

Middleton Township Trustees

Wednesday, June 15, 2022

6:00 p.m.

Mr. Cromley called the meeting to order at 6:00 p.m. The Pledge of Allegiance was spoken. In attendance were Trustees Cromley, Moulton, and Vetter as well as Fiscal Officer Limes.

The sign-in sheet for employees and visitors is attached with the approved minutes.

Noted on the sign in sheet is a statement indicating the meeting may be recorded or streamed live to the internet by a visitor - not at the authority of the township trustees.

VISITOR COMMENTS

- Victor Coleman, FirstEnergy Representative, addressed the Trustee with regard to the LED street lighting proposal underway. He indicated that it is the initiative by FE to have all street lights swapped out to LED fixtures by 2030. Three styles of lighting will be available. Mr. Coleman suggested a GE expert review of the subdivision street lighting and gain Homeowners Association input. The Trustees asked for a location where they could view some of the newer LED fixtures. In addition, Mr. Coleman and FE were invited to attend the Community Safety Day with safety demonstrations if possible.

FISCAL OFFICER REPORT

- **Mr. Moulton moved, Mr. Cromley seconded a motion to approve the June 1, 2022 meeting minutes as provided. Motion approved.**
- **Mr. Moulton moved, Mr. Vetter seconded approval of accounts and payroll as submitted. Motion approved.** A payment register is attached to the approved minutes.
- Mrs. Limes provided the May bank reconciliation.
- The Certificate of Estimated Property Tax Revenue had not been received from the County Auditor with regard to the Special EMS Levy.

ROAD DEPARTMENT

- Jeff Eckel, Road Supervisor questioned the Trustees on mowing the roadsides in the township typically handled by the county. The Trustees requested the roadsides in questioned be mowed by township staff. In addition, they requested sections of the state highway be mowed that could impede traffic safety.
- Mr. Eckel discussed the situation with trees in the road right-of-way with the Homeowners Association in Saddlebrook. Mr. Eckel emphasized the trees needed trimmed by the homeowners and shared concerns over vehicle damage.
- A Five Point Road resident is concerned over the slope of the roadway into their driveway since the road was repaved a number of years ago. Mr. Eckel is looking into the situation as well as Mr. Vetter.

ZONING DEPARTMENT

- Zoning Inspector Kip McDowell provided a permit report update.
- Mr. McDowell noted that the township zoning commission passed language with regard to accessory structures and hope to see it go through the channels for passage at the Trustee level.
- The Village of Riverbend, Plat 7, is on the next Planning Commission agenda.
- Letters have been written with regard to mowing for properties on Rt. 25, Reitz Road, and St. Rt. 64.
- The township issue with Top Notch landscaping is set to be heard in BG Municipal Court on Wednesday June 22 at 3:30 p.m.
- An Ovitt Road resident is concerned with pond drainage into his fields. Mr. McDowell requested the drainage engineer from the county address the issue.
- The lighting assessment for the curling center was reviewed.

OLD BUSINESS

- Mr. Vetter confirmed that the draft public sewer agreement with Northwestern Water and Sewer District was being reviewed by Linda Holmes, Assistant County Prosecuting Attorney.
- Mr. Moulton discussed the township newsletter and provided a quote for initial design.
Mr. Vetter moved, Mr. Moulton seconded a motion to approve \$600 for the initial design of a township newsletter. Motion approved.

- Mr. Cromley reviewed quotes with regard to extending the concrete driveway at the township complex.
Mr. Cromley moved, Mr. Moulton seconded a motion to contract with Ross Fought for a quoted price of \$25,000 to extend the driveway an additional 88" x 30" at a six inch depth and allow for an apron as needed. Motion approved.
- Blacktop and striping quotes will be gathered for the EMS and township administration building sites.

NEW BUSINESS

- Correspondence was reviewed based on information that eight (8) holes were bored into Dunbridge Road in preparation for the sewer lines coming through the township. Damage was evident on the roadway. Mr. Vetter brought it to the attention of The District and the contractor who was overseeing the boring.

EMS DEPARTMENT

- Deputy Chief Ron Bogedain updated the Board that the DirectTV bill has been reduced to \$109/month. The Trustees thanked him for his efforts.

Mr. Cromley moved, Mr. Moulton seconded a motion to move to executive session for the purpose of personnel discussion at 7:35 p.m. Role was called: Mr. Cromley – YES; Mr. Moulton – YES; Mr. Vetter – YES.

The Board returned to regular session at 8:08 p.m.

- **Mr. Vetter moved, Mr. Moulton seconded a motion to approve the decision by the EMS Chief to use his discretion adding a third crew member on any shift as needed. Motion approved.**

Mr. Moulton moved, Mr. Vetter seconded adjournment of the meeting at 8:15 pm. Motion approved.

Donald E. Cromley, Chairman

Michael Moulton, Vice Chairman

Fred E. Vetter, Trustee

Laurie L. Limes, Fiscal Officer