

Middleton Township Trustees

Wednesday, July 5, 2023 6:00 p.m.

Mr. Moulton called the meeting to order at 6:00 p.m. The Pledge of Allegiance was spoken. In attendance were Trustees Cromley, Moulton, and Vetter as well as Fiscal Officer Limes.

The sign-in sheet for employees and visitors is attached with the approved minutes.

Noted on the sign in sheet is a statement indicating the meeting may be recorded or streamed live to the internet by a visitor - not at the authority of the township trustees.

NEW BUSINESS

- Wade Gottschalk, Wood County Economic Development Commission, addressed the Trustees with regard to the establishment of a Community Reinvestment Area (CRA). He emphasized that the township already has an Enterprise Zone and this would enhance the existing resolution. This allows for a large project incentive, for a multiple building project, and allow for abatement negotiations for each new building, versus a new review of each building within a specific project. He did note that the county only had one other active CRA working near the CSX facility in North Baltimore. The Planning Commission could serve as the Board for the township CRA.

Mr. Vetter moved, Mr. Moulton seconded a motion to approve the establishment of a Community Reinvestment Area (CRA) for the following parameters: Dowling Road to the north; Devils Hole Road to the south, St. Rt. 25 to the west; and I-75 to the west. Motion approved.

FISCAL OFFICER REPORT

- Mr. Vetter moved, Mr. Cromley seconded a motion to approve the June 21, 2022 meeting minutes as provided. Motion approved.**
- Mr. Cromley moved, Mr. Vetter seconded approval of accounts and payroll as submitted. Motion approved.** A payment register is attached to the approved minutes.
- Mrs. Limes provided the June bank reconciliation for review.
- Mrs. Limes provided the Wood County Auditor's Certification of Estimated Property Tax Revenue for the Special EMS Levy and the Special Road District Levy. The details are as follows:
 - Special EMS Levy - \$972,000
 - Special Road District Levy - \$446,000.
- Mr. Vetter moved, Mr. Cromley seconded Resolution 23-0705(E), Resolution to Proceed, for the Special EMS Levy, for a renewal of 5 mills for five (5) years. Role was called: Mr. Cromley – YES; Mr. Moulton – YES; Mr. Vetter – YES.**
- Mr. Cromley moved, Mr. Moulton seconded Resolution 23-0705(R), Resolution to Proceed, for the Special Road District Levy, for a renewal of 2 mills for three (3) years. Role was called: Mr. Cromley – YES; Mr. Moulton – YES; Mr. Vetter – YES.**
- Mr. Moulton moved, Mr. Vetter seconded a motion to accept a \$50 donation from Carol Feller in honor of Dan German. Motion approved.** It is noted that Mr. German served as a fire fighter for Middleton Township.

FIRE DEPARTMENT

- Chief Steve Asmus provided the monthly reports for Trustee review.
- Mr. Asmus indicated that the Calphalon company has moved out of its building on St. Rt. 25. Keller Warehousing, out of Napoleon, will be housing food products for distribution in the near future.
- Assistant Chief Brian Kotula shared that they have gathered all gear that cannot be used in service for the department. This includes 11 pants, 10 coats and six (6) pair of boots. His request was to provide it to the Terry Ferrell organization. Mr. Cromley thanked Mr. Kotula for his oversight and organization of the gear.

Mr. Moulton moved, Mr. Vetter seconded a motion to approve used fire department gear be donated to the Terry Ferrell Organization per Assistant Fire Chief Brian Kotula's recommendation. Motion approved.
- Mr. Kotula discussed the status of gear for the fire department personnel and the need for replacement of same in 2024. Much discussion was held on when to purchase gear and how many in each order. Lead time was discussed with concern for gear arriving when needing to be replaced.

Mr. Vetter moved, Mr. Moulton seconded a motion to approve the purchase of six (6) sets of gear (which includes pants, coats, boots and helmet) to bring the gear inventory up to standards at approximate costs of \$3,300 / gear (pants, boots, coat) and \$350 / helmet. Motion approved.
- Captain Ellis' gear was ruined during a run a number of months ago. A company in Michigan offers a service to deep clean and it was determined that Mr. Ellis' gear will be taken there to attempt to salvage it for the future.

- Mr. Kotula indicated they needed additional gloves and the Board encouraged him to place the order.
- There is money left on a grant that needs to be spent and Mrs. Limes should expect to hear from Fire Fighter Tom Miller on the status of same.

EMS DEPARTMENT

- Captains John Marcson and Tyler Ellis provided reports for the department.
- Mr. Marcson noted that they spoke with ODOT with regard to the emitter and parts for same. They are currently looking at pricing on state bid and no decision is being made on installation of emitter parts on the new ambulance until this is resolved.
- The Captains noted that the departments were 'live' with the new ESO software on July 1. The first payroll cycle utilizing the reporting will be July 17.
- Mr. Marcson requested, at Chief Saunders' request, that the Board consider adding an Acting Lieutenant pay to the payroll. This would provide the veteran staff member, working without an officer, to receive this pay while on duty. Currently this would affect full time employee Rachel Harmon. The Lieutenant pay is \$18.96 for 2023.

Mr. Vetter moved, Mr. Moulton seconded a motion to approve establishing an Acting Lieutenant pay for the EMS Department. Motion approved. Chief Saunders will identify this with a payroll column.

ROAD DEPARTMENT

- Mr. Vetter provided the Board with a proposed Addendum to the Hull Prairie Road project. He indicated that a quote was obtained for resurfacing Devils Hole Road from Hull Prairie Road to St. Rt. 25. The price to resurface this section of road is substantially lower due to the company being onsite for the original project.

Mr. Vetter moved, Mr. Cromley seconded a motion to approve the Hull Prairie road project addendum to expand resurfacing on Devils Hole Road from Hull Prairie Road to St. Rt. 25. Motion approved with Mr. Moulton abstaining.

- Questions were again raised with regard to road improvements on Cross Creek Road between Mercer and St. Rt. 25. The Board indicated they were waiting to hear whether the Center Township officials would want to share in the cost of the road improvement.

VISITOR COMMENTS

- Jackie Porter questioned the Board on the electric aggregation and timeline of implementation.

OLD BUSINESS

- Mr. Moulton reviewed the electric aggregation proposal. Draft language was provided by Palmer Consulting and Mrs. Limes and Mr. Moulton will review and update to fit the township.
Mr. Vetter moved, Mr. Cromley seconded a motion to approve Resolution 23-0705, Resolution to Affect a Governmental Electricity Aggregation Program, to be placed on the November ballot. Role was called: Mr. Cromley – YES; Mr. Moulton – YES; Mr. Vetter – YES.
Mrs. Limes will submit the document, after review, to the Board of Elections.
- Mr. Vetter and Chief Asmus reviewed the locations for the early warning sirens.
- Mr. Moulton updated the Board on the Copeland Estate lawsuit, noting pre-depositions were scheduled for July 6 for Mr. Featzka and Mr. Moulton and the depositions would be held on July 7.
- Safety Day was discussed.

NEW BUSINESS

- **Mr. Moulton moved, Mr. Cromley seconded a motion to approve the Draft Plan of the Wood County Solid Waste Management District as presented. Motion approved.**

Mr. Vetter moved, Mr. Cromley seconded adjournment of the meeting at 8:00 pm. Motion approved.

Michael Moulton, Chairman

Donald E. Cromley, Vice Chairman

Fred E. Vetter, Trustee

Laurie L. Limes, Fiscal Officer