

Middleton Township Trustees

Wednesday, August 16, 2023

6:00 p.m.

Mr. Moulton called the meeting to order at 6:00 p.m. The Pledge of Allegiance was spoken. In attendance were Trustees Cromley, Moulton, and Vetter. Fiscal Officer Limes was not in attendance. Stephanie Morris served as Clerk.

The sign-in sheet for employees and visitors is attached with the approved minutes.

Noted on the sign in sheet is a statement indicating the meeting may be recorded or streamed live to the internet by a visitor - not at the authority of the township trustees.

FISCAL OFFICER REPORT

- **Mr. Cromley moved, Mr. Moulton seconded a motion to approve the August 2, 2023 meeting minutes as provided. Motion approved.**
- **Mr. Vetter moved, Mr. Cromley seconded approval of accounts and payroll as submitted. Motion approved.** A payment register is attached to the approved minutes.
- Mrs. Limes had calculated the full-time equivalents (FTE) for township employees and COBRA status. The FTE is 20.5 employees, placing the township in COBRA eligible status. Recommendations and consultation occurred with township insurance agent, R.J. Rajner with Savage & Associates with regard to this change in the township's benefit option for its covered employees. Recommendation was made by Mr. Rajner to contract with an agency to oversee the COBRA benefits rather than handle in-house.
Mr. Vetter moved, Mr. Moulton seconded a motion to approve contracting the services of Consumer Driven Administrators LLC (CDA) to oversee the township COBRA policy. Motion approved. The initial policy premium will be \$350.

FIRE DEPARTMENT

- There was noted issues on Fire Department Truck 681 after pump testing. An estimate was received for \$5,000 for repairs.
- It was confirmed that the township will not be considering the fire fighter applicant from the City of Bowling Green.

EMS DEPARTMENT

- Deputy Chief Ron Bogedain provided a request from Paramedic Jennifer Harrison for an additional one-month leave, extending her current leave of absence until the end of October.
Mr. Moulton moved, Mr. Cromley seconded a motion to extend Paramedic Jennifer Harrison's leave of absence until the end of October. Motion approved.

ROAD DEPARTMENT

- Jeff Eckel, Road Supervisor noted that the new road department truck has been delivered from the dealer to the township.

ZONING DEPARTMENT

- Zoning Inspector Kip McDowell indicated he spoke with Attorney Peter Griggs with regard to the fees to be paid for his legal services. Mr. Moulton requested that Mr. McDowell provide him with the township zoning resolution to receive an estimate for the amount of time needed for an update of the entire resolution. This will be discussed again at the September 20 meeting.
- With regard to the Mansour property, Mr. McDowell noted that a letter must be sent from the township to Mr. Mansour.
Mr. Vetter moved, Mr. Moulton seconded a motion to hire Attorney Peter Griggs for his services on the Mansour property demolition matter not to exceed \$3,000. Motion approved. Mrs. Limes and Mr. McDowell with consult with Mr. Griggs on the proper order of the steps needing to be taken.
- Numerous complaints are being fielded with regard to the weeds around the Impact for Hope house on River Road, abutting the Riverbend subdivision.
- The Trustees requested Mr. McDowell reach out to the Health Department with regard to the Blanco property on St. Rt. 25.
- Mr. McDowell indicated that 30 acres of grounds at Hull Prairie and Five Points Roads have been identified for rezoning by the property owner.

VISITOR COMMENTS

- Weston Gerwin, representing the Home Owners' Association (HOA) in Saddlebrook shared concerns about the grass planted where the new curbs were placed. Also the trees in the right-of-

way between the sidewalk and road were discussed with it being noted that as trees are taken out that no new trees would be planted in the same area. This was also noted as a point of topic for the zoning commission for edits to the zoning resolution.

OLD BUSINESS

- Mr. Moulton noted that a motion was made on August 7, 2023 to have the township removed from the Copeland Estate lawsuit.
- Mr. Vetter shared that updates with regard to the rezoned properties between St. Rt. 25, St. Rt. 582 and Mercer Road will not be available until mid-September, with plans for an update at the September 20 meeting of the Board.

NEW BUSINESS

- The Board reviewed the contract with Renewed Outdoors, noting some typographical errors that will need to be updated.
Mr. Vetter moved, Mr. Cromley seconded a motion to accept the Renewed Outdoors contract as provided, and edits noted, for one (1) year. Motion approved.
- Mr. Cromley indicated he provided information for a \$15,000 grant to Chief Asmus with regard to the fire department.

Mr. Vetter moved, Mr. Cromley seconded adjournment of the meeting at 7:15 pm. Motion approved.

Michael Moulton, Chairman

Donald E. Cromley, Vice Chairman

Fred E. Vetter, Trustee

Laurie L. Limes, Fiscal Officer