

Middleton Township Trustees

Wednesday, March 19, 2025

6:00 p.m.

Mr. Cromley called the meeting to order at 6:00 p.m. The Pledge of Allegiance was spoken. In attendance were Trustees Cromley, Moulton, and Vetter as well as Fiscal Officer Limes. Stephanie Morris served as Clerk for the meeting.

The sign-in sheet for employees and visitors is attached with the approved minutes.

Noted on the sign in sheet is a statement indicating the meeting may be recorded or streamed live to the internet by a visitor - not at the authority of the township trustees.

FISCAL OFFICER REPORT

- **Mr. Vetter moved, Mr. Moulton seconded a motion to approve the February 26, 2025 special meeting minutes as provided. Motion approved.**
- **Mr. Moulton moved, Mr. Vetter seconded a motion to approve the March 5, 2025 meeting minutes as provided. Motion approved.**
- **Mr. Moulton moved, Mr. Vetter seconded approval of accounts and payroll as submitted. Motion approved.** A payment register is attached to the approved minutes.
- Mrs. Limes provided the Board with input from department heads and Chiefs with regard to 2025 appropriations. The Board reviewed and made modifications as needed. Mrs. Limes noted the changes to the draft.
Mr. Vetter moved, Mr. Cromley seconded a motion to approve Resolution 25-0319, Permanent Appropriations for 2025. Role was called: Mr. Cromley – YES; Mr. Moulton – YES; Mr. Vetter – YES
- Mrs. Limes reviewed the Liquor License permit documentation noting only Riverby Golf Course and the Curling Center are licensed in the township. No action is needed if the Board has no issues with permitting for those two businesses.
- The UAN hardware will be installed with assistance by OhioFIT.
- **Mr. Cromley moved, Mr. Moulton seconded a motion to move the time of the July 16, 2025 meeting of the Board to 9:00 a.m. Motion approved.**

FIRE DEPARTMENT

- Chief Steve Asmus indicated he wishes to have new windows installed in the fire station located in Haskins. The Board provided approval for quotes to be gathered.
- Fire department fleet vehicles and gear will need to be relocated out of the Dunbridge fire station to the road maintenance building due to the construction in the village.
- Mr. Moulton provided a draft of the Fire Chief job posting for board approval. The Trustees indicated they would like input from the Fire and EMS Chief after resumes are reviewed. The Trustees will be holding interviews. The job will be posted on the township website as well as the Ohio Fire Chiefs Association website.
Mr. Vetter moved, Mr. Cromley seconded a motion to approve the job description for the Middleton Township Fire Chief and move forward with posting the job opening through April 17. Motion approved.
- Mrs. Limes requested approval for a date for Chief Asmus' retirement party. It was determined Wednesday, July 16 would be the date. Location and time to be determined.

EMS DEPARTMENT

- Chief Jerry Saunders indicated that the new LifePak has been received and training in ongoing for staff. Mounts are needed on both ambulances and will hold both the LifePak 15 and 35.
Mr. Moulton moved, Mr. Vetter seconded a motion to purchase new mounts and risers for the LifePak 15 and 35 units in both ambulances at a cost of \$3,138. Motion approved. The new mounts will be able to be transitioned in the new ambulance once it is in service.

ROAD DEPARTMENT

- Mr. Vetter discussed road projects with regard to appropriations as well as road condition. Numerous ideas were reviewed and included: Devils Hole Road – resurfacing from SR 25 to Dunbridge Road; Cross Creek Road resurfacing (Hull Prairie to Liberty Hi); and Issue 1 funding request for Pargillis Road.
- Chase Greulich noted that the Durapatch was used to help repair a portion of Liberty Hi Road and it is holding.
- The tree impeding view of Five Point Road has been removed.
- Signage has been replaced that was damaged by storms.
- Mr. Greulich provided the Board with a quote for a new four-door work truck.
Mr. Moulton moved, Mr. Vetter seconded a motion to approve the purchase of a GMC Sierra 1500 four-door (state bid) at a price of \$43,891.50 from Cronin. Motion approved.

- The Grasshopper mower is included in a quote as a trade-in. It was suggested the township place it on GovDeals.
Mr. Vetter moved, Mr. Moulton seconded a motion to approve placing the Grasshopper mower on GovDeals.com with a minimum of \$7,000 bid. Motion approved. Mr. McDowell will help handle the sale.
- Mr. Greulich provided a quote for a steel landscape trailer with sides.
Mr. Cromley moved, Mr. Moulton seconded a motion to approve the purchase of a steel landscape trailer with sides at a maximum cost of \$4,000. Motion approved.

ZONING DEPARTMENT

- Zoning Inspector Kip McDowell provided an updated report noting year-to-date almost 30 permits have been pulled.
- A certified letter sent to Juan Davilla is still being held at the Detroit postal hub and has not been delivered to date.
- The health department is being sent out to assess two properties/houses on King Road in the Village of Hull Prairie.
- Mr. McDowell will provide contact information for the owner(s) of the Blanco property on St. Rt. 25 per the request of Mr. Vetter.
- The Board of Zoning Appeals approved the variance from Barge/JEDunn for screening around the mechanical buildings at the data center site.
- Mr. Moulton has requested more inquiry into the status of two additional properties on St. Rt. 25.
- Mr. McDowell and Mrs. Limes discussed the launch of credit cards for zoning permits through iWork. It is noted that the applicant will be paying the fee and the township will not incur the expense.

VISITOR COMMENTS

- Victor Coleman, township representative for First Energy/Toledo Edison, addressed the Board with regard to street light outages as well as progress on underground faults. In addition, he acknowledged a problem with engineering on street light installation projects within Riverbend and the Village at Riverbend.
Mr. Vetter discussed the need for temporary service at the construction site to the emergency vehicle storage building and Mr. Coleman will help assist for an efficient end result. A work order does need to be submitted.
- Ross Fought questioned the temporary use of property for the data center concrete batch plant. He voiced concerns over construction of same and rezoning concerns.

OLD BUSINESS

- The Trustees noted elevation is being reviewed at the site of the Emergency Vehicle Storage Building.
- **Mr. Vetter moved, Mr. Moulton seconded a motion to send a letter to the Spieker Company indicating they understand the 100-year flood plain zone as identified by the County Engineer. Motion approved.** They will request Mrs. Limes draft and send letter upon approval by Mr. Vetter.
- Mr. Cromley noted work will begin in the Village of Dunbridge on March 24 with regard to the water/sewer project.
- The Issue 2 support resolution will be finalized at the next meeting. Mrs. Limes is gathering data for same.

NEW BUSINESS

- Mr. Cromley will attend the State of the Region Conference at BGSU.
- Members of a Bureau of Workers' Compensation safety department held a meeting today with Mr. Cromley, Mrs. Limes, Chief Asmus, Chief Saunders and Kip McDowell. The department is assisting with written safety protocols.
- Mr. Vetter indicated the township buildings will be rekeyed and access for staff will be reviewed.
- Mr. Moulton discussed grant information gleaned at a recent TMACOG meeting. In addition, support is being gathered for a Route 23 bypass route and Mr. Moulton will submit an email to state elected officials urging their support of this initiative.

Mr. Vetter moved, Mr. Cromley seconded adjournment of the meeting at 8:00 pm. Motion approved.

Donald E. Cromley, Chairman

Michael Moulton, Vice Chairman

Fred E. Vetter, Trustee

Laurie L. Limes, Fiscal Officer