

Middleton Township Trustees

Wednesday, September 17, 2025

6:00 p.m.

Mr. Cromley called the meeting to order at 6:00 p.m. The Pledge of Allegiance was spoken. In attendance were Trustees Cromley, Moulton, and Vetter as well as Fiscal Officer Limes.

The sign-in sheet for employees and visitors is attached with the approved minutes.

Noted on the sign in sheet is a statement indicating the meeting may be recorded or streamed live to the internet by a visitor - not at the authority of the township trustees.

FISCAL OFFICER REPORT

- **Mr. Moulton moved, Mr. Vetter seconded a motion to approve the August 20, 2025 meeting minutes as provided. Motion approved.**
 - **Mr. Moulton moved, Mr. Cromley seconded a motion to approve the September 3, 2025 meeting minutes as provided. Motion approved.**
 - **Mr. Vetter moved, Mr. Moulton seconded a motion to approve the September 9, 2025 special meeting minutes as provided. Motion approved.**
 - **Mr. Moulton moved, Mr. Vetter seconded a motion to approve the September 12, 2025 special meeting minutes as provided. Motion approved.**
 - **Mr. Cromley moved, Mr. Moulton seconded approval of accounts and payroll as submitted. Motion approved.** A payment register is attached to the approved minutes.
 - Mrs. Limes provided the June and July bank reconciliation reports for review.
 - Mrs. Limes and the Board reviewed the appropriations needed with regard to capital outlay for payment on the Emergency Vehicle Storage Building.
 - **Mr. Vetter moved, Mr. Moulton seconded a motion to approve Resolution 25-0917, adjustments to Permanent Appropriations for the following:**
 - **Fund 100 (General) Capital Outlay \$500,000**
 - **Fund 2191 (Special Fire Levy) Capital Outlay \$700,000**
 - **Fund 2191 (Special EMS Levy) Capital Outlay \$1,500,000**
- Role was called: Mr. Cromley – YES; Mr. Moulton – YES; Mr. Vetter – YES.**

FIRE DEPARTMENT

- Mrs. Limes reviewed a renewal agreement with IamResponding. She provided the recommendation made by Chief Carter.
 - **Mr. Moulton moved, Mr. Vetter seconded a motion to approve a three-year renewal agreement with IamResponding at the cost of \$2,305.94. Motion approved.**
- Mrs. Limes will handle the paperwork and payment to continue services.

EMS DEPARTMENT

- Chief Jerry Saunders indicated that Paramedic Jeff Schneiderman has resigned from the department.
- Chief Saunders stated he interviewed a Paramedic for part-time availability beginning October 1.
- **Mr. Cromley moved, Mr. Moulton seconded a motion to approve hiring Jerod Wright as a part-time paramedic effective October 1, 2025 on a one-year probation upon passage of pre-employment drug screening and BCI check. Motion approved.**

ROAD DEPARTMENT

- Road Supervisor Chase Greulich stated that his department has been busy preparing, setting up and tearing down Safety Day.
- Mr. Greulich indicated that Hull Prairie Road ditch is not being repaired by the county until after October. Mr. Cromley questioned whether Dunbridge Road would be handled then as well.
- Mr. Greulich confirmed that a CARFIT event is scheduled for September 26.
- The department will continue to work on berming projects and mowing will begin again.
- Stop signs are needed in Dunbridge at Elm and Oak streets as well as at Sugar Ridge and Mercer Roads. The road department personnel will handle the creation of the signs and request the county install.
- Mr. Greulich confirmed that existing barricade posts in inventory are needing replaced due to non-compliance with updated safety standards. The barricade signs are still in good working order.
- **Mr. Moulton moved, Mr. Cromley seconded a motion to approve the purchase of five sets of barricade bases at a cost of \$846.40 from Osbourne Associates. Motion approved.**
- Mr. Greulich reviewed a quote for radios to be used by road department personnel specifically during snowplow season, with units also distributed to the fire department to accommodate ad hoc interdepartmental communication.
- **Mr. Moulton moved, Mr. Vetter seconded a motion to approve the purchase of six radios at a cost of \$899.00. Motion approved.**

- The Trustees reviewed the addendum provided by The Shelly Company to expand the road repaving project on Cross Creek Road
Mr. Vetter moved, Mr. Moulton seconded a motion to approve the Addendum to continue the repaving project on Cross Creek Road from St. Rt. 64 to Liberty Hi Road at a cost of \$90,627.50 awarded to The Shelly Company. Motion approved.

ZONING DEPARTMENT

- Zoning Inspector Kip McDowell provided permit report noting that numerous properties are being built in the Village of Riverbend subdivision.
- A new company has moved into the old USF Holland facility and Mr. McDowell will be addressing the lighting to ensure it is modified to meet current zoning regulations.
- A letter will be sent to the owner of property in the Saddlebrook Villas with regard to weed control.
- Mr. McDowell is still trying to make headway on nuisance properties in the township, specifically the Juan Davilla property on St. Rt. 25 and the Thomas property on Pargillis Road.
- The Blanco property on St. Rt. 25 is under review for demolition/removal.
- A question was raised with regard to zoning on the Carpenter farm at Mercer Road and St. Rt. 582 noting it was rezoned M-1 many years ago.
- Mr. Vetter discussed a connector street in Hull Prairie Meadows and a stop sign that is obscured and in need of repair. Tommy Dauer handled the repair.
- Mr. Vetter is still in communication with the county with regard to repairs needed on the Reitz Road ditch.

VISITOR COMMENTS

- Otsego student Charis Miehl stated she was in attendance for her government class at Otsego High School.
- Sandy Blanchard, reviewed her concerns with regard to the potential rezoning adjacent to Mercer and Devils Hole Roads and questioned the status and scale/scope of the next steps. The Trustees reviewed the process of rezoning and noted that no new requests have been provided.
- Tom Blanchard questioned the information that was shared through the IBEW.
- Melissa Petrea indicated she has not heard from the META regional community development manager and Mr. Moulton indicated he would follow up with the individual.

OLD BUSINESS

- Safety Day was reviewed and it was noted by all officials and staff that it was another success. It was also noted that ten individuals were seen by the staff in the mobile health unit provided by the Health Department. There will be a post-event meeting with the staff in the near future.
- The status of the Emergency Vehicle Storage Building was reviewed.
- Mr. Cromley indicated that the pump station in Dunbridge will be set October 7, 2025.
- Mr. Moulton reviewed updates from TMACOG meetings and indicated that the new name of the organization is planned to be Lake Erie West Regional Council (LEWRC). He will be in attendance at the next TMACOG governing board meeting. In addition, township representation is needed on the roster for the LEWRC Economic Committee.

NEW BUSINESS

- The local Issue 1 subcommittee will be meeting to review the applications for Ohio Public Works Commission (OPWC) projects. Mr. Vetter will be in attendance at the meeting as a representative of the subcommittee. The township submitted a request for OPWC funding for road improvements to Pargillis Road.
- Mrs. Limes provided an update on painting the township administration building offices.
Mr. Moulton moved, Mr. Cromley seconded a motion to approve painting the township administration offices by BSJ Painting at a cost of \$2,962.00. Motion approved.

Mr. Moulton moved, Mr. Cromley seconded a motion to move into Executive Session for the purpose of personnel discussions at 7:17 p.m. Role was called: Mr. Cromley – YES; Mr. Moulton – YES; Mr. Vetter – YES.

The board returned to regular session at 8:10 p.m.

Mr. Vetter moved, Mr. Cromley seconded adjournment of the meeting at 8:15 pm. Motion approved.

Donald E. Cromley, Chairman

Michael Moulton, Vice Chairman

Fred E. Vetter, Trustee

Laurie L. Limes, Fiscal Officer