

Middleton Township Trustees

Wednesday, July 2, 2025

5:30 p.m.

Pinning of the Brass / Swearing-in Ceremony for Fire Chief Andrew Carter

A Pinning of the Brass ceremony was held in honor of newly appointed Fire Chief Andrew Carter by retiring Fire Chief Steve Asmus. Mr. Carter was surrounded by family, friends, past and present co-workers and township officials. In addition, State of Ohio Representative Haraz Ghanbari was present to handle the Swearing-In Ceremony portion of the evening.

6:00 p.m.

Township Trustee Meeting

Mr. Cromley called the meeting to order at 6:00 p.m. The Pledge of Allegiance was spoken. In attendance were Trustees Cromley, Moulton, and Vetter as well as Fiscal Officer Limes.

The sign-in sheet for employees and visitors is attached with the approved minutes.

Noted on the sign in sheet is a statement indicating the meeting may be recorded or streamed live to the internet by a visitor - not at the authority of the township trustees.

FISCAL OFFICER REPORT

- **Mr. Vetter moved, Mr. Moulton seconded a motion to approve the June 18, 2025 special meeting minutes as provided. Motion approved.**
- **Mr. Moulton moved, Mr. Vetter seconded a motion to approve the June 18, 2025 meeting minutes as provided. Motion approved.**
- **Mr. Vetter moved, Mr. Cromley seconded a motion to approve payment of Application #3 totaling \$395,937.12 to The Spieker Company for work on the Emergency Vehicle Storage Building project. Motion approved.**
- **Mr. Vetter moved, Mr. Moulton seconded approval of accounts and payroll as submitted. Motion approved.** A payment register is attached to the approved minutes.
- Mrs. Limes reviewed the status of the special fire levy Resolutions, noting updates were needed for the Resolution of Necessity passed on May 21, 2025.
Mr. Cromley moved, Mr. Moulton seconded a motion to rescind Mr. Cromley's second and Mr. Moulton's motion for Resolution 25-0521(B), Resolution of Necessity. Role was called: Mr. Cromley – YES; Mr. Moulton – YES; Mr. Vetter – YES.
- **Mr. Cromley moved, Mr. Moulton seconded a motion to approve Resolution 25-0702, Resolution of Necessity to place a replacement levy on the November 4 ballot for the 2-mill Special Fire Levy. Role was called: Mr. Cromley – YES; Mr. Moulton – YES; Mr. Vetter – YES.**
Mrs. Limes will submit the Resolution of Necessity to the Wood County Auditor to obtain a Certificate of Revenue.
- Mrs. Limes stated that a request has been made for the township to host another CARFit event.
Mr. Moulton moved, Mr. Vetter seconded a motion to approve hosting a CARFit event at the township complex in October. Motion approved. The date for the event has not been set.

FIRE DEPARTMENT

- Chief Steve Asmus provided the June run reports, call responses and personnel data for same. In addition, the quarterly report for Plain Township was provided for review. There was not a report for Webster Township as there were no runs in the second quarter.
- The new windows have been installed at Station 1.
- The fire department will be on site at the fireworks display on July 3.
- The transition of Fire Chief is running smoothly.
- Captain Tyler Ellis stated the apparatus transition to the grass rig has been successful.
- Lieutenant Matt Ziegler questioned the status of returning fleet vehicles to Station 2. It was determined the equipment could be returned and the department staff did not need to wait for the paving to occur in front of the station.

EMS DEPARTMENT

- Chief Jerry Saunders reviewed the run volume report, detailing calls and response to same.
- Chief Saunders discussed an unusual run and stated that the EMS responded to a car accident on Rt. 25 near the Thayer car dealerships. The squad arrived before Medic 120. Discussion revolved around the township encroaching on another entities' scene, but responding as requested by the

township trustees. Fire Chief Steve Asmus indicated they have requested tones being added to the dispatch so that all know who are on scene and/or enroute. Mr. Cromley noted his support of the EMS responding when the fire department is called to a motor vehicle accident, specifically to support our department personnel in the event of an emergency. Fire Chief Andy Carter stated his support noting public safety is the main concern. The Trustees indicated their continued support of the EMS department to run with the fire department.

- Medic 680 has had the Powerload battery replaced.
- An EMS Training and Equipment Grant was given for a total of \$3,954.18 and monies will need to be spent by December 31, 2025. The staff is considering using the funds toward ballistic helmets.
- Chief Saunders anticipates resubmitting a grant to the BWC which is scheduled to open on July 1.
- Chief Saunders and Deputy Chief Bogedain indicated their support of a new full-time employee to cover the 'floater' position. He will be assigned with Captain Marcson on his first four shifts to create an orientation environment on scene.

Mr. Cromley moved, Mr. Moulton seconded a motion to approve hiring Jeff Schneiderman effective August 4, 2025 for a one-year probationary period, pending Drug/Alcohol screening and BCI check. Motion approved.

- Chief Saunders noted that the three new part-time paramedics are all handling responsibilities well and the shifts are running smoothly.

OLD BUSINESS

- The Trustees reviewed a quote from Bowser Morner with regard to contracting services for geotechnical engineers, materials testing and/or Ohio Building Code services.

Mr. Vetter moved, Mr. Cromley seconded a motion to approve contracting with Bowser Morner per Quote 25-24230-184 at a budgeted cost of \$23,481. Motion approved.

- The easement by the City of Bowling Green was reviewed with the Board noting it runs along the west side of the property on St. Rt. 582 at the EMS station site.

Mr. Vetter moved, Mr. Moulton seconded a motion to approve the WOO-BG Electric Easement for Parcel 003-U, at a price of \$10,300.00. Motion approved.

- Mr. Vetter stated that the ditch on Roachtown Road along the Village of Riverbend subdivision is not under maintenance and will need to be cleaned by the developer.

Mr. Moulton moved, Mr. Cromley seconded a motion to move to executive session for the purpose of personnel and proclamation discussions at 7:35 p.m. Role was called: Mr. Cromley – YES; Mr. Moulton – YES; Mr. Vetter – YES.

The Board returned to regular session at 7:50 p.m.

NEW BUSINESS

- **Mr. Moulton moved, Mr. Vetter seconded a motion to accept a draft to a Proclamation declaring July 16, 2025 'Chief Steve Asmus Day' in Middleton Township. Motion approved.**

Mr. Vetter moved, Mr. Cromley seconded adjournment of the meeting at 8:00 pm. Motion approved.

Donald E. Cromley, Chairman

Michael Moulton, Vice Chairman

Fred E. Vetter, Trustee

Laurie L. Limes, Fiscal Officer