

# Middleton Township Trustees

*Wednesday, July 16, 2025*

*9:00 a.m.*

Mr. Cromley called the meeting to order at 9 a.m. The Pledge of Allegiance was spoken. In attendance were Trustees Cromley, Moulton, and Vetter as well as Fiscal Officer Limes.

The sign-in sheet for employees and visitors is attached with the approved minutes.

*Noted on the sign in sheet is a statement indicating the meeting may be recorded or streamed live to the internet by a visitor - not at the authority of the township trustees.*

## VISITOR COMMENTS

- Dave Johnston, OhioFit, reviewed a proposal for a phone system at the township. Discussion involved user- and business-friendly options as well as cost for the new system. It was understood that the Frontier phone line would be eliminated and phone numbers will be transferred. Implementation timing to be determined upon proposal approval.  
**Mr. Vetter moved, Mr. Moulton seconded a motion to approve the proposal provided in the Summer of Services with a one-time cost of \$1,499.91 and monthly costs of \$202.89. Motion approved.**

## FISCAL OFFICER REPORT

- **Mr. Vetter moved, Mr. Moulton seconded a motion to approve the July 2, 2025 meeting minutes as provided. Motion approved.**
- **Mr. Moulton moved, Mr. Vetter seconded approval of accounts and payroll as submitted including an invoice to pay for ditch construction to the County Engineer. Motion approved.** A payment register is attached to the approved minutes.
- **Mr. Vetter moved, Mr. Moulton seconded a motion to hold a special meeting on Wednesday, August 6 at 5:30 p.m. The purpose of the meeting will be to review recommendations from the Wood County Planning Commission and the Middleton Township Zoning Commission to amend the Zoning Resolution Article V SR 25 and SR 582 Overlay Zone, Section 5 Excluded Uses for text amendment updates. Motion approved.**
- Mrs. Limes provided the County Auditor Certificate of Estimated Property Tax Revenue which states \$625,000 in revenue is calculated from replacement of the current special fire levy.  
**Mr. Moulton moved, Mr. Vetter seconded a motion to approve Resolution 25-0716, Resolution to Proceed, for replacement of the 2-mill Special Fire Levy for three years. Role was called: Mr. Cromley – YES; Mr. Moulton – YES; Mr. Vetter – YES.**  
Mrs. Limes will submit all necessary ballot paperwork to the Wood County Board of Elections for placement on the November 4, 2025 ballot.
- Mrs. Limes noted that the staff held a brief Safety Day meeting earlier that morning and will reconvene mid-August.

## FIRE DEPARTMENT

- Chief Steve Asmus noted he supports the following individuals' requests to attend EMT School at Owens Community College: Nick Skotynsky and Zach Neeld.  
**Mr. Moulton moved, Mr. Vetter seconded a motion to approve payment of EMT School for Fire Fighters Nicholas Skotynsky and Zachary Neeld at Owens Community College at a total cost of \$1,405, plus \$78 for books. Motion approved.**
- The Village of Haskins has made request to expand the fire department "Breakfast with Santa" event by including fire truck in the village parade. The Board stated their approval of this initiative with the Village of Haskins pending insurance requirements. The Board will notify OTARMA of their decision and request any additional coverage as might be needed.
- Chief Andy Carter made a request to relocate his office to the small conference room. In addition, new office furniture is being requested that would match in style to the zoning and fiscal officer offices. The Board stated agreement for both the office relocation and furniture purchase.
- Chief Steve Asmus is being honored at the Mud Hens baseball game by Modern Woodmen as a "Hometown Hero." The game is Sunday, July 20 at 4:00 p.m.

## ROAD DEPARTMENT

- The road bid project is still being reviewed by the County Engineers office.

## ZONING DEPARTMENT

- Zoning Inspector Kip McDowell noted that the contractor reviewing the township zoning resolution is planning to have a draft to the zoning commission by July 20.

**OLD BUSINESS**

- The Emergency Vehicle Storage Building project is on hold pending completion of paperwork by the County Engineers office.
- The old USF Holland facility has been sold. The lighting at the facility is in question and concerns were raised about additional lighting being turned on.
- Mr. Moulton indicated that America250-Ohio will be sending a packet of materials with a flag ‘on its way.’
- Mr. Vetter noted that the first Meta building will be under construction by the first week of August. The State Fire Marshall is involved in code approval and a pending variance will be determined by the Chief Fire Inspector.
- An Addington Court resident contacted Mr. Moulton regarding concerns about unsafe vehicle passing and increased dump truck traffic on Roachton Road. Mr. Moulton contacted the Sheriff’s office, Perrysburg Township Trustee Schaller, and Perrysburg City Safety Director Pat Jones about the issue and requested increased law enforcement coverage. Mr. Moulton subsequently followed up with the resident.
- Melissa Petrea requested contact information from the Board and Mr. Moulton for the Meta Community Development Regional Manager. Mr. Moulton replied that he is coordinating with the Meta representative to attend an upcoming trustees’ meeting to meet and field questions from visitors and he would advise Ms. Petrea when this was scheduled. He also provided information about an event in Toledo on July 29 at which the Meta representative would be presenting and available for Q&A.

**NEW BUSINESS**

- Mr. Moulton stated that TMACOG is implementing middle management changes and a rebranding is underway.

**Mr. Vetter moved, Mr. Moulton seconded a motion to move into Executive Session for the purpose of personnel discussion at 11:00 a.m. Role was called: Mr. Cromley – YES; Mr. Moulton – YES; Mr. Vetter – YES.**

The Board returned to regular session at 11:49 a.m.

**Mr. Moulton moved, Mr. Cromley seconded adjournment of the meeting at 11:50 a.m. Motion approved.**

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**Donald E. Cromley, Chairman**

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**Michael Moulton, Vice Chairman**

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**Fred E. Vetter, Trustee**

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**Laurie L. Limes, Fiscal Officer**