

Middleton Township Trustees

Wednesday, November 16, 2022

6:00 p.m.

Mr. Cromley called the meeting to order at 6:00 p.m. The Pledge of Allegiance was spoken. In attendance were Trustees Cromley, Moulton, and Vetter as well as Fiscal Officer Limes. The sign-in sheet for employees and visitors is attached with the approved minutes.

Noted on the sign in sheet is a statement indicating the meeting may be recorded or streamed live to the internet by a visitor - not at the authority of the township trustees.

FISCAL OFFICER REPORT

- **Mr. Cromley moved, Mr. Vetter seconded a motion to approve the November 2, 2022 meeting minutes as provided. Motion approved.**
- **Mr. Vetter moved, Mr. Moulton seconded approval of accounts and payroll as submitted, including an invoice from Envirocare recently reviewed with Mr. Eckel for work done in the subdivisions. Motion approved.** A payment register is attached to the approved minutes.
- Mrs. Limes shared that \$20,000 was moved from the EMS collections account. This is for a two Mrs. Limes also recommended a review of the benefits to the township for the collections with Beacon Medical, citing the amount of money collected and time required to follow up on collections may need reviewed.
- The Trustees were provided with a renewal statement from Delta Dental for the insurance premiums, noting there was no increase.
Mr. Moulton moved, Mr. Vetter seconded a motion to approve the Delta Dental insurance premium renewal and coverage for township officials and full-time employees, including spouses and/or families. Motion approved.
- Mrs. Limes indicated she met with Perry ProTech with regard to the new printer. She also confirmed that the company will relocate the existing printer to the EMS Department at an approximate cost of \$300.

EMS DEPARTMENT

- Chief Jerry Saunders update the Trustees on the status of the new ambulance build. He indicated that he has been informed production will not begin until June 2023. Mr. Saunders shared concerns about continuing with Burgess Ambulance on the purchase due to the substantial delays.
- An error in coding was found among the portable radios. It is anticipated all radios will be functioning properly by November 17.
- A 10-year certificate was signed by the Trustees and will be awarded to Michael Richardson for his years of service to the EMS Department and Middleton Township.

OLD BUSINESS

- Shane Johnson, Wood County Engineers' Office, updated the Trustees on the subdivision project completed by Helms & Sons. The company did provide a spreadsheet outlining liquidated damages due to the delay in completion. Discussion revolved around additional work provided by Helms & Sons as they were completing the project.
Mr. Vetter moved, Mr. Moulton seconded a motion to pay Helms & Sons the invoice provided without liquidated damages. Motion approved. Mr. Johnson will be sending an updated invoice to Mrs. Limes for payment of same.
- Mr. Moulton indicated that he has requested a quote on an update to the township website.

ROAD DEPARTMENT

- Mr. Johnson reinforced the Engineers' Office request to submit potential road projects to them as soon as possible.
- Mr. Vetter requested a traffic count on Cross Creek Road between Mercer Road and St. Rt. 25.
- Jeff Eckel, Road Supervisor indicated the that jetting had occurred on Five Point Road. A blockage was found. The township is continuing to investigate the blockage and will contact any necessary departments to assess.
- The new fire truck was in for repair at W.W. Williams. A seal was under warranty, but the warranty did not include the labor.
- Mr. Eckel indicated that he has requested Envirocare return to the subdivisions to trim additional branches from the trees.

- Discussion with regard to picking up leaves in the villages and subdivisions. In addition, piles are being located at some rural residences alongside the roadways. The need for a leaf machine was also reviewed. Mr. Eckel indicated that all leaves will be picked up in early December.
 - Roadway striping occurred on King Road and Five Point Road.
 - The quote for a new snow plow from Valley Freightliner was reviewed.
- Mr. Moulton moved, Mr. Vetter seconded a motion to approve the purchase of a snow plow chassis from Valley Freightliner at a quoted state-bid price of \$98,456. Motion approved.**

ZONING DEPARTMENT

- Zoning Inspector Kip McDowell provided a zoning report for review.
- Mr. McDowell updated the Trustees on the Zoning Commission meeting and their vote on the rezoning request. Mr. McDowell noted that the Board vote ended up in a tie. The rezoning request has been submitted to the Trustees.
- A Route 25 property is being cleaned up, Mr. McDowell has met with the owner.
- The township did not win its case against Top Notch and the owners of the property at the Reitz Road property. Mr. McDowell did note that most of the equipment has been relocated from the property.
- Mr. Moulton questioned the trailer storage at a Route 25 property. Mr. McDowell will look into the situation.
- On November 17 the Wood County Commissioners will make a final decision on the vacating alley in the Village of Hull Prairie requested by the Jeremy family.
- Mr. McDowell is investigating the use of drones by the township.

NEW BUSINESS

- **Mr. Cromley moved, Mr. Moulton seconded a motion to approve a special meeting for the purpose of reviewing the recommendations from the Wood County Planning Commission and the Middleton Township Zoning Commission for a rezoning request on the Meier property from A-1 Agricultural to M-1 Industrial on Monday, December 12, 2022 at 6:30 p.m. Motion approved.** Mrs. Limes will provide the legal notice to the Sentinel-Tribune and the township website.

Mr. Moulton moved, Mr. Cromley seconded a motion to move to executive session at 7:22 pm for the purpose of discussion in regard to the Copeland Estate lawsuit against the township. Role was called: Mr. Cromley – YES; Mr. Moulton – YES; Mr. Vetter – YES.

The Trustees returned to regular session at 7:44 p.m.

Mr. Vetter moved, Mr. Moulton seconded a motion to approve the discovery documents be submitted as provided by Attorney Greg Beck and subsequently reviewed by the Township Trustees. Motion approved.

Mr. Moulton will be serving as the township liaison on this matter.

Mr. Moulton moved, Mr. Vetter seconded adjournment of the meeting at 8:00 pm. Motion approved.

Donald E. Cromley, Chairman

Michael Moulton, Vice Chairman

Fred E. Vetter, Trustee

Laurie L. Limes, Fiscal Officer