

# Middleton Township Trustees

*Wednesday, January 18, 2023*

*6:00 p.m.*

Mr. Moulton called the meeting to order at 6:00 p.m. The Pledge of Allegiance was spoken. In attendance were Trustees Cromley, Moulton, and Vetter as well as Fiscal Officer Limes.

The sign-in sheet for employees and visitors is attached with the approved minutes.

*Noted on the sign in sheet is a statement indicating the meeting may be recorded or streamed live to the internet by a visitor - not at the authority of the township trustees.*

## **FISCAL OFFICER REPORT**

- **Mr. Cromley moved, Mr. Vetter seconded a motion to approve the December 21, 2022 meeting minutes as provided. Motion approved.**
- **Mr. Vetter moved, Mr. Cromley seconded a motion to approve the January 4, 2023 meeting minutes as provided. Motion approved.**
- **Mr. Vetter moved, Mr. Moulton seconded approval of accounts and payroll as submitted. Motion approved.** A payment register is attached to the approved minutes.
- Mrs. Limes provided the December 2022 bank reconciliation for review.
- Mrs. Limes reviewed the Rates and Resolutions worksheet with the Board. An error was found on the submitted report in 2022. The corrected data has been provided.  
**Mr. Moulton moved, Mr. Vetter seconded a motion to approve the Rates and Resolutions worksheet provided by the Wood County Auditor for 2023. Motion approved**
- Mrs. Limes read a thank you for the memorial tribute from the family of Jim Bostdorff, who passed away on January 2.
- A review is needed of the liability insurance policy with UIS for the OTARMA plan. It was discussed that a meeting would be requested to review same with a Trustee and all department chiefs/heads.

## **FIRE DEPARTMENT**

- Mr. Vetter indicated he was working with on detailed language for the bid documents for the siren grant. Mrs. Limes noted she would be updating the grant agency as required under the grant.

## **ROAD DEPARTMENT**

- Jeff Eckel, Road Supervisor indicated a guard rail had been destroyed during an accident on New Year's Eve at Hull Prairie and King Roads. He noted he would think it likely the township may have to pay for the repairs.
- The brush pile in the Village of Dunbridge, located at Elm and Maple, was discussed. It was determined that a sign would be placed at the site stating "brush only" to try to avoid other miscellaneous debris from being put on the location. The township does remove the brush periodically.
- **Mr. Vetter moved, Mr. Cromley seconded a motion to approve the purchase of the plow bed package for the snow plow being purchased from Henderson, per the quoted price reviewed by the Board. Motion approved.**
- The county engineers' office handled the work at Five Point Road. Mr. Vetter questioned what part of the bill should be submitted to the homeowner.

## **ZONING DEPARTMENT**

- Zoning Inspector Kip McDowell indicated a rezoning request has been made by a property owner on St. Rt. 582. The request will go to the Wood County Planning Commission in February.
- Mr. Moulton questioned the status of the permits expiring at a Dixie Highway residence.
- The curling center lighting was discussed. It appears the lighting is not outside the allowable zoning regulations. Mr. McDowell is going to try to reach some of the employees at the site to discuss a resolution on the matter. The Board has requested the Zoning Commission work on updated language in the near future with regard to light pollution.
- A session on abandoned homes is being made available at the Ohio Township Association conference. Mr. McDowell is planning to attend to glean additional information on how the township can proceed with removal of some homes left in disrepair. In addition, the Health Department has been contacted with regard to the Mansour property in Dunbridge and the Blanco property on Dixie Highway.
- Mr. McDowell questioned the Board's interest in pursuing legal counsel from Brosius, Johnson, and Griggs. It was noted that this topic will be tabled until the February 15 meeting.
- **Mr. Moulton moved, Mr. Cromley seconded a motion to approve a five-year appointment to the Zoning Commission for Gary Ehrmin. Motion approved.**

- Cory Asmus needs contacted with regard to being reappointed for a five-year term on the Board of Zoning Appeals.
- Mr. McDowell addressed the question of sidewalk maintenance in the subdivisions. The Trustees confirmed the sidewalks are the responsibility of the homeowner. The approaches from the street are the responsibility of the township.

**OLD BUSINESS**

- Mr. McDowell reported that Spectrum is to be on site by January 25 to upgrade the township complex internet.
- Mr. Moulton informed the Board that the township’s email protection will be handled through OhioFIT, providing an email upgrade, backup and offsite recovery at a cost of \$10/account for the enhanced protection.
- A draft of the upgraded website has been reviewed.
- Mr. Moulton indicated the EMS/Fire Department run report was requested with regard to the Copeland accident and the documents sent to the attorney Greg Beck.

**Mr. Vetter moved, Mr. Cromley seconded adjournment of the meeting at 7:30 pm. Motion approved.**

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**Michael Moulton, Chairman**

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**Donald E. Cromley, Vice Chairman**

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**Fred E. Vetter, Trustee**

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**Laurie L. Limes, Fiscal Officer**