

# Middleton Township Trustees

Wednesday, September 18, 2024

6:00 p.m.

Mr. Vetter called the meeting to order at 6:00 p.m. The Pledge of Allegiance was spoken. In attendance were Trustees Cromley, Moulton, and Vetter as well as Fiscal Officer Limes.

The sign-in sheet for employees and visitors is attached with the approved minutes.

*Noted on the sign in sheet is a statement indicating the meeting may be recorded or streamed live to the internet by a visitor - not at the authority of the township trustees.*

## FISCAL OFFICER REPORT

- **Mr. Moulton moved, Mr. Vetter seconded a motion to approve the September 4, 2024 meeting minutes as provided. Motion approved.**
- **Mr. Moulton moved, Mr. Cromley seconded approval of accounts and payroll as submitted. Motion approved.** A payment register is attached to the approved minutes.
- Mrs. Limes provided the August bank reconciliation for Trustee review.
- The 2022-23 Audit was completed and final documents were provided to the Trustees and are now available for viewing on the State Auditor's website.
- The Board reviewed the 2025 Certificate of Estimated Resources as provided by the County Auditor.
- **Mr. Vetter moved, Mr. Cromley seconded a motion to approve Resolution 24-0918 (A), Resolution Accepting Rates as provided by the Wood County Budget Commission. Role was called: Mr. Cromley – YES; Mr. Moulton – YES; Mr. Vetter – YES**  
Mrs. Limes will submit Schedule A and B along with the cover letter to the County Auditor.
- **Mr. Vetter moved, Mr. Moulton seconded a motion to approve renewal of the health care plan with Medical Mutual for the elected officials and full-time staff members for 2025. Motion approved.** Mrs. Limes will update the township insurance agent, R.J. Rajner, on the board's decision to renew the policy as it stands. It is noted the policy will experience a 0.05% decrease in rates.
- The Auditor of State has issued a directive for Fraud training to occur by September 30. Mrs. Limes will provide follow-up for personnel who have not taken the training. Chiefs Saunders and Asmus have already begun the process with their department personnel.
- The township Verizon phone account was discussed and options available for phones. Mr. Moulton will contact the township representative and handle accordingly.
- The cyber-security risk assessment is needing review.

## EMS DEPARTMENT

- Chief Jerry Saunders noted that all brakes on Ambulance 680 were replaced. He also indicated an oil seal issue with 685 may need to be addressed.
- A grant totaling approximately \$4,000 was received from the Bureau of Workers' Compensation. The department is planning to use the funds toward the purchase of body armor.
- Two power-stair chairs have been quoted by Stryker for \$35,000. Chief Saunders stated they are waiting on confirmation of grant funds to cover a majority of the cost and will be asking for township funds to cover the balance needed.
- **Mr. Moulton moved, Mr. Cromley seconded a motion to approve Paramedic Tyler Pier as full-time retroactive to September 1, 2024 due to availability of shifts. Motion approved.**

## ROAD DEPARTMENT

- Chase Greulich, Road Supervisor indicated that an irrigation line was damaged at the time of a sidewalk installation in Riverbend. Mr. Cromley assessed the situation. The township will need to cover the expense of the repair.
- Mr. Moulton indicated he was in receipt of email correspondence with regard to trees inhibiting the view at a driveway on Dunbridge Road. The road department will be sent out to trim to alleviate a potential hazard but the property owner was advised the trees in the road right-of-way are on their property and thus, their responsibility.
- A crane will impede traffic at Pargillis and King Roads on September 26 and again on September 27 at Hull Prairie and King Roads.
- The new John Deere tractor and loader will be delivered within the week.
- Mr. Greulich indicated that trees have been trimmed on Ft. Meigs Road on both sides of the ditch.

## ZONING DEPARTMENT

- Zoning Inspector Kip McDowell indicated rezoning applications have been received for properties at St. Rt. 582 and Mercer Road and St. Rt. 582 on the east side of I-75.

- The Zoning Commission is requesting more information on the use of Planned Unit Developments (PUD) and how those can be optimized in the township. A training session with Attorney Peter Griggs is being requested and the Trustees indicated their approval to have him on-site for a session with the zoning board members.
- Mr. McDowell met with a contractor with T.E. Dunn overseeing the data center project. A modular office will be placed behind the northern-most house along St. Rt. 25. The first pond will also be in the same vicinity and it is anticipated that ground will be broke October 1.
- Mr. McDowell is continuing discussion with the homeowner on St. Rt. 25 who is not heeding his requests for cleanup.

**VISITOR COMMENTS**

- Five Point Road resident William Martin shared concerns about the amount of traffic on Five Point Road and the excessive speeds. Mr. Vetter indicated that the County Engineers’ office has been consulted and is the entity allowed to handle a traffic study. Mr. Vetter will be following up with the Engineers’ office for a status update. It was noted that more traffic is being directed down Five Point Road due to the temporary closure of Roachton Road from St. Rt. 65. A question was raised with regard to increasing patrol on that road by the Wood County Sheriff’s Department.
- Miss Allie Fought provided a ‘Thank You’ note to the Board for the scooter she won at the Safety Day event.

**OLD BUSINESS**

- Mr. Cromley reviewed the township’s position on the fire contract Plain Township indicating he will be attending their October meeting. He is proposing a one-year contract at the current rate and will inform them that we wish to negotiate after the election and confirm passage of the fire levy they have placed on the ballot.
- The emergency vehicle storage building notices were handled in the newspaper and on the website. To date no contractors have notified the township that they downloaded the documents.
- The Ohio Public Works Grant paperwork for the Pargillis Road Improvements has been completed and signature gathered from Mr. Vetter and Certification of Funds provided by Mrs. Limes.
- Mr. Cromley handled the risk assessment for the facilities and paperwork with solutions to the items in question will be submitted back to KLA Consulting and OTARMA. Mr. Greulich noted that numerous items have been handled since the report was provided including repairs to equipment at the park in Dunbridge, signage at the gas pumps and torch cart dividers. Mr. Moulton questioned logs for the vehicles and status. Mr. Greulich indicated he was recording in the computer.

**NEW BUSINESS**

- **Mr. Moulton moved, Mr. Cromley seconded a motion to approve Resolution 24-0918 (B), Approving the Wood County Final Plan for implementing and operating countywide 9-1-1 system. Role was called: Mr. Cromley – YES; Mr. Moulton – YES; Mr. Vetter – YES**
- The Trustees reviewed Chase Greulich’s 90-day probationary status as Road Supervisor. **Mr. Cromley moved, Mr. Moulton seconded a motion to approve Chase Greulich as Road Department Supervisor effective September 9, 2024 with a pay increase to \$31.13 / hour. Motion approved.** The Board indicated confirmation that Mr. Greulich was handling responsibilities and oversight of the department very well. Mr. Greulich shared with the Board that he appreciated the promotion and enjoys the work environment.
- The Board has requested to meet with road department staff member Tom Dauer at the October 16 meeting.

**Mr. Cromley moved, Mr. Vetter seconded adjournment of the meeting at 7:40 pm. Motion approved.**

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Michael Moulton, Trustee

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Donald E. Cromley, Vice Chairman

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Fred E. Vetter, Chairman

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Laurie L. Limes, Fiscal Officer