

Middleton Township Trustees

Wednesday, September 21, 2022

6:00 p.m.

Mr. Cromley called the meeting to order at 6:00 p.m. The Pledge of Allegiance was spoken. In attendance were Trustees Cromley, Moulton, and Vetter as well as Fiscal Officer Limes.

The sign-in sheet for employees and visitors is attached with the approved minutes.

Noted on the sign in sheet is a statement indicating the meeting may be recorded or streamed live to the internet by a visitor - not at the authority of the township trustees.

FISCAL OFFICER REPORT

- **Mr. Cromley moved, Mr. Moulton seconded a motion to approve the August 17 and September 7, 2022 meeting minutes as provided. Motion approved.** Edits are duly noted by the Fiscal Officer.
- **Mr. Moulton moved, Mr. Vetter seconded approval of accounts and payroll as submitted as well as the credit card statement. Motion approved.** A payment register is attached to the approved minutes.
- Mrs. Limes provided the August bank reconciliation for Trustee review.
- **Mr. Vetter moved, Mr. Moulton seconded a motion to approve the renewal of the Health Insurance plan for all full-time employees and elected officials with Medical Mutual, which includes a 6.75% increase in premium. Motion approved.**
- Mrs. Limes indicated she would be reviewing the information sent to her with regard to the Honsberger records request. Trustee Moulton will also be reviewing the information provided.
- Mrs. Limes indicated the Audit has completed and the township is now waiting for a formal review.

VISITOR COMMENTS

- Becky Lucas addressed the Trustees and staff with regard to her intent to run for the township-appointed seat on the Northwestern Water and Sewer District Board. Mrs. Lucas provided her background and reinforced her willingness to serve.

FIRE DEPARTMENT

- An updated Emergency Management Agency Mutual Aid Agreement signature page was provided for Trustee signature.
- **Mr. Vetter moved, Mr. Moulton seconded a motion to approve the purchase of the sirens in conjunction with the Siren Grant recently awarded. Motion approved.**

EMS DEPARTMENT

- Chief Jerry Saunders indicated that the new ambulance chassis is done and delivery to Burgess should occur before or in January.
- Burgess is handling repair to the passenger side of 680.
- Chief Saunders noted that the new radios should be programmed by September 28.
- It was noted that employee reviews and a form for same are being finalized by Chief Saunders and Deputy Chief Bogedain.
- **The Paramedic interviewed recently was seen for his physical/drug screen and has been placed on October shifts.**
Mr. Cromley moved, Mr. Moulton seconded a motion to approve hiring Paramedic James Medlen for a one-year probation period pending outcome of the physical/drug screen. Motion approved.

ROAD DEPARTMENT

- Chase Greulich, Road Maintenance indicated the new generator would be placed in service October 6.
- Mr. Greulich noted the township has notified the schools and the Homeowner's Association of the subdivisions of the resurfacing road project which is scheduled to begin September 27.
- Envirocare has been trimming trees in the subdivisions, but it was noted that Mr. Eckel would like them trimmed back further.
- Brush has been removed in the Village of Dunbridge.
- Ditch slides were discussed along Hull Prairie Road with Mr. Vetter noting that the ditch should be under county maintenance.
- The new road maintenance truck should be delivered within a month.
- Speed limit signs will be placed at the entrance to Village of Riverbend off Roachton Road, with the intent to slow down traffic. An evaluation of this will occur after the signs have been in place.

ZONING DEPARTMENT

- Zoning Inspector Kip McDowell provided an permit report update.
- A rezoning request has been made for the Meier property to M-1. In addition, a rezoning request has been made by Luckey Farmers to M-1 for acreage at their Sugar Ridge facility. Both items will be sent to the Planning Commission for their October meeting.
- A Board of Zoning Appeals hearing is scheduled for September 28.
- The Top Notch issue will be going to court October 24. There is now a claim that the property is being used as a tree farm.
- Questions were raised with regard to the property on Route 25 with the dilapidated car port. The property is in probate.
- An appointment is needed to be made to the Zoning Commission.
Mr. Cromley moved, Mr. Vetter seconded a motion to approve appointing Ross Fought to the Zoning Commission for the remainder of the term occupied by Darlene Minnick. Motion approved.
- Mr. McDowell indicated he received a noise complain in one of the subdivisions. More information will be gathered to assess the situation.
- Mr. McDowell questioned whether an environmental survey had occurred on the Meier property.
- Mr. Moulton encouraged Mr. McDowell to move forward on the downward lighting concerns at the Curling Center, noting concerns over the report and the need for shrouds.

OLD BUSINESS

- Mr. McDowell updated the Trustees on the Spectrum line to be run at the EMS and township administration sites. They needed more location information and that has been provided.
- The camera install on the road maintenance building will occur in October.
- A pretrial conference call was to be held with Linda Holmes or the township’s representative Greg Beck with regard to the Copeland Estate. No details were available at the time of the meeting.
- Mr. Cromley indicated he would coordinate a visit to the City of Oregon Fire Station and also indicated interest in sitting down with their administration to discuss full time personnel and blending with volunteers.
- Mr. Moulton questioned the township’s qualifications for the TMACOG road grant and it was determined the township would not apply for funds.
- A wrap-up of Safety Day with its committee will be held on September 28. It was noted by all that 2022 was a success. The staff at the township were thanked for their extra efforts in helping provide a positive environment for the event.

NEW BUSINESS

- **Mr. Vetter moved, Mr. Moulton seconded a motion to approve Brooke Hahn as the township’s selection for the Board seat on the Northwestern Water and Sewer District Board. Motion approved.**
- Mr. Vetter shared interest in the formation of a Fire District. Conversation with regard to how the process would begin and what entities to involve was held. Also, the need to understand how tax a new established district and its residents was discussed.

Mr. Moulton moved, Mr. Vetter seconded adjournment of the meeting at 8:05 pm. Motion approved.

Donald E. Cromley, Chairman

Michael Moulton, Vice Chairman

Fred E. Vetter, Trustee

Laurie L. Limes, Fiscal Officer