

# Middleton Township Trustees

*Wednesday, June 7, 2023*

*6:00 p.m.*

Mr. Moulton called the meeting to order at 6:00 p.m. The Pledge of Allegiance was spoken. In attendance were Trustees Cromley, Moulton, and Vetter as well as Fiscal Officer Limes.

The sign-in sheet for employees and visitors is attached with the approved minutes.

*Noted on the sign in sheet is a statement indicating the meeting may be recorded or streamed live to the internet by a visitor - not at the authority of the township trustees.*

## **VISITOR COMMENTS**

- Rob Fawcett, UIS Insurance & Investments, spoke briefly to the Board with regard to the township liability insurance plan with OTARMA. He reviewed the meeting held with the department heads and Trustee Cromley. A final edit of the coverages will be held with Chief Asmus. It was noted there was an approximately \$3,000 reduction in coverage costs.

## **FISCAL OFFICER REPORT**

- **Mr. Moulton moved, Mr. Vetter seconded a motion to approve the May 17, 2023 meeting minutes as provided. Motion approved.**
- **Mr. Cromley moved, Mr. Moulton seconded approval of accounts and payroll as submitted. Motion approved.** A payment register is attached to the approved minutes.
- Mrs. Limes provided the May 2023 bank reconciliation for review.

## **FIRE DEPARTMENT**

- Assistant Chief Chuck Steadman introduced Kyle O'Connell, a prospective fire fighter. Mr. O'Connell introduced himself to the Board.
- **Mr. Vetter moved, Mr. Cromley seconded a motion to approve hiring Kyle O'Connell as a Fire Fighter on a one-year probation. Motion approved.**
- Lieutenant Matt Ziegler reported that they are investigating how many helmets will be needed in the next gear order, as the need for helmet will exceed the three (3) sets of gear being planned for purchase.
- Hose fell off one of the trucks during a recent run. That hose will be set aside and tested in the fall before use.
- It was noted that the Chicken BBQ held in Haskins at Station 1 will be held on July 22 and they are offering dine-in and carryout options again.

## **EMS DEPARTMENT**

- Chief Jerry Saunders reviewed the run volume report for May 2023.
- A follow-up 'fit for duty' physical has been scheduled for Paramedic Michael Richardson on June 12.
- Mr. Saunders provided employee evaluations for Trustee review.
- Continued discussion revolved around the helmet request from 15-year staff member Matt Phillips who recently retired from the township EMS Department.  
**Mr. Cromley moved, Mr. Moulton seconded a motion to approve the helmet worn by Paramedic Matt Phillips be provided to him as a result of his tenure with the department. Motion approved.**
- Mr. Saunders reviewed a conversation with Ruby May from Beacon Medical with regard to the township's billing policy. Beacon Medical is closing. Other agencies do not seem interested in the township account due to its stance on not soft-billing residents.

## **ROAD DEPARTMENT**

- Mr. Vetter noted that the new sewer line on Mercer Road has also made it to Cross Creek Road.
- A quote from Renewed Outdoors was reviewed for mulch in the playground at the Dunbridge Fire Station.  
**Mr. Cromley moved, Mr. Moulton seconded a motion to approve the purchase and installation of mulch at the playground in Dunbridge at a quoted price of \$1,225. Motion approved.**
- The Hull Prairie Road Improvement project was moved to July.

## **ZONING DEPARTMENT**

- The Mansour property in Dunbridge was discussed based on calls and concerns about the disrepair of the house on site and property in general. It was noted that the Health District has been contacted and the township is awaiting their review/reply.

**OLD BUSINESS**

- Mr. Moulton updated the Board on the status of the Copeland Estate legal proceedings. He indicated that as of this meeting depositions of Mike Moulton and Eric Featzka have been moved to July.
- Mr. Cromley thanked all involved for the maintenance improvements at New Belleville Ridge and discussed how the cemetery board intends to move forward for the immediate future. He noted that Perrysburg Township personnel will be working on burials and foundation work with Middleton Township personnel continuing to support the efforts on grounds maintenance.

**Mr. Vetter moved, Mr. Cromley seconded adjournment of the meeting at 7:15 pm. Motion approved.**

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**Michael Moulton, Chairman**

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**Donald E. Cromley, Vice Chairman**

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**Fred E. Vetter, Trustee**

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**Laurie L. Limes, Fiscal Officer**