

# Middleton Township Trustees

*Wednesday, February 16, 2022 6:00 p.m.*

Mr. Cromley called the meeting to order at 6:00 p.m. The Pledge of Allegiance was spoken. In attendance were Trustees Cromley, Moulton, and Vetter as well as Fiscal Officer Limes. The sign-in sheet for employees and visitors is attached with the approved minutes.

*Noted on the sign in sheet is a statement indicating the meeting may be recorded or streamed live to the internet by a visitor - not at the authority of the township trustees.*

## **FISCAL OFFICER REPORT**

- **Mr. Moulton moved, Mr. Cromley seconded a motion to approve the January 19, 2022 meeting minutes as provided. Motion approved.**
- **Mr. Vetter moved, Mr. Cromley seconded a motion to approve the February 2, 2022 meeting minutes as provided. Motion approved.**
- **Mr. Vetter moved, Mr. Moulton seconded approval of accounts and payroll as submitted. Motion approved.** A payment register is attached to the approved minutes.
- Mrs. Limes reviewed a letter received from Beacon Medical with regard to the EMS billing account. She will review the billing fees and income from same with the Board.
- Mrs. Limes provided the following updates.

## **EMS DEPARTMENT**

- Deputy Chief Ron Bogedain discussed the need for batteries for the Genesis equipment.
- New fire turnout gear is needed for Paramedic John Marcson. Mr. Bogedain indicated that other EMS employees were able to be put into gear already owned by the department. Mr. Vetter moved, Mr. Moulton seconded a motion to purchase fire turnout gear at a cost of \$3,077.20 from United Fire Apparatus.
- Advanced EMT Tim Neiling has earned his 25-year award from the department. Recognition of this accomplishment will be handled at the March 2 meeting of the Board of Trustees.
- Mrs. Limes updated the Board on the status of Paramedic Abby Howard. Ms. Howard left with no explanation and no forwarding address. She is in possession of township uniforms and more. Mrs. Limes and Chief Saunders have attempted to reach her. It was determined a letter will be sent to an employer on record at the time of her application.

**Mr. Vetter moved, Mr. Moulton seconded a motion to move to executive session for the purpose of personnel discussion at 6:55 p.m. Role was called: Mr. Cromley – YES; Mr. Moulton – YES; Mr. Vetter – YES.**

The Trustees returned to regular session at 7:15 p.m.

## **ROAD DEPARTMENT**

- Jeff Eckel, Road Supervisor provided an update from the latest snow storm.
- A situation has arose in the Village at Riverbend villas as a contractor is clearing driveways and leaving large snow piles in the township roadways. Mr. Eckel will be contact Mr. McCarthy, the developer of the subdivision.
- The current one-ton truck needs to be replaced. Discussion revolved around the type of vehicle needed, availability of same, and location for a truck to serve the township needs. **Mr. Vetter moved, Mr. Moulton seconded a motion to approve the purchase of a Chevrolet 4-wheel drive truck at Stykemain Chevrolet in Paulding at a quoted price of \$63,977. Motion approved.** Mr. Eckel also discussed a snow plow package that could obtained through Kalida Truck and would be bid separate.
- Mr. Vetter discussed conversation with Washington Township in regard to stop ahead / stop signs at the intersection of southbound Tontogany Road and St. Rt. 582. **Mr. Moulton moved, Mr. Vetter seconded a motion to approve purchase and installation of suggested signage. Motion approved.**

**ZONING DEPARTMENT**

- Zoning Inspector Kip McDowell provided an updated permit report for review.
- Mr. McDowell contacted Assistant Prosecutor Linda Holmes with regard to her letter sent to Top Notch Landscaping, running a business out of a Reitz Road property.
- Grant funds are available to demolish abandoned homes. Two sites are currently being reviewed for eligibility by Mr. McDowell, specifically the Mansour property in Dunbridge.
- A training session is needed for the zoning board members. Mr. McDowell will consult with Linda Holmes to set up a session with other neighboring township zoning board members.
- The Zoning Commission held a site plan review at its last meeting received from the InSite developer for property on St. Rt. 582. Many parties involved were in attendance including the property owner, and Wood County Economic Development Director Wade Gottschalk.
- Discussion revolved around the on-going concerns over the lighting at the Curling Center. It was resolved to request Lake Erie Electric handle a lighting test on the existing parking lot lights to determine the intensity.

**OLD BUSINESS**

- A proposal was reviewed from Asset Protection Corporation (APC) with regard to keyless pads and fobs for the township administration building.  
Mr. Cromley moved, Mr. Moulton seconded a motion to approve the proposal for two (2) keyless pads to be installed internally in the building as well as the purchase of ten additional fobs.  
Motion approved.
- The Wood County Township Association (WCTA) website project was reviewed by Mr. Moulton. He noted there was not support for the original proposal and that a revised proposal has been presented to the WCTA membership.

**NEW BUSINESS**

- Mrs. Limes discussed the request of Asset Protection Corp. to revisit the township buildings that are currently utilizing keyless entry to be networked. A proposal has been received from Ohio Fully Integrated Technologies (Dave Johnston) to handle the networking. Mr. Johnson reviewed the steps he would be taking to create the network.  
**Mr. Moulton moved, Mr. Vetter seconded a motion to approve the network set-up by Ohio Fully Integrated Technologies between the administration, road and EMS buildings not to exceed \$2,500. Motion approved.**
- Mr. Vetter reviewed a decision made by the Wood County Commissioners to utilize grant funds to supply water and sewer along Dunbridge Road into the Village of Dunbridge and west under I-75.
- Mr. Moulton discussed a webinar he would be attending hosted by OhioOne, which is working on opioid regions in the county.

**Mr. Vetter moved, Mr. Moulton seconded a motion to move to executive session for the purpose of personnel discussion at 8:55 p.m. Role was called: Mr. Cromley – YES; Mr. Moulton – YES; Mr. Vetter – YES.**

The Trustees returned to regular session at 9:15 p.m.

**Mr. Moulton moved, Mr. Vetter seconded adjournment of the meeting at 9:15 pm. Motion approved.**

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**Donald E. Cromley, Chairman**

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**Michael Moulton, Vice Chairman**

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**Fred E. Vetter, Trustee**

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**Laurie L. Limes, Fiscal Officer**