

# Middleton Township Trustees

Wednesday, January 3, 2024

6:00 p.m.

Mr. Vetter called the meeting to order at 6:00 p.m. The Pledge of Allegiance was spoken. In attendance were Trustees Cromley, Moulton, and Vetter as well as Fiscal Officer Limes.

The sign-in sheet for employees and visitors is attached with the approved minutes.

*Noted on the sign in sheet is a statement indicating the meeting may be recorded or streamed live to the internet by a visitor - not at the authority of the township trustees.*

## FISCAL OFFICER REPORT

- **Mr. Moulton moved, Mr. Cromley seconded a motion to approve the December 20, 2023 special meeting minutes as provided. Motion approved.** The meeting was held with regard to the electric aggregation initiative approved by the township voters in November.
- **Mr. Cromley moved, Mr. Moulton seconded approval of accounts and payroll as submitted. Motion approved.** A payment register is attached to the approved minutes.
- **Mr. Vetter moved, Mr. Cromley seconded a motion to approve the elected officials 2024 payroll and benefits be split evenly among the following funds: 1000 – General; 2031 – Road and Bridge; 2191 – Fire; and 2191 EMS. Motion approved.** The Trustees and Fiscal Officer salaries are determined by the Ohio Revised Code and published by the Ohio Township Association.
- Mrs. Limes provided the board with an update to 2023 appropriations, noting a shortage was found at the end of 2023 to cover expenses in the 2193, 230 Emergency Medicine Program Code line item.  
**Mr. Moulton moved, Mr. Vetter seconded a motion to approve Resolution 24-0103, Amended Permanent Appropriations for 2023 for the 2193 Fund, Program Code 230 from \$800,000 to \$1,2M. Role was called: Mr. Cromley – YES; Mr. Moulton – YES; Mr. Vetter – YES.**

## FIRE DEPARTMENT

- Chief Steve Asmus provided the December 2023 run report as well as the year-to-date report for 2023.
- A detail report of fire department personnel with regard to their run activity was provided for review.
- Chief Asmus note that the Plain Township report was provided to their board and fiscal officer on January 2, 2024.
- A breakdown of all calls in 2023 as well as a monthly total summary was provided for review.
- The 2024 calendar of fire department meetings, training and special events was created by Assistant Chief Brian Kotula.
- The Fire Department Recognition Dinner will be held Saturday, March 16, 2024 at Nazareth Hall.
- Mr. Asmus indicated the department officers are working on updates to the Standard Operating Guidelines that have been in place for four years.
- Assistant Chief Brian Kotula asked the board for permission to donate used/outdated gear to the Terry Ferrell Foundation. The Board granted said permission.
- The department is interested in selling a hose tester as well as a portable pump on govdeals.
- The fleet vehicle 683 (grass rig) will be sent to Swartz for repairs on January 5.

## EMS DEPARTMENT

- Chief Jerry Saunders reviewed the run volume report for December 2023 as well as the year-to-date report for 2023.
- A Tactical Emergency Casualty Care (TECC) course was offered to the township department staff. Two employees, John Marcson and Clint Weckesser, are attending. The course offering is January 6 and 7. The training will provide instruction on active shooter incidents.
- Chief Saunders is setting up all township staff for a sexual harassment training on-line seminar (OTARMA).
- A grant is available through the Bureau of Workers' Compensation and Chief Saunders indicated the department's interest in purchasing a power stair chair.

## ROAD DEPARTMENT

- Mr. Cromley questioned the status of the old leaf vacuum and its return to the Village of Haskins.

## OLD BUSINESS

- Jim Palmer Excavating would like a contract to move forward on the demolition of the Mansour property in Dunbridge. Mrs. Limes indicated she would like to have a discussion with the legal

team and Mr. McDowell prior to creation of a contract. They will report to the Board at the January 17 meeting.

- Linda Holmes, Assistant Prosecuting Attorney, was questioning if any citizens had complaints with regard to the USF Holland lighting and to have them sent to her. Mr. Vetter indicated he would gather documents and send to her office.
- Mr. Cromley moved, Mr. Moulton seconded a motion to approve the rental of ten (10) portable restrooms from Safeway Barricades for the April 8, 2024 solar eclipse event to be placed in a variety of locations throughout the township properties. Motion approved.
- The lighting at the curling center was reviewed. It was noted that the manager of the property felt the lights could be put on timers and programmed to turn off at 11:00pm and on at 6:00am sunrise. Mr. Moulton voiced that additional work is still needed on the lighting.

**NEW BUSINESS**

- Mr. Moulton discussed a grant available for road salt prevention and the purchase of a live edge blade for the snow plow. Motion information will be provided at the next meeting.
- Mr. Moulton noted that he will attend a Stormwater Coalition meeting on January 18.

**Mr. Vetter moved, Mr. Moulton seconded a motion to enter into executive session for the purpose of personnel discussion at 6:58 p.m. Role was called: Mr. Cromley – YES; Mr. Moulton – YES; Mr. Vetter – YES.**

The Board returned to regular session at 7:30 p.m.

**Mr. Moulton moved, Mr. Cromley seconded a motion to approve Fire Chief Steve Asmus' 2024 annual salary of \$70,000 effective immediately. Motion approved.** Chief Asmus will continue with a 35-hour work week and will not turn in time for any fire department runs, training or additional work hours.

**Mr. Cromley moved, Mr. Vetter seconded adjournment of the meeting at 7:35 pm. Motion approved.**

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**Michael Moulton, Trustee**

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**Donald E. Cromley, Vice Chairman**

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**Fred E. Vetter, Chairman**

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**Laurie L. Limes, Fiscal Officer**