

Middleton Township Trustees

Wednesday, June 3, 2026

6:00 p.m.

Mr. Moulton called the meeting to order at 6:00 p.m. The Pledge of Allegiance was spoken. In attendance were Trustees Moulton, Petrea, and Vetter, as well as Fiscal Officer Limes.

The sign-in sheet for employees and visitors is attached with the approved minutes.

Noted on the sign in sheet is a statement indicating the meeting may be recorded or streamed live to the internet by a visitor - not at the authority of the township trustees.

VISITOR COMMENTS

Rob Fawcett representing UIS Insurance and the OTARMA liability plan, presented the renewal policy to the Trustees. A variety of questions and clarifications were reviewed. It was confirmed that the township has \$1M in coverage for cyber security. It was also noted that the policy covers replacement costs on all emergency service vehicles. The Fire Department Chevrolet Tahoe recently damaged in a collision is likely to be totaled but confirmation from the adjuster is still pending. Discussion revolved around increasing the base premium. In addition, the premium went up due to an increase in township expenditures in 2025.

Mr. Vetter moved, Mrs. Petrea seconded a motion to approve the OTARMA liability insurance premium coverage provided by UIS Insurance with an increase to \$7M at a cost of \$68,069.00. Motion approved.

Allan Berenbrok, Roadway Engineer representing Williams, discussed the pending Roadway Use Management Agreement (RUMA) between the township, county and Williams. The Trustees stated they had additional questions and also noted they were not willing to sign until review and approval by the County Engineer had been provided. The RUMA agreement was tabled until the June 17 meeting. Comments on the agreement would be provided by the Trustees and Mrs. Limes would notify the Commissioners' office on the status.

FISCAL OFFICER REPORT

- **Mrs. Petrea moved, Mr. Moulton seconded a motion to approve the May 6, 2026 special meeting minutes as provided. Motion approved.**
- **Mr. Moulton moved, Mrs. Petrea seconded a motion to approve the May 20, 2026 meeting minutes as provided. Motion approved.**
- **Mrs. Petrea moved, Mr. Vetter seconded approval of accounts and payroll as submitted. Motion approved.** A payment register is attached to the approved minutes.
- Mrs. Limes provided the Provident Insurance Policy renewal. The policy coverage includes accident and death benefits for emergency service workers.
Mr. Moulton moved, Mr. Vetter seconded a motion to approve a renewal of the existing plan with the three-year pre-paid option selected at a cost of \$10,875.00. Motion approved.
- Mrs. Limes stated that the competitive bidding threshold for individual project bids under the O.R.C. is \$79,568.00. This was confirmed with the Ohio Township Association.

FIRE DEPARTMENT

- Fire Chief Andy Carter provided the May 2026 reports for Trustee review. Chief Carter stated that updated consistent building and vehicle references are now included in the reports and year-to-date statistics are accurate.
- All new staff are active and engaged in training. Penta Career Center is hosting FireFighter 1 coursework in August and EMT school is available through Owens Community College.
- The new tarp for the water tender has been installed.
- Hose and ladder testing is complete and Chief Carter noted there were no failed ladders and only 50 ft. of hose failed.
- A grant for gear/locker room storage is pending and notification should arrive by July 9.
- Chief Carter provided information on a company that has equipment to pressure test gear, handle repairs and remove potential carcinogens. The gear could be shipped three sets at a time and it was noted that backup gear is available for staff. A six-month agreement is available to cover the balance of 2026 at a cost of \$2,160.00.

Mr. Vetter moved, Mr. Moulton seconded a motion to approve contracting with TURNOUT for July through December, 2026 at a quoted price of \$2,160.00. Motion approved.

FIRE DEPARTMENT (cont'd)

- Existing iPads for the fire department are outdated. AT&T First Net has provided a quote for iPads and covers.

Mr. Moulton moved, Mrs. Petrea seconded a motion to approve the purchase of six (6) iPads and covers with AT&T FirstNet at a cost of \$1,149.00. Motion approved.

- Dave Johnston, Ohio Fully Integrated Technologies (OhioFIT), is still completing physical security updates and will be updating the keypad entry to Station 1 in Haskins.
- Backflow preventative service was discussed for the fire station in Haskins.
- Bio-Directional Amplification (BDA) was reviewed for the township complex buildings. A quote was reviewed from P&R Communications.

Mr. Moulton moved, Mr. Vetter seconded a motion to approve hiring P&R Communications to install BDA hardware as follows: Road Maintenance Building – two units; Emergency Vehicle Storage Building (EVSb) – two units; township administration – one unit; with the cost of the quoted project \$74,996.38. Motion approved.

- The county-wide mutual aid agreement is still pending.
- Training is needed for staff on the new Everbridge system, which replaces the old Code Red system utilized by the Wood County Emergency Management Agency.
- An effort is being made by the Fire and EMS departments to be on site at the Saddlebrook Homeowners Association neighborhood event scheduled for summer 2026.

EMS DEPARTMENT

- EMS Department Chief Jerry Saunders reviewed the run volume reports. Chief Saunders stated that response time by the staff is ‘very good.’
- Powertrain concerns are noted with regard to Ambulance 680. The backup rig is being utilized while they work with Chase Greulich on moving the rig to Thayer for a maintenance check.
- No update was available on the delivery of the new ambulance.

ZONING DEPARTMENT

- Zoning Inspector Kip McDowell provided an update on the proposals for updates to the zoning resolution, a comprehensive plan and the overlay district. Mr. McDowell stated that ‘time is of the essence’ and the zoning commission wants to move forward on updates.

Mr. Vetter moved, Mrs. Petrea seconded a motion to approve hiring Holly Mattel with Crossroads Consulting to update the township zoning resolution at a cost of \$35,000 and create a township comprehensive plan at a cost of \$42,000. Motion approved. It is noted that Peter Griggs, Esq. with Brosius, Johnson and Griggs, LLC will be consulting on the plans.

VISITOR COMMENTS

- Captain Tyler Ellis stated his ‘thanks’ to the Board for their efforts purchasing necessary equipment and contracting services the Fire and EMS departments need.
- Ross Fought, St. Rt. 25 resident, stated concerns over the amount of dust and stone and the large hill of dirt at the Meta site.

OLD BUSINESS

- Mr. Vetter is in talks with The Spieker Company on details and finalizing questions with regard to the EVSB and closing the project.
- A “thank you” is being delivered to State Representative Haraz Ghanbari on his efforts to expedite the placement of the power from FirstEnergy to the EVSB.
- An outside request was received for the use of a private drone and it was noted that the township has a policy in place which does not allow unauthorized private drone activity from the township complex.
- The vault needed by Lake Erie Electric has been ordered and will be onsite and installed to enable power to be connected to the EVSB.
- The painting project on the road maintenance building will begin June 8.

TRUSTEE REPORTS

- Mrs. Petrea noted that the Memorial Day Services at Union Hill Cemetery went well.
- Mrs. Petrea attended the fire safety training held on June 8 at the Meta site.
- Mrs. Petrea noted the announcement of a new TMACOG grant. Potential uses preliminarily discussed included identifying a bike path northward through the township or helping offset costs with a road improvement project with the Village of Haskins for the shared portion of King Road.
- Mr. Moulton noted the Memorial Day services at New Belleville Ridge were well attended and several attendees complimented the groundskeeping.
- Mr. Moulton noted a draft of the township cyber security program is being reviewed by Assistant Prosecuting Attorney Linda Holmes and updates have been presented to Dave Johnston with OhioFIT for his review as well.
- **Mr. Vetter moved, Mr. Moulton seconded a motion to approve the acceptance of the following donations by JEDunn: utility trailer \$26,959.00; and confined space loose equipment \$25,443.11. Motion approved.**

Mr. Moulton moved, Mr. Vetter seconded a motion to move to executive session for the purpose of personnel discussions at 8:37 p.m. Role was called: Mr. Moulton – YES; Mrs. Petrea – YES; Mr. Vetter – YES.

The Board returned to regular session at 9:30 p.m.

Mr. Vetter moved, Mrs. Petrea seconded adjournment of the meeting at 9:30 pm. Motion approved.

Michael Moulton, Chairman

Melissa S. Petrea, Trustee

Fred E. Vetter, Vice Chairman

Laurie L. Limes, Fiscal Officer