

# Middleton Township Trustees

Wednesday, April 2, 2025

6:00 p.m.

Mr. Cromley called the meeting to order at 6:00 p.m. The Pledge of Allegiance was spoken. In attendance were Trustees Cromley, Moulton, and Vetter as well as Fiscal Officer Limes.

The sign-in sheet for employees and visitors is attached with the approved minutes.

*Noted on the sign in sheet is a statement indicating the meeting may be recorded or streamed live to the internet by a visitor - not at the authority of the township trustees.*

## FISCAL OFFICER REPORT

- **Mr. Vetter moved, Mr. Moulton seconded approval of accounts and payroll as submitted. Motion approved.** A payment register is attached to the approved minutes.
- Mrs. Limes indicated she had requested information from Dave Johnston, OhioFit for a cyber security questionnaire provided through OTARMA. Mr. Johnston serves as the township's IT consultant.

## FIRE DEPARTMENT

- Chief Steve Asmus provided run reports for review. In addition, he provided breakdown reports on personnel, response time, work hours, training and Auto Aid. He provided reports for runs into Plain Township, noting no runs were made into Webster Township in the first quarter.
- The Uniform section of the department SOG was reviewed for final approval. Mr. Moulton moved, Mr. Vetter seconded a motion to approve Section B-5, Uniform, in the Fire Department Standard Operating Guidelines. Motion approved.
- The Trustees questioned if the \$300 annual uniform allowance was substantial enough to cover the needs of the staff. Chief Asmus indicated he felt it was and he has used some discretion if a need would arise.
- MARCS radio authentication was handled with two units still needing service.
- Chief Asmus noted that numerous environmental reports have been requested for properties along the Overlay District.
- Window replacement quotes were reviewed for the fire station in Haskins. Mr. Vetter moved, Mr. Moulton seconded a motion to approve window replacement by Stratman Builders at a cost of \$5,455. Motion approved.
- Assistant Chief Brian Kotula thanked all in attendance at the Pinning of the Brass Ceremony and also for paying the department banquet invoice to Nazareth Hall.
- Truck 683 has been put in service and has been taken out on two field fires to date.
- All fleet vehicles and gear has been moved out of the fire station in Dunbridge due to construction of the water/sewer lines.

## EMS DEPARTMENT

- Chief Jerry Saunders reviewed the run volume reports for March.
- The LifePak mounts have been installed in both ambulances.
- Chief Saunders brought a set of body armor and helmet to the meeting to provide a visual on the purchase.
- The department was audited for the body armor and helmets purchased through a grant and all met with approval.
- The billing companies for the EMS runs are still being pursued.
- Chief Saunders reported on a meeting with representatives from JEDunn with regard to the data center construction site. He shared that a medical trailer with part-time paramedics will be on-site and that emergency services personnel will be invited to tour the medical trailer when placed in service.
- Paramedics Tyler Pier and Morgan Pier will be resigning in June. They are relocating their family out of state to pursue other opportunities.
- Chief Saunders will be filling the two full-time positions with hopes of filling one in-house.
- Deputy Chief Ron Bogedain indicated they have had no response to the ACLS Class that is being hosted by the township on April 29. At this time only Middleton Township employees are enrolled.
- Chief Saunders updated the Board on his employment status with Toledo Fire. He has been offered a full-time position that will offer flexibility and not impact his ability to cover open shifts and handle administrative responsibilities.
- Fire Fighter Kylie Kerns will be working with the EMS as a third rider. She is currently enrolled in the 36-hour fire fighter course at Penta Vocational Center.

**ROAD DEPARTMENT**

- It was noted that the old township mower sold on govdeals.com for \$7,600.00.
- **Mr. Vetter moved, Mr. Moulton seconded a motion to purchase a new rear discharge mower from Deere & Co. (through Truland) at a cost of \$14,744.73. Motion approved.**
- Mr. Vetter stated they dealt with some flooding in the Village of Sugar Ridge. A line was jetted to help reduce the water.
- Mr. Cromley noted they used a mini excavator to clean up a resident’s drive due to collection of berm caused by traffic and weather.
- **Mr. Vetter moved, Mr. Moulton seconded a motion to approve the following for full time road staff member Tommy Dauer: Credit Card with \$500 limit and township owned cell phone through the Verizon plan. Motion approved.**

**ZONING DEPARTMENT**

- Zoning Inspector Kip McDowell provided an update

**VISITOR COMMENTS**

- Visitor Ross Fought questioned the work hours at the data center sharing concern over what appears to be 24 hours / day.

**OLD BUSINESS**

- EMERGENCY VEHICLE STORAGE BUILDING
  - The Trustees reviewed an email from Matt Wilbur at The Collaborative with regard to confirmation of the 100-year flood plain. The Trustees noted their approval / acceptance of all points noted. Mrs. Limes will respond on their behalf.
  - Consultant Jeff Buehrer has been and will be meeting with township staff and officials for the Emergency Vehicle Building with regard to details selecting hardware, design colors, paperwork for job commencement, prevailing wage and construction details from the meetings.
  - A review of the grading has been reviewed for drainage and a solution is being developed for a grinder pump system
- Mr. Cromley noted that the township needs to determine if they want a water tap at the fire station in Dunbridge. The Board indicated their support of the water tap. The cost and options for paying for the tap will be reviewed a future meeting.
- **Mr. Moulton moved, Mr. Cromley seconded a motion to approve Resolution 25-0402, Support of Statewide Ballot Initiative Issue 2, supporting the State Capital Improvement Program. Role was called: Mr. Cromley – YES; Mr. Moulton – YES; Mr. Vetter – YES**
- The Board reviewed the legal opinion they had requested from Assistant Prosecuting Attorney Linda Holmes with regard to purchasing goods or services from a company owned by township personnel.

**NEW BUSINESS**

- Mr. Moulton provided updates from the Wood County Township Association/Health Department spring meeting. He noted that the Health Department has a mobile health center and he will be contacting them about it being available at Safety Day. He noted information was provided by LTAP with regard to seminars available for road department personnel.
- Mr. Cromley reported on the State of the Region held at BGSU, noting they identified AI technology as a booming industry in the area.

**Mr. Moulton moved, Mr. Cromley seconded a motion to move into executive session at 7:24 p.m. for the purpose of legal matters and contract consultation. Role was called: Mr. Cromley – YES; Mr. Moulton – YES; Mr. Vetter – YES**

The Board returned to regular session at 8:02 p.m.

**Mr. Moulton moved, Mr. Cromley seconded adjournment of the meeting at 8:05 pm. Motion approved.**

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Donald E. Cromley, Chairman

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Michael Moulton, Vice Chairman

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Fred E. Vetter, Trustee

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Laurie L. Limes, Fiscal Officer