

Middleton Township Trustees

Wednesday, March 5, 2025

6:00 p.m.

Mr. Cromley called the meeting to order at 6:00 p.m. The Pledge of Allegiance was spoken. In attendance were Trustees Cromley, Moulton, and Vetter. Fiscal Officer Limes was absent. Stephanie Morris served as Clerk for the meeting.

The sign-in sheet for employees and visitors is attached with the approved minutes.

Noted on the sign in sheet is a statement indicating the meeting may be recorded or streamed live to the internet by a visitor - not at the authority of the township trustees.

FISCAL OFFICER REPORT

- **Mr. Moulton moved, Mr. Vetter seconded a motion to approve the February 19, 2025 meeting minutes as provided. Motion approved.**
- **Mr. Moulton moved, Mr. Cromley seconded approval of accounts and payroll as submitted. Motion approved.** A payment register is attached to the approved minutes.
- Mrs. Limes provided a draft for Resolution 25-0305 with regard to township support of the Issue 1 ballot initiative. More details will be gathered by Mrs. Limes on the amount of funding Middleton Township has received for Issue 2 Ohio Public Works projects.
- Invoices from Motorola were submitted to the Board for approval by Chief Asmus. The Board noted their prior approval of the radio purchase and the invoice for \$3,102 can be turned into Mrs. Limes for payment. An invoice for \$127 will be reimbursed by Fire Fighter Tom Miller.

FIRE DEPARTMENT

- Chief Steve Asmus provided the run reports for review.
- The radio from old 683 was removed and placed into service into new 683.
- Ohio Fire Marshall grant was received for \$1,671 for training.
- An updated uniform and appearance policy was provided for Trustee review.
- Assistant Chief Brian Kotula requested the Trustees consider allowing retiring fire fighters to keep their Class "A" uniforms after 15 years of service.
Mr. Cromley moved, Mr. Moulton seconded a motion to allow retiring fire fighters with at least 15 years of service to keep their Class A uniforms. Motion approved.
- Lieutenant Matt Ziegler indicated they are working on storage for hand tools on the new 683.
- The fire department is holding a Pinning of the Brass ceremony on Monday, March 17 at 7:00 p.m. Six individuals will be honored.
- Three sets of boots will be ordered as part of the rotation for gear.
- Ice rescue helmets need replacing and two additional helmets are being requested.
- A small SCBA helmet is needed for a new fire fighter.
- Members of the department are interested in attending the FDIC conference in Indianapolis. The Trustees indicated their support of the conference and having the township cover travel-related expenses
- Mr. Cromley stated his support of Medic680 running with the fire department as protection for our staff as well as the situation on scene.
- Discussion was held with regard to signage on fleet vehicles when backing up. No determination on the topic was given by the Board.
- Questions were raised with regard to credentialed applicants for the Fire Chief position. Job descriptions from area departments are being gathered as examples. Chief Asmus and Chief Saunders both mentioned that the individual should have experience and be credentialed as well as have a working knowledge of EMS operations.
Mr. Vetter moved, Mr. Moulton seconded a motion to approve posting for applicants for Fire Chief upon finalization of the job description at the March 19, 2025 meeting of the Board. Motion approved.
Based on finalization of the job description and posting of the job it was anticipated applicants would apply through April 18. Interviews for the position could be held from that time through May 2.

EMS DEPARTMENT

- Chief Jerry Saunders reviewed the run volume report.
- Metal shavings were found by road department staff in the fuel pump of Medic 680 and repair was made at the dealership.
- Medic680 is running with all fire department calls.
- A grant audit in relation to the body armor purchase will be handled in March.
- The township pharmacy license was renewed.

- LifePak training as well as new monitor training will be on-going for all staff.
- A billing system is still being investigated.
- The Advanced Cardiac Life Saving Training is set for April 29 at the township administration building. It is anticipated 12-15 individuals from outside the township will be in attendance.

ROAD DEPARTMENT

- Mr. Moulton stated that the county engineer’s office is looking for updates on road improvement projects from the townships. The Board indicated interest in reapplying for grant funding for a road widening and repaving project Pargillis Road from Five Point to Reitz Roads.
- Road paving projects for 2025 will be discussed with Road Supervisor Chase Greulich.
- The Road department staff will be moving to four 10-hour days. Mr. Greulich requested and received approval for working Monday – Thursday.

VISITOR COMMENTS

- Township resident Ross Fought shared his concerns over the rezoning of the Heffernan property and use of the property by the data center project crews.

OLD BUSINESS

- The Trustees reviewed the Emergency Services Vehicle Storage Building project and meeting that was held on February 26. Smaller items left open for discussion will be reviewed.
- Mr. Cromley met with contractors with regard to water/sewer line taps at the fire station in Dunbridge.

NEW BUSINESS

- Mr. Cromley indicated he met with an estimator who is pursuing the purchase of right-of-way for the City of Bowling Green at the township EMS department property on St. Rt. 582. The right-of-way would be for electrical wire installation.
- Mr. Moulton noted the next Wood County Township Association meeting is scheduled for March 20 at 6:00 p.m.

Mr. Moulton moved, Mr. Cromley seconded adjournment of the meeting at 7:50 pm. Motion approved.

Donald E. Cromley, Chairman

Michael Moulton, Vice Chairman

Fred E. Vetter, Trustee

Laurie L. Limes, Fiscal Officer