

# Middleton Township Trustees

*Wednesday, January 4, 2023*

*6:00 p.m.*

Mr. Moulton called the meeting to order at 6:00 p.m. The Pledge of Allegiance was spoken. In attendance were Trustees Cromley, Moulton, and Vetter as well as Fiscal Officer Limes.

The sign-in sheet for employees and visitors is attached with the approved minutes.

*Noted on the sign in sheet is a statement indicating the meeting may be recorded or streamed live to the internet by a visitor - not at the authority of the township trustees.*

***A moment of silence was held in honor of retired Middleton Township Trustee James F. Bostdorff who passed away January 2, 2023. Mr. Bostdorff was recognized for his dedication to the township and community. His sense of humor, mentorship and friendship were noted among those in attendance.***

## **FISCAL OFFICER REPORT**

- The December 21, 2022 minutes are under review and edits provided to Mrs. Limes.
- **Mr. Vetter moved, Mr. Cromley seconded approval of accounts and payroll as submitted. Motion approved.** A payment register is attached to the approved minutes.
- Mr. Moulton moved, Mr. Vetter seconded a motion to renewal membership with the Wood County Economic Development commission at the supporting member level of \$500. Motion approved.

## **FIRE DEPARTMENT**

- Assistant Chief Brian Kotula provided the 2022 run report in Chief Asmus' absence.
- A report of personnel and runs associated with each individual was provided.
- Mr. Kotula recommended moving the Pinning of the Brass Ceremony to March 1 to accommodate the new EMS officers that are being considered for recommendation. The Trustees agreed with March 1 for the ceremony.

## **EMS DEPARTMENT**

- Chief Jerry Saunders reviewed the run volume report for the balance of December 2022. It is noted the department had 60+ runs over 2021.
  - Mrs. Limes questioned the EMS billing and continuance of same. No changes are to be made to the collection of non-resident runs.
  - Chief Saunders provided the Trustees with report data with regard to personnel, shifts taken, overtime incurred and more.
  - The push pin map indicating the location of 2022 runs was provided to the Trustees for review.
  - Questionnaires were distributed to the Trustees for review.
  - Mr. Saunders noted that discussion were being held with Burgess about the existing ambulance order.
  - The third rider program is working well according to Deputy Chief Ron Bogedain. He indicated there was still interest from personnel on the fire department side. The department has utilized paramedics as a third rider as needed for the best shift coverage.
  - The new charting software (ESO) and training software (Lexipol) contracts have been submitted.
  - Discussion revolved around a new format for full-time personnel. Chief Saunders outlined the format, noting that it is a standard shift operation other entities in the area utilize.
    - All the new full time staff would hold an officer position, an additional Captain plus two (2) lieutenant positions would need to be established.
    - The officers would be able to assist in all training and protocol implementation for staff
    - The Shifts would be sorted by officer: Shift A – Captain; Shifts B & C – Lieutenants; Shift D – Deputy Chief
    - The full time personnel would work a 42-hour week
    - The addition of full time staff should eliminate the overtime dramatically
    - Sick/vacation and benefits would all need to be established for the individuals
    - There would be reduction in shifts available
    - Training could occur on any given shift due to an officer being on duty
    - Start dates for this cycle include February 26, March 26 or April 23
    - An hourly wage for the Lieutenant position would need Board approval
- Chief Saunders indicated they have five candidates for the four open positions.

**ZONING DEPARTMENT**

- Mrs. Limes informed the Board that Gary Ehrmin’s appointed term on the Zoning Commission is up for renewal. Mr. Moulton said he would contact Mr. Ehrmin to confirm his intent to remain on the Board.

**Mr. Cromley moved, Mr. Vetter seconded a motion to move to executive session for the purpose of EMS department personnel discussion at 7:28 pm. Role was called: Mr. Cromley – YES; Mr. Moulton – YES; Mr. Vetter – YES**

**The Trustees returned to regular session at 8:00 pm**

**Mr. Vetter moved, Mr. Cromley seconded a motion to approve the EMS Chief, Deputy Chief and Trustee Moulton to recommend a health evaluation for Paramedic Michael Richardson to assess his fitness for duty. Motion approved.**

**ROAD DEPARTMENT**

- Mr. Moulton noted that a Cross Creek Road resident is still concerned about the amount of traffic on the section between Rt. 25 and Mercer Road.

**OLD BUSINESS**

- Mr. Moulton and Mrs. Limes reviewed documents received from US Legal Support on behalf of the Copeland Estate. The documents were sent to township attorneys Greg Beck and Linda Holmes.
- Mr. Vetter indicated he wants meetings between Washington Township and Center Township officials with regard to the formation of a District.

**NEW BUSINESS**

- Mr. Moulton moved, Mr. Cromley seconded the Ohio Department of Transportation Mileage Certification provided by the Wood County Engineers’ office. Motion approved. Mrs. Limes will gather the required signatures and return the document as requested.
- **Mr. Cromley moved, Mr. Moulton seconded a motion to approve a special meeting for Wednesday, January 18 at 5:30 p.m. for the purpose of reviewing recommendations from the Wood County Planning Commission and the Middleton Township Zoning Commission with regard to a rezoning request from Luckey Farmers for approximately 5.3 acres in Section 32 from R-3 Residential to M-1 Industrial zoning classification. Motion approved.** Mrs. Limes will send the legal notice to the newspaper and website.

**Mr. Vetter moved, Mr. Cromley seconded adjournment of the meeting at 8:30 pm. Motion approved.**

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**Michael Moulton, Chairman**

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**Donald E. Cromley, Vice Chairman**

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**Fred E. Vetter, Trustee**

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**Laurie L. Limes, Fiscal Officer**