of Columbus, Ohio. The township could obtain a spot in the queue for the demo ambulance to be put in service for the township by 2027. The Board indicated they would like Chief Carter to pursue this and provide an update at the next township meeting.
- A review of the township policy on vacation was held. Chief Saunders indicated a new full-time employee is requesting a portion of vacation prior to the year anniversary of hire.

ROAD DEPARTMENT

- Road Superintendent Chase Greulich reviewed a tar and chip proposal from the Village of Haskins. The request is to share the cost of a project on King Road from the storage building entrance east

to the corporation limits. The bid is from Unilliance at a cost of \$11,600, with the township share totaling \$5,800. The Trustees reviewed options for consideration. It was determined that Mrs. Petrea would discuss with the Village representatives the Board's request to expand the project to St. Rt. 64. In addition, a larger scale road improvement project for the same section of roadway is being pursued along with grant funding for same.

- Mr. Greulich determined that the road maintenance building painting project included painting the exterior bollards.
- There has been extensive berming on Dowling Road and along the east side of Dunbridge Road. Mr. Greulich recommended berming the west side of Dunbridge Road and the Board was in favor of that decision.
- A township resident in Hull Prairie Meadows questioned the cul-de-sac at Monarch Court not being paved. The Board indicated it was skipped due to the cost of the initial project in the subdivision and would be assessed.
- A variety of tree limbs are needing to be removed from a section of Dowling Road. Mr. Greulich asked for permission to contract with Hartman Tree Service at a cost of \$500 for removal of necessary tree limbs. The Board indicated their approval.

ZONING DEPARTMENT

- Zoning Inspector Kip McDowell provided a permit report, noting permits have decreased.
- The zoning commission met with regard to a request to rezone 13 properties owned by Liames and adjacent to the Meta site. Mr. McDowell noted the Zoning Commission denied the request and it now proceeds to the township Board for review.

Mr. Moulton moved, Mrs. Petrea seconded a motion to schedule a special meeting on Tuesday, July 7 at 6:30 p.m. for the purpose of reviewing recommendations from the Wood County Planning Commission and the Middleton Township Zoning Commission with regard to a request from Liames to rezone multiple parcels to M-1. Motion approved.

Details on parcels and original zoning will be included in the legal notice.

- The agreement with Crossroads Community Planning Consulting with regard to the zoning resolution and comprehensive plan was provided for Trustee review.

Mr. Moulton moved, Mrs. Petrea seconded a motion to approve the Crossroads Community Planning Agreement as provided to update the township zoning resolution at a cost of \$35,000 and create a township comprehensive plan at a cost of \$42,000. Motion approved.

- Mr. McDowell indicated he has made numerous calls regarding thistle on township resident properties.
- Mrs. Limes indicated credit card payments for zoning permits are functioning well.

TRUSTEE REPORTS

- Mrs. Petrea shared that the initiative to abolish property taxes will not appear on the November ballot due to the lack of signatures needed.
- A communications specialist consultant has reached out to the township to inquire about the township's needs. Mrs. Petrea will invite her to present during the July 15 meeting of the Board.
- The township should have details on the sign grant through LTAP in July or August.
- A road improvement grant is available through Lake Erie West Regional Council (LEWRC) and Mrs. Petrea is working with the Village of Haskins to pursue funding for a future King Road project.
- A four-way stop in Saddlebrook was approved. LEWRC was involved with the review and the county approved the change. Signs will be included for the project with the sign grant.
- Mr. Vetter stated the Emergency Vehicle Storage Building project is still waiting for power. An easement is now being pursued by FirstEnergy. The vault for the transmission line has been installed by Lake Erie Electric.
- Communication on a Joint Economic Development District is ongoing with the City of Bowling Green.
- Mr. Moulton reviewed an email from township resident Ross Fought with regard to cement mixer activity at the Meta site in the early morning hours of Sunday, June 14. It was noted that JEDunn has been contacted with this concern.

VISITOR COMMENTS

- Five Point Road resident Brayden Hickerson discussed concerns over the Meta concrete plant being approved on a residential plat. Mr. Hickerson also had questions regarding M-1 Light Industrial zoning, specifically water usage and lighting. Mr. McDowell and the Trustees referred Mr. Hickerson to the township zoning resolutions. In addition, the status of the latest township zoning map on the web site was addressed.
- A Bowling Green resident shared her concerns over empty utility coils that appears to have been discarded in the pond directly south of the old Calphalon facility.

- The Board reviewed the latest Road Use Maintenance Agreement (RUMA) with Mr. Allan Berenbrok, Williams Company, for Mercer Road with Will-Power LLC. It was reviewed/approved by County Engineer John Musteric and it was noted that Mrs. Petrea’s questions were adequately answered and/or addressed in the document. The RUMA covers Mercer Road from St. Rt. 582 north to Getz Road.
Mr. Vetter moved, Mr. Moulton seconded a motion to approve the Road Use Maintenance Agreement for Mercer Road with Will-Power LLC as provided. Motion approved. Mrs. Limes will submit the signed copy to the Wood County Commissioners.
- Mr. Berenbrok requested time with one of the Trustees with regard to the next round of RUMA’s that will be generated due to the creation of the pipeline in the township and impact on roadways. Mr. Vetter will serve as the township liaison on that conversation.
- Mr. Berenbrok also mentioned grant opportunities are available through Williams and he would be asking the Williams market representative to contact the township.

OLD BUSINESS

- The locks and camera project with OhioFIT is completed with the exception of minor upgrades to the two fire stations.
- Issue 1 funding for Pargillis Road improvements is still pending and it was noted by Mr. Vetter that the township is in need of a proposal from the county engineers’ office to formally move forward on the application.
- Mrs. Petrea followed up and informed all visitors about the township America250 Art Contest and time capsule.

Mr. Moulton moved, Mrs. Petrea seconded a motion to move to executive session at 7:55 p.m. for the purpose of sharing information from counsel regarding ongoing legal matters. Role was called: Mr. Moulton YES; Mrs. Petrea – YES; Mr. Vetter – YES.

The Board returned to regular session at 8:50 p.m.

Mr. Vetter moved, Mrs. Petrea seconded adjournment of the meeting at 8:50 pm. Motion approved.

Michael Moulton, Chairman

Melissa S. Petrea, Trustee

Fred E. Vetter, Vice Chairman

Laurie L. Limes, Fiscal Officer