

Middleton Township Trustees

Wednesday, September 4, 2024 6:00 p.m.

Mr. Vetter called the meeting to order at 6:00 p.m. The Pledge of Allegiance was spoken. In attendance were Trustees Cromley, Moulton, and Vetter. Fiscal Officer Limes was absent. Stephanie Morris served as Clerk for the meeting.

The sign-in sheet for employees and visitors is attached with the approved minutes.

Noted on the sign in sheet is a statement indicating the meeting may be recorded or streamed live to the internet by a visitor - not at the authority of the township trustees.

FISCAL OFFICER REPORT

- **Mr. Cromley moved, Mr. Moulton seconded a motion to approve the August 21, 2024 meeting minutes as provided. Motion approved.**
- **Mr. Vetter moved, Mr. Cromley seconded a motion to approve the August 28, 2024 special meeting minutes as provided. Motion approved.**
- **Mr. Moulton moved, Mr. Cromley seconded approval of accounts and payroll as submitted. Motion approved.** A payment register is attached to the approved minutes.
- Safety Day planning is on track.

FIRE DEPARTMENT

- Chief Steve Asmus provided and reviewed the department monthly run report.
- Pump testing is scheduled for September 10.
- **Mr. Cromley moved, Mr. Moulton seconded a motion to approve hiring Zakary Neeld as a Fire Fighter on a one-year probationary period. Motion approved.**
- Fire extinguisher testing will occur at Principle Business on October 2 and 3.
- New hose is needing to be purchased for the fleet. Pricing will be provided at the October 2 meeting.
- Mr. Cromley is planning to attend the Plain Township meeting on September 9 to review the fire contract.
- Assistant Chief Brian Kotula indicated that Truck 683 is not in service but should be available for Safety Day.

EMS DEPARTMENT

- Assistant Chief Ron Bogedain reviewed the monthly run volume report.
- Ambulance 680 is out of service due to a spring sensor needing replaced.
- Drawings should be available for the new ambulance on order with Burgess. It is anticipated the specifications will be presented at the September 18 meeting.
- The department was awarded \$4029.76 from the Ohio EMS and Equipment Grant. Chief Saunders would like to use the funds for body armor on both ambulances.
- A grant through Bureau of Workers Compensation should cover the purchase of a power stair chair. A demonstration of same is planned for September 9.
- Employee evaluations were provided to the Board for review.
- Asst. Chief Bogedain indicated that extra helmets are available at the EMS station if the fire department has a need for any.

ROAD DEPARTMENT

- Mr. Vetter noted that the Reitz and Ovitt Road paving project should begin early October.

OLD BUSINESS

- The Emergency Vehicle Storage Building project specifications and legal notice are being prepared.
- Mr. Cromley indicated that the risk assessment paperwork has been reviewed with regard to the facilities. Actions will be provided to KLA Consulting.

NEW BUSINESS

- An email from Todd France regarding walking and biking access to Hull Prairie Intermediate was discussed by the board.
- Mr. Cromley noted an email with regard to workers' compensation was received from Mrs. Limes and will be tabled until the next meeting.
- Mr. Vetter noted brush with trash has become a problem in Dunbridge. In addition, the Sheriff's Department has been involved with a family causing problems in Dunbridge.

Mr. Vetter moved, Mr. Cromley seconded a motion to move into Executive Session for the purpose of personnel discussions at 7:13 p.m. Role was called: Mr. Cromley – YES; Mr. Moulton – YES; Mr. Vetter – YES.

The Board returned to regular session at 7:36 p.m.

Mr. Cromley moved, Mr. Vetter seconded adjournment of the meeting at 7:37 pm. Motion approved.

Michael Moulton, Trustee

Donald E. Cromley, Vice Chairman

Fred E. Vetter, Chairman

Laurie L. Limes, Fiscal Officer