

Middleton Township Trustees

Wednesday, December 4, 2024 6:00 p.m.

Mr. Vetter called the meeting to order at 6:00 p.m. The Pledge of Allegiance was spoken. In attendance were Trustees Cromley, Moulton, and Vetter as well as Fiscal Officer Limes. The sign-in sheet for employees and visitors is attached with the approved minutes. *Noted on the sign in sheet is a statement indicating the meeting may be recorded or streamed live to the internet by a visitor - not at the authority of the township trustees.*

FISCAL OFFICER REPORT

- **Mr. Cromley moved, Mr. Moulton seconded a motion to approve the November 20, 2024 meeting minutes as provided. Motion approved.**
- **Mr. Moulton moved, Mr. Cromley seconded a motion to approve the November 20, 2024 special meeting minutes with regard to a rezoning request from STD1 as provided. Motion approved.**
- **Mr. Moulton moved, Mr. Cromley seconded a motion to approve the November 20, 2024 special meeting minutes with regard to a rezoning request from Victoria Busch as provided. Motion approved with Mr. Vetter abstaining.**
- **Mr. Moulton moved, Mr. Cromley seconded approval of accounts and payroll as submitted as well as an invoice for \$3,774.50 from BG Auto & Truck Accessories for the new grass rig accessories upon approval by Chief Asmus. Motion approved.** A payment register is attached to the approved minutes.
- Mrs. Limes indicated the Fifth Third Securities investment was closed and final interest posted. Discussion with the Board was held with regard to how large of an investment they wished to make with STAR Ohio.
Mr. Moulton moved, Mr. Vetter seconded a motion to approve placing \$250,000 into STAR Ohio. Motion approved.
- **Mr. Cromley moved, Mr. Vetter seconded a motion to approve moving the January 1 meeting of the board to Wednesday, January 8 at 9:00 a.m. due to a conflict with the New Year holiday. Motion approved.**
- Mrs. Limes indicated changes were needed to the file room and existing storage. A request for a file cabinet to match existing cabinets was made. Mrs. Limes noted the large two-door metal cabinet can be used at the EMS department.
Mr. Moulton moved, Mr. Cromley seconded a motion to approve the purchase of a lateral file cabinet for the township building file room at a cost not to exceed \$3,000. Motion approved.
- Mrs. Limes indicated that funds from the American Rescue Plan were encumbered in full to The Spieker Company due to their role as construction company of the Emergency Vehicle Storage Building.
- The staff luncheon on December 18 will be held at Easy Street Café in Bowling Green.
- Mrs. Limes noted that the Village of Haskins has paid its final invoice for the 114 Sugar Street property in Haskins.

FIRE DEPARTMENT

- Chief Steve Asmus provided monthly and quarterly run reports. Chief Asmus noted Webster Township is requesting run data and will be provided same.
- Mr. Cromley moved, Mr. Moulton seconded a motion to approve Nick Skotynsky as an active member of the fire department due to his probationary period ending in good standing. Motion approved.
- The Volunteer Fire Fighter Dependency Board met and a report will be sent to the State Fire Marshall.
- Dual authentication on radios has been completed. P&R will review all radios for compliance on December 10 at no charge to the township.
- Breakfast with Santa will occur on Saturday, December 7 at Fire Station 1 in Haskins from 9-11 a.m.
- A meeting with Project Accordion (data center) personnel, along with Wood County Building Inspection, will be held at the township offices on December 5.

EMS DEPARTMENT

- Chief Jerry Saunders reviewed the run volume report with the Trustees.
- Several repairs were completed on ambulance 685 by Selking for a total of \$7,181.16.
- The body armor purchase approved during the November 6, 2024 meeting has been ordered.
- The BWC grant is still closed. The department continues to watch for information.
- A part-time Paramedic is needed to help cover shifts in the EMS Department.
Mr. Cromley moved, Mr. Moulton seconded a motion to approve hiring Austin Shade as a

Paramedic for a one-year probation effective December 12, 2024. Motion approved. Mr. Shade is currently working full-time for Sandusky County EMS.

ROAD DEPARTMENT

- The county engineer's office is handling the road signage for the new four-way stop at Five Point and Hull Prairie Roads.

ZONING DEPARTMENT

- Board of Zoning Appeals (BZA) member Jeff Rokicki addressed the Board. The BZA will be holding a hearing on December 5 with regard to a variance request from Project Accordion. He asked if the Board had any questions/concerns with regard to the variance request. The Board stated their trust in the BZA and indicated the request could be tabled if the BZA felt they needed more information.
- An informational meeting will be held on December 10 with iWorQ with regard to specific modules to enhance the existing zoning software platform and potentially add a fire inspection capability.

OLD BUSINESS

- Meetings with regard to the Emergency Vehicle Storage Building have been set for December 9, December 23, January 6 and January 20.
- USF Holland lights have been turned off. Lights on the exterior of the building are still on.
- Mr. Vetter noted that the Trustees are waiting for an Opinion from the County Prosecutor's Office with regard to utilizing a township employee-owned business.

NEW BUSINESS

- A portion of Mercer Road will be shut down on December 9 to allow tile to be moved into place alongside the road.

Mr. Moulton moved, Mr. Cromley seconded adjournment of the meeting at 6:58 pm. Motion approved.

Michael Moulton, Trustee

Donald E. Cromley, Vice Chairman

Fred E. Vetter, Chairman

Laurie L. Limes, Fiscal Officer