

Middleton Township Trustees

Wednesday, November 2, 2022 6:00 p.m.

Mr. Cromley called the meeting to order at 6:00 p.m. The Pledge of Allegiance was spoken. In attendance were Trustees Cromley and Vetter as well as Fiscal Officer Limes. Trustee Moulton was not in attendance.

The sign-in sheet for employees and visitors is attached with the approved minutes.

Noted on the sign in sheet is a statement indicating the meeting may be recorded or streamed live to the internet by a visitor - not at the authority of the township trustees.

FISCAL OFFICER REPORT

- **Mr. Cromley moved, Mr. Vetter seconded a motion to approve the October 19, 2022 meeting minutes as provided. Motion approved.**
- **Mr. Cromley moved, Mr. Vetter seconded approval of accounts and payroll as submitted. Motion approved.** A payment register is attached to the approved minutes.
- **Mr. Vetter moved, Mr. Cromley seconded a motion to approve the purchase of a Ricoh printer/copier for the township administration offices through Perry ProTech at a cost of approximately \$7,000. Motion approved.** It is noted the existing copier/printer will be moved and installed at the EMS station.
- **Mr. Vetter moved, Mr. Cromley seconded a motion to approve moving the start time of the December 21 meeting to 9:00 a.m. Motion approved.**

VISITOR COMMENTS

- Shane Johnson, Wood County Engineers' Office and James Long from Helms & Sons addressed the Trustees with a status on the subdivision paving project, for which Helms and Sons were awarded the contract with expectation of completion by the end of October. Mr. Johnson reported that he felt the work done to date was 'a very good job' regarding curbs and replacement of same. An extension for the completion of the project was being requested, with Mr. Long noting the asphalt plants were closing and they were limited on asphalt availability. Mr. Vetter noted his frustration over the delay. Mr. Long also noted they were held up on prior work due to lack of concrete availability. Mr. Johnson asked that liquidated damages be put on hold with a commitment to have the project completed by November 10. Mr. Cromley voiced his concerns and strongly encouraged Helms & Sons to complete the project. Discussion also revolved around when they anticipated the milling to occur and once that happened the commitment to move forward on the paving was expected. Mrs. Limes was asked to notify the HOA's in the subdivisions with the start date of the project. The schools and law enforcement would be notified by the Engineers' office.

FIRE DEPARTMENT

- Chief Steve Asmus provided the run report and Assistant Chief Steadman reviewed the data with the Trustees.
- Captain Ziegler reviewed the truck committee proposal with the Board. After an extensive search, the committee has decided on a F350 from Thayer Ford at a price of \$70,935. The truck will serve as a road rescue / grass rig vehicle. The new truck will handle the equipment currently on vehicle 663.
Mr. Cromley moved, Mr. Vetter seconded a motion to approve the purchase of an F350 truck, with listed accessories from Thayer Ford at a price of \$70,935. Motion approved. Mr. Ziegler noted it will be six to eight months on delivery.
- Mr. Cromley addressed the department noting his satisfaction on a job 'well done' at a house fire recently in the Village of Sugar Ridge.

EMS DEPARTMENT

- Chief Jerry Saunders reviewed the run volume report for October.
- Squad 680 is back in service.
- Mr. Saunders spoke with the sales rep from Burgess with regard to status of the new ambulance, with nothing new to be reported.
- **Mr. Vetter moved, Mr. Cromley seconded a motion to approve the purchase of a 12-lead EKG simulator. Motion approved.** The purchase of the simulator will be offset by a grant awarded to the department in the amount of \$801.00 from the State of Ohio for a training and equipment grant.
- A new software system with ESO is being reviewed for EMS and Fire Department reporting and a zoom meeting is scheduled for November 8 at 3:00 pm to discuss the scheduling module and payroll features.

- Chief Saunders reviewed a potential option for continuing education for EMS and fire personnel. The township could contract with Fire Rescue I Academy at a cost of \$4,000 annually and an additional \$55/person fee for ACLS certification renewal. This is under review. Currently the township employees are allowed to be reimbursed \$200 for out of pocket continuing education.
 - Employee evaluation forms have been modified down to 50 items, noting that some of the items are not pertinent to all staff.
 - The EMS department now has eight (8) third riders from the fire department. The newest member is Clint Weckesser. The third riders were on 21 of the department runs in October.
 - Mobile radios were discussed – noting the department may need two (2) new radios by 2025.
 - Extrication tools and quote for same were reviewed. The two sets of new equipment would be placed on squad 680 and the new ambulance. The existing set of tools would be transferred to Fire Truck 662.
- Mr. Vetter moved, Mr. Cromley seconded a motion to approve the purchase of two (2) sets of Genesis tools and the necessary batteries and chargers from Howell Rescue Systems based on the quoted price of approximately \$70,000 for all. Motion approved.**
- Mrs. Limes indicated the township needed to have a conversation about the non-resident billing program with Beacon.

ROAD DEPARTMENT

- Mr. Vetter noted that the county is working with the residents at Five Point Road and St. Rt. 65 on the drainage situation that is still on-going.
- Mr. Eckel indicated leaf pickup will not occur until December. The Trustees encouraged the road department to handle leaf pickup in the subdivisions. Discussion revolved around the township purchasing their own equipment beginning the 2023 season.

ZONING DEPARTMENT

- A brief summary of the Top Notch case was provided, noting that the township did not win its case. The case will be discussed in more detail at the next meeting of the Trustees.

▪ **VISITOR COMMENTS (cont'd)**

- Cross Creek Road resident Rod Limes and Mrs. Limes thanked the members of the EMS and Fire Department who were on the scene when Mr. Limes suffered an accident on their farm. Both felt the timeliness of their arrival and efficiency on the scene staved off a more serious outcome.

OLD BUSINESS

- Mrs. Limes noted that a phone conference has been set with Attorney Greg Beck with regard to the Copeland Estate request for information. Mr. Moulton and Mrs. Limes will be on the call and the township is responsible for answers in an interrogatory. Assistant Prosecuting Attorney Linda Holmes will also be in attendance on the call.

Mr. Cromley moved, Mr. Vetter seconded adjournment of the meeting at 8:30 pm. Motion approved.

Donald E. Cromley, Chairman

~~**Michael Moulton, Vice Chairman**~~

Fred E. Vetter, Trustee

Laurie L. Limes, Fiscal Officer