

Middleton Township Trustees

Wednesday, May 17, 2023

6:00 p.m.

Mr. Moulton called the meeting to order at 6:00 p.m. The Pledge of Allegiance was spoken. In attendance were Trustees Cromley, Moulton, and Vetter, with Fiscal Officer Limes available remotely. Susan Cordonnier served as clerk for the meeting.

The sign-in sheet for employees and visitors is attached with the approved minutes.

Noted on the sign in sheet is a statement indicating the meeting may be recorded or streamed live to the internet by a visitor - not at the authority of the township trustees.

FISCAL OFFICER REPORT

- **Mr. Vetter moved, Mr. Cromley seconded a motion to approve the special meeting minutes for May 3, 2023 held for the purpose of road project bid opening as provided. Motion approved.**
- **Mr. Cromley moved, Mr. Moulton seconded a motion to approve the special meeting minutes for May 3, 2023 held for the purpose of rezoning as provided. Motion approved - Mr. Vetter abstained.**
- **Mr. Cromley moved, Mr. Moulton seconded a motion to approve the meeting minutes for May 3, 2023 as provided. Motion approved.**

VISITOR COMMENTS

- Northwestern Water and Sewer District (NWWSD) representatives, Amy Barien and Grant Chamberlain were in attendance to update the Trustees on the Dunbridge Road and Village of Dunbridge sewer and water line installation project. It was clarified that septic systems in the Village of Dunbridge (Village) are failing, with sewage being identified in adjacent fields and waterways. The following points were discussed and a full recording of the conversation is on file with the Fiscal Officer's office.
 - gravity sewer systems will be installed throughout the Village
 - proposed grinder pump systems or forced mains into Bowling Green's sewer system are being evaluated
 - water service is being proposed and taps for same
 - on drawn plans trees that have been marked with "X" will likely need to be removed
 - there is a possibility of underground gas tanks on NE corner of Dunbridge Road
 - a potential easement may be needed for a home to be removed
 - a goal for installation is Spring 2024
 - there is no plan to extend or offer sewer service to side roads off Dunbridge Road
 - a follow up with the Board should be expected at the August 16 meeting
 - this initiative was funded by a grant by the Wood County Commissioners

Mr. Moulton moved, Mr. Cromley seconded a motion to recess the meeting until 6:30 p.m. Motion approved.

FISCAL OFFICER REPORT (cont'd)

- **Mr. Vetter moved, Mr. Cromley seconded approval of accounts and payroll as submitted. Motion approved.** A payment register is attached to the approved minutes.
- The new CD investment with Waterford bank was finalized, with the \$1M being submitted to Waterford Bank representative Stephanie Morris on May 17.
- The April bank reconciliation was provided for Board review. A deposit was made to the township checking account that included a donation from a local resident.
- **Mr. Moulton moved, Mr. Vetter seconded a motion to accept the \$250 donation made by a township resident. Motion approved.** Mrs. Limes noted the funds would be placed in the Special EMS Levy Fund 2193.
- Mrs. Limes shared with the Board that an updated membership roster has been provided to the Wood County Township Association and dues were paid.

EMS DEPARTMENT

- Chief Jerry Saunders shared with the Board that Paramedic Matt Phillips has retired after sixteen (16) years of service with the township. Mr. Phillips would like to purchase his helmet. After much discussion Mr. Saunders will be discussing this with Mr. Phillips in more detail.
- The full-time staffing module is needing updated. The full-time employees must be paid overtime for anything over 40 hours in the week. Mr. Saunders noted they consulted with Assistant Prosecuting Attorney Linda Holmes for confirmation of same. The Board understands the situation and after review of other potential options determined to stay with the planned staffing module in place. Chief Saunders will work with Mrs. Limes to handle the retroactive pay due the staff for overtime hours that were paid at their regular hourly rate since February 26, 2023.
- Mr. Saunders reviewed the current holiday pay with the Board. It was determined the full-time staff will not be allowed to make triple time on the Christmas and New Years' holidays.

ROAD DEPARTMENT

- Chase Greulich, Road Maintenance Department, indicated that the new dump truck cab and chassis has arrived.
- OOPS has been contacted with regard to Cross Creek Road for project digging and berming.
- Brush pick up will occur in the Village of Dunbridge.
- Mr. Greulich shared photos of the cemetery posts at the Ovitt Road location. The Board reviewed the situation and determined that the posts and chains would be removed.
- The new sign board has been replaced, noting that colors were changed. The Board wishes for both sides to match.

ZONING DEPARTMENT

- Zoning Inspector Kip McDowell provided an update noting that many house and fence permits have been pulled. He expected The Village at Riverbend will be built out by the end of 2023.
- It was noted that the Zoning Commission will be holding their meeting and hearing from a guest speaker with regard to zoning ordinances for sound control.
- Mr. McDowell is waiting for a letter from the Health District with regard to the Mansour property.
- The Rt. 25 property owned by Davilla is still not cleaned up. Mr. McDowell is compiling all communications sent to the owner.
- The Blanco property on Rt. 25 is still in disrepair with vehicles and overgrown weeds. Letters are being drafted for same.
- A Devils Hole resident has stated concerns about a neighboring property runoff from their leach field.
- Mr. Cromley suggested language with regard to pond runoff be reviewed in the zoning resolution.
- The pool at the location of ISO Impact on River Road is unkept. The Health District will be notified.
- Discussion revolved around the pros and cons of utilizing Planned Unit Developments (PUD) versus rezoning of property. Mr. Vetter noted concerns with regard to limitations placed on PUD properties.

OLD BUSINESS

- Mr. Cromley has received inquiry from the Village of Haskins with regard to the contract with Renewed Outdoors. The current contract is for township residents, excluding the Village of Haskins.
- Mr. Moulton updated the Board on the Copeland Estate lawsuit. Depositions are being held on June 14 for Mr. Moulton and Fire Fighters Spencer Morris and Eric Featzka with a pre-meeting on June 12 with the same individuals.
- The Board discussed the implementation of Joint Economic Development District (JEDD) with the City of Bowling Green. The Trustees acknowledged the need for tracking and being on site during construction.
- The contract between the township and The Shelley Company for the Hull Prairie Road project is needing to be submitted. Mrs. Limes indicated she would handle.

NEW BUSINESS

- A pre-planning meeting is needed for Safety Day 2023.
- Mr. Cromley and Mrs. Limes updated the Board on numerous items with regard to New Belleville Ridge Cemetery.
 - The sexton, Nathan Pease, has resigned effective immediately.
 - Mr. Cromley has requested Middleton Township offer maintenance assistance until the end of May.
 - A determination of how Perrysburg Township can assist is being worked out with the other Trustees and their Road Maintenance Department.
 - Mr. Cromley is hoping to split responsibilities with the two townships – with Middleton Township handling the grounds maintenance and Perrysburg Township assisting with burials and foundation order.
- **Mr. Moulton moved, Mr. Cromley seconded a motion to approve the purchase of a John Deere 950R mower at an approximate cost of \$11,964.64. Motion approved.** It is noted the mower will have a rear discharge versus side mounted discharge.

Mr. Vetter moved, Mr. Cromley seconded adjournment of the meeting at 8:15 pm. Motion approved.

Michael Moulton, Chairman

Donald E. Cromley, Vice Chairman

Fred E. Vetter, Trustee

Laurie L. Limes, Fiscal Officer