

# Middleton Township Trustees

*Wednesday, March 1, 2023*

*6:00 p.m.*

Mr. Moulton called the meeting to order at 6:00 p.m. The Pledge of Allegiance was spoken. In attendance were Trustees Cromley, Moulton, and Vetter as well as Fiscal Officer Limes. Township Clerk Susan Cordonnier served as clerk for the meeting

The sign-in sheet for employees and visitors is attached with the approved minutes.

*Noted on the sign in sheet is a statement indicating the meeting may be recorded or streamed live to the internet by a visitor - not at the authority of the township trustees.*

## **FISCAL OFFICER REPORT**

- **Mr. Cromley moved, Mr. Vetter seconded a motion to approve the February 15, 2023 meeting minutes as provided with minor edits. Motion approved.**
- **Mr. Vetter moved, Mr. Moulton seconded approval of accounts and payroll as submitted. Motion approved.** A payment register is attached to the approved minutes.
- Mrs. Limes provided correspondence with regard to the NEXUS pipeline project. Mr. Vetter noted concerns as the township did not sign off on their satisfaction of the project completion.
- Mr. Vetter shared a plan for a road project on Hull Prairie Road that would be paid from the township special road levy. Mrs. Limes clarified the property tax that would be collected in 2023, allowing for the balance showing on the books to be used for payment of same.
- Mrs. Limes stated a budget meeting is needing to be held and will coordinate with department heads.

## **FIRE DEPARTMENT**

- Chief Steve Asmus provided the February run reports.
- The Fire Fighter 1 and Fire Fighter 2 courses have started. Chief Asmus will be attending the Fire Fighter 2 course.
- The Fire Academy volunteer fire fighter weekend is scheduled for April 15-16.
- Penta Vocational Center is hosting a fire school. The township will be supplying a tanker truck or the Sunday session on March 12.
- Chief Asmus pointed out that the township was acknowledged for its pursuit of a grant for the early warning sirens through the Wood County Emergency Management Agency local mitigation program.
- Mr. Vetter asked for ideas on future mitigation concepts.
- A quote for short fire hose sections has been gathered. The timeline to receive the hose section is eight to ten months.
- Assistant Chief Brian Kotula thanked everyone for their RSVP for the Fire Fighter Banquet.
- Parts for the new truck have been ordered and the box was purchased from a vendor located in Iowa. Due to the cost for shipping the department is discussing whether to travel to Iowa to pick up the parts.

## **EMS DEPARTMENT**

- Chief Jerry Saunders reviewed the run volume report for February.
- Mr. Vetter questioned the operations of the Mercy Perrysburg hospital and Mr. Saunders indicated they are fully operational. Bypass still occurs based on dispatch but at this time Lucas County hospitals are allowing transport to their emergency facilities.
- An estimate is still expected for a new ambulance that will fall within state bid guidelines.
- Mr. Saunders stated that a May 1 launch date is expected for the new ESO software purchased for the EMS and Fire Department reporting and payroll.
- The updated drug license is being pursued for the fire department
- A recommendation for payment to Dr. Brookens is an annual pay of \$2,500 / department.
- The lighting in the bathrooms has been updated, bringing it up to code.
- New phones were needed on the Verizon Wireless plan. All department phones were placed on public safety network.
- Full-time personnel sick and vacation leaves were reviewed. The following individuals are on staff full-time with a 42-hour work week: Ron Bogedain, John Marcson, Mike Pinski, Rudy Hanzel, and Rachel Harmon.  
**Mr. Vetter moved, Mr. Cromley seconded a motion to approve a sick leave for all five full-time personnel at a starting leave of 420 hours. Motion approved.**
- Vacation for the full-time EMS personnel was reviewed.  
**Mr. Cromley moved, Mr. Moulton seconded a motion to approve the following vacation leave based on years of service with the department:**

Ron Bogedain and Mike Pinski – five (5) weeks;  
John Marcson – four (4) weeks;  
Rudy Hanzel – three (3) weeks;  
Rachel Harmon – two (2) weeks;

**Motion approved**

- Chief Saunders indicated that Paramedic Michael Richardson did not pass a ‘fit for duty’ physical. He has been removed from the schedule and placed on administrative duties only. Trustee Moulton suggested he be left on payroll for administrative/light duty while he pursues a fitness program.  
**Mr. Vetter moved, Mr. Cromley seconded a motion to approve Michael Richardson be placed on light/administrative duty for three (3) months while enrolled in a work conditioning program to be reviewed at the June 7, 2023 township meeting. Motion approved.** Chief Saunders noted he will have an update from the health agency overseeing Mr. Richardson’s fitness plan.
- The automatic faucets in the EMS building are not functioning as expected. Mr. Vetter will handle.

**OLD BUSINESS**

- The Trustees discussed the sewer line with Mr. Vetter noting taps are completed in the Village of Sugar Ridge, a project handled by Northwestern Water and Sewer District.
- Mr. Moulton noted that an expert is being retained through OTARMA to reconstruct the accident with regard to the Copeland Estate lawsuit.
- Mr. Vetter noted he spoke with Rex Huffman, Port Authority representative, with regard to the township entering into a Joint Economic Development District (JEDD) with the City of Bowling Green. More discussion is needed to establish the effect on the end user.

**Mr. Vetter moved, Mr. Cromley seconded adjournment of the meeting at 7:35 pm. Motion approved.**

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**Michael Moulton, Chairman**

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**Donald E. Cromley, Vice Chairman**

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**Fred E. Vetter, Trustee**

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**~~Laurie L. Limes, Fiscal Officer~~**