

# Middleton Township Trustees

Wednesday, July 6, 2022 6:00 p.m.

Mr. Cromley called the meeting to order at 6:00 p.m. The Pledge of Allegiance was spoken. In attendance were Trustees Cromley and Moulton as well as Fiscal Officer Limes. Trustee Fred Vetter was absent. The sign-in sheet for employees and visitors is attached with the approved minutes. *Noted on the sign in sheet is a statement indicating the meeting may be recorded or streamed live to the internet by a visitor - not at the authority of the township trustees.*

## FISCAL OFFICER REPORT

- **Mr. Moulton moved, Mr. Cromley seconded a motion to approve the June 15, 2022 special meeting minutes as provided. Motion approved.**
- **Mr. Cromley moved, Mr. Moulton seconded a motion to approve the June 15, 2022 meeting minutes as provided. Motion approved.**
- **Mr. Moulton moved, Mr. Cromley seconded a motion to approve the June 29, 2022 special meeting minutes as provided. Motion approved.**
- **Mr. Cromley moved, Mr. Moulton seconded approval of accounts and payroll as submitted. Motion approved.** A payment register is attached to the approved minutes.
- **Mr. Moulton moved, Mr. Cromley seconded a motion to approve Resolution 22-0706, Resolution to Proceed, to Renew the 5.0 mill Special EMS Levy for three (3) years. Role was called: Mr. Cromley – YES; Mr. Moulton – YES; Mr. Vetter – absent.**

## FIRE DEPARTMENT

- Deputy Chief Brian Kotula noted hose testing had taken place in June with eight (8) sections of hose failing.
- The fire department donation to Ukrainian Firefighters in Need was made on June 13 with the following items: 12 jackets, 15 pants, 39 pair of boots, 11 helmets, 4 sets of gloves, 3 air packs, and 6 medic bags. A Ukrainian flag was donated to the department and will be hung at Station 2 with a listing of the donations made by the department. The Trustees thanked Mr. Kotula for his oversight in this donation being handled.
- A neighboring township needs gear for a new fire fighter temporarily.  
**Mr. Cromley moved, Mr. Moulton seconded a motion to approve gear being donated to Center Township with a 'hold harmless' clause attached. Motion approved.**
- Captain Tyler Ellis noted his pre-plan assessments of the businesses in the township have been made and will be reviewing all again through July.

## EMS DEPARTMENT

- Chief Jerry Saunders reviewed the run volume report
- The Motorola radios have been delivered and are being programmed.
- The EMS Department was awarded a \$810 grant from the State of Ohio for Training and Equipment.
- The department needs the existing treadmill repaired or replaced for the station staff.  
**Mr. Cromley moved, Mr. Moulton seconded a motion to approve the purchase of a new treadmill not to exceed \$2,200. Motion approved.**
- Mr. Saunders discussed the need for an ice machine at the station to help during runs and rehabilitation of same for staff.  
**Mr. Moulton moved, Mr. Cromley seconded a motion to approve the purchase of an ice machine not to exceed \$2,000. Motion approved.**
- Chief Saunders discussed the need to review First Amendment Audits with all township staff. The purpose of the Audit review is to discuss the public's rights entering government owned buildings. An email was sent to all staff with guidelines. Trustee Moulton will reach out to Linda Holmes, Assistant Prosecuting Attorney for her guidance on the issue.
- Discussion revolved around fitness for duty for all employees, specifically EMS staff. It was noted there is not a physical fitness exam in place for any new hire to the department. Captain Tyler Ellis discussed the need for an in-house test to be established.

## ROAD DEPARTMENT

- Upon review of recommendations by Shane Johnson of the Wood County Engineers' Office the Trustees reviewed the road bids.
- **Mr. Cromley moved, Mr. Moulton seconded a motion to approve the King Road Improvement Project bid to Gerken Paving at a quoted price of \$148,932. Motion approved.**

- **Mr. Moulton moved, Mr. Cromley seconded a motion to approve the Subdivision Road Improvement Project bid to Helms & Sons at a quoted bid price of \$271,862.00. Motion approved.**
- The County Engineers' office sent out information with regard to road striping. It was noted that Trustee Vetter was overseeing the process and would have authority to make decisions on final work.
- FirstEnergy provided a location where the new LED street lights are functioning at the intersection of Stitt and Monclova Roads.

**OLD BUSINESS**

- The Trustees reviewed quotes for resealing the EMS and Township Administration parking areas. **Mr. Moulton moved, Mr. Cromley seconded a motion to approve the quotes as provided by Morelock Asphalt for resealing the Middleton Township Administration parking area and the parking lot at the EMS Station. Motion approved.**
- Based on documents received from the township's legal council overseeing the matter with the Copeland Estate, the township has been named a defendant in the case. A certified letter will be arriving as well.

**NEW BUSINESS**

- **Mr. Cromley moved, Mr. Moulton seconded a motion to cancel the August 3, 2022 meeting of the Board due to its conflict with the Wood County Fair. Motion approved.**

**Mr. Moulton moved, Mr. Vetter seconded adjournment of the meeting at 7:45 pm. Motion approved.**

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**Donald E. Cromley, Chairman**

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**Michael Moulton, Vice Chairman**

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~~**Fred E. Vetter, Trustee**~~

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**Laurie L. Limes, Fiscal Officer**