

Middleton Township Trustees

Wednesday, February 7, 2024

9:00 a.m.

Mr. Vetter called the meeting to order at 9:00 a.m. The Pledge of Allegiance was spoken. In attendance were Trustees Cromley, Moulton, and Vetter as well as Fiscal Officer Limes.

The sign-in sheet for employees and visitors is attached with the approved minutes.

Noted on the sign in sheet is a statement indicating the meeting may be recorded or streamed live to the internet by a visitor - not at the authority of the township trustees.

FISCAL OFFICER REPORT

- **Mr. Moulton moved, Mr. Cromley seconded a motion to approve the January 17, 2024 meeting minutes as provided. Motion approved.**
- **Mr. Cromley moved, Mr. Moulton seconded approval of accounts and payroll as submitted. Motion approved.** A payment register is attached to the approved minutes.
- Mrs. Limes discussed a balance from the premium pay provided to staff in 2023.
Mr. Vetter moved, Mr. Cromley seconded a motion to approve splitting the balance of the ambulance grant funds equally among Fire Chief Steve Asmus and EMS Chief Jerry Saunders. Motion approved. Mrs. Limes noted it would equal approximately \$190 for each individual.
- **Mr. Cromley moved, Mr. Moulton seconded a motion to approve a special meeting for the purpose of reviewing appropriations for 2024 on Thursday, February 29 at 10:00 a.m. Motion approved.**
- **Mr. Moulton moved, Mr. Cromley seconded a motion to approve \$125,000 for the 2024 Wood County Engineers' Work Agreement. Motion approved.**

FIRE DEPARTMENT

- Chief Steve Asmus noted the siren grant project has been completed. All sirens have been installed, hooked up to electricity, and have been tested for accuracy. Mrs. Limes will update the quarterly report with the same information.
- Chief Asmus reviewed the run reports for January 2024 with the Trustees.
- A training with regard to active shooter status will be held in conjunction with Bowling Green Fire Department and Otsego Schools at a date to be determined.
- The mutual aid contract between all Wood County agencies and the City of Waterville will cease. The Chief for the Waterville Fire Department has stated that they will continue to provide aid as needed for Middleton Township.
- Solar eclipse staffing is being reviewed, Chief Asmus noted that they plan to have 2-3 fire fighters on duty with the EMS department personnel.

EMS DEPARTMENT

- Chief Jerry Saunders reviewed the run volume reports for January 2024.
- Chief Saunders indicated vehicle 680 would be serviced on February 1 to handle minor issues prior to the warranty end date.
- No update is available on the new ambulance order.
- The new radios are being programmed.
- An training grant was approved for funding for 2024.
- Chief Saunders updated the Trustees on personnel which include the resignation of Paramedic Dave Hartle, promotion to Lieutenant of Paramedic Rachel Harmon and a transition of Morgan Pier to full-time status.
- Michael Richardson is on a 6-8 week leave of absence.
- Paramedic Morgan Pier is planning a maternity leave in July.
- The third rider program was discussed, with Chief Saunders noting two of the individuals are still on probation. The current requirement is two shifts/month. More employees are encouraged to become involved in the program.

ROAD DEPARTMENT

- A Tontogany Road improvement estimate of \$128,000 was received from the Wood County Engineer. The quoted area is between St. Rt. 582 and King Road.
- The tile at Five Point Road was jetted. The tile is flowing and the Trustees and road staff will continue to monitor the drainage.

ZONING DEPARTMENT

- Mr. Cromley stated that demolition of the Mansour property in Dunbridge should be on track within the month.

- Lighting at USF Holland is on at all hours.
- It was noted that the lighting at the curling center has been on at 3:00 a.m. The lighting will be discussed again with Kip McDowell, Zoning Inspector.

OLD BUSINESS

- It was noted that First Solar is now utilizing the Calphalon facility for storage of solar panels. Mr. Vetter questioned the status of the tax abatement.
- Mr. Moulton noted that Springfield Township is allowing camping in all parks within their jurisdiction for the solar eclipse.

NEW BUSINESS

- Mr. Moulton shared that he is now an alternate to the Board of Trustees of TMACOG.

Mr. Moulton moved, Mr. Cromley seconded adjournment of the meeting at 10:39 am. Motion approved.

Michael Moulton, Trustee

Donald E. Cromley, Vice Chairman

Fred E. Vetter, Chairman

Laurie L. Limes, Fiscal Officer