

Middleton Township Trustees

Wednesday, January 15, 2025

6:00 p.m.

Mr. Cromley called the meeting to order at 6:00 p.m. The Pledge of Allegiance was spoken. In attendance were Trustees Cromley, Moulton, and Vetter as well as Fiscal Officer Limes.

The sign-in sheet for employees and visitors is attached with the approved minutes.

Noted on the sign in sheet is a statement indicating the meeting may be recorded or streamed live to the internet by a visitor - not at the authority of the township trustees.

FISCAL OFFICER REPORT

- **Mr. Vetter moved, Mr. Moulton seconded a motion to approve the January 8, 2025 meeting minutes as provided. Motion approved.**
- **Mr. Moulton moved, Mr. Vetter seconded approval of accounts and payroll as submitted. Motion approved.** A payment register is attached to the approved minutes.
- Mrs. Limes reviewed the contract with Brosius, Johnson & Griggs, LLC noting a cap should be placed on the 2025 legal fees.
Mr. Moulton moved, Mr. Vetter seconded a motion to approve a 2025 base estimate of \$15,000 for the 2025 contracted legal fees with Brosius, Johnson & Griggs, LLC. Motion approved.
- Mrs. Limes discussed options for investing funds from the Farmers & Merchant CD that is maturing. Quotes were reviewed and discussed.
Mr. Moulton moved, Mr. Cromley seconded a motion to approve an investment with State Bank with a 12-month CDAR at a 4.36% interest rate. Motion approved. Mrs. Limes will report with the final maturity value of the Farmers & Merchant investment at the next meeting.
- Mrs. Limes indicated street light installation is anticipated at Village of Riverbend Plat 9. Appropriations are not currently in place to allow for payment of the installation.
- **Mr. Vetter moved, Mr. Moulton seconded a motion to modify Resolution 25-0108 Temporary Appropriations with the following additions:**
 - **\$12,000 for General Fund Street Lighting (Acct 1000-310)**
 - **\$50,000 for EMS Capital Outlay (Acct 2193-760)****Role was called: Mr. Cromley - YES; Mr. Moulton – YES; Mr. Vetter – YES**
- Street light outages are being reported by the Transportation Department at Perrysburg Schools. Mrs. Limes has requested physical address locations and will compare with outages submitted to Toledo Edison.

EMS DEPARTMENT

- Chief Jerry Saunders informed the Trustees that the current LifePak on ambulance 680 cannot be repaired due to its age. A new quote from Stryker was reviewed.
Mr. Vetter moved, Mr. Cromley seconded a motion to approve the purchase of a LifePak 35 from Stryker at a quote cost of \$56,545.52. Motion approved.
- Chief Saunders discussed the service maintenance contract renewal process with Stryker for the LifePak system which includes the LifePak, cots, power load systems and more. The service contract is for three years with three annual payments totaling \$33,415.20.
Mr. Moulton moved, Mr. Vetter seconded a motion to approve a three-year service agreement with Stryker for the LifePak products per quoted price of \$33,415.20. Motion approved. Mrs. Limes will generate the purchase order for processing.

ROAD DEPARTMENT

- Road Supervisor Chase Greulich provided a report update to Mr. Vetter as he was unable to attend the meeting.
- The road dump truck was at a sale price of \$19,000 and the sale closes this week on govdeals.com.
- The four-way sign project should be implemented soon by the county engineers' crew.
- Jay Graham was hired as a part-time snow plow driver and spent time with the department staff during the most recent weather-related incidents.

ZONING DEPARTMENT

- Zoning Inspector Kip McDowell indicated that a recent variance request from Project Accordion was denied by the Board of Zoning Appeals for its exterior building plans.
- The Zoning Commission approved all but the landscape plans during the Barge Design Solutions site plan review. Plans will be submitted to the county and township for the warehouses first planned to be constructed by April 2026. The administration building by October 2026 and the data center completed by the end of 2026. The second data center is scheduled for completion April/May 2027.

- The Blanco property on Dixie Highway received approval from the Wood County Health Department for abating the house. The township will now work on the details for same.
- Photos of the property at Pargillis and Five Point Roads have been taken.
- Mr. McDowell expected a proposal from Jacob Barnes with regard to the zoning resolution review/updates by the end of the week.
- A right-of-way easement is being pursued by the City of Bowling Green for electric lines at St. Rt. 25 and 582.

VISITOR COMMENTS

- Township resident Ross Fought questioned a trailer loaded with material at the refrigerant business on Dixie Highway.
- Mr. Fought, the Trustees and Zoning Inspector Kip McDowell discussed the status of the property owned by Juan Davilla. Mr. McDowell noted Mr. Davilla is not the owner and the property was bought on land contract. Investigation into who pays property taxes is on-going.

OLD BUSINESS

- Mr. Vetter is handling inquiries by Spieker with regard to the Emergency Vehicle Storage Building project.
- Mr. Moulton noted he is in communication with residents in Saddlebrook and the City of Perrysburg with regard to the cross walks being pursued on Hull Prairie Road at Olde Trail Drive and Prairie Lake Drive. Perrysburg City Council is to be discussing and grants are being pursued.
- Mr. Cromley is attending the meetings with regard to the sewer project in the township.

NEW BUSINESS

- Mr. Moulton would like to see the township update the policy handbook and pursue an outside vendor to assist.
- Mr. Vetter indicated he was questioned on extending an abatement on the property originally owned by Calphalon on St. Rt. 25. The Board did not make any decision to extend the abatement upon the completion of the rental agreement at the site. Mr. Vetter would be informing Wade Gottschalk, Director, Wood County Economic Development Commission of same.

Mr. Vetter moved, Mr. Cromley seconded adjournment of the meeting at 7:20 pm. Motion approved.

Donald E. Cromley, Chairman

Michael Moulton, Vice Chairman

Fred E. Vetter, Trustee

Laurie L. Limes, Fiscal Officer