

Middleton Township Trustees

Wednesday, February 2, 2022

6:00 p.m.

Mr. Cromley called the meeting to order at 6:00 p.m. The Pledge of Allegiance was spoken. In attendance were Trustees Cromley and Vetter as well as Fiscal Officer Limes. Mr. Moulton was absent. The sign-in sheet for employees and visitors is attached with the approved minutes.

Noted on the sign in sheet is a statement indicating the meeting may be recorded or streamed live to the internet by a visitor - not at the authority of the township trustees.

FISCAL OFFICER REPORT

- The minutes from January 19 were tabled for review.
- Mrs. Limes shared that Susan Cordonnier was hired as Township Clerk, handling responsibilities for the Fiscal Officer as well as the zoning department, serving as Clerk to the Boards. A detailed job description is being developed. Mrs. Cordonnier will work part-time at the approved hourly rate for 2022. Due to her responsibilities for the zoning boards, a new laptop will be purchased.
- **Mr. Vetter moved, Mr. Cromley seconded approval of Resolution 22-0202, Temporary Appropriations: Role was called: Mr. Cromley – YES; Mr. Moulton – absent; Mr. Vetter – YES.**
- Mrs. Limes provided the Board with the existing bills to be paid.
- Mrs. Limes reminded the Board and staff of the cleanup at New Belleville Ridge Joint Cemetery for Wreaths Across America would occur Saturday, Feb. 19.

FIRE DEPARTMENT

- Chief Steve Asmus reviewed the run reports as provided.
- Mr. Asmus indicated he visited the Calphalon site and obtained an update that Rubbermaid products were being stored in the building for overflow and distribution of same. The company will be on site through November or December. The fire suppression system was reviewed and suggestions for improvement were noted.
- The township will not be receiving any grant funds towards the MARCS system. The new tower in the county has been installed but is not yet functioning.
- Mr. Asmus indicated that Captain Tyler Ellis has completed Instructor training.
- **Mr. Cromley moved, Mr. Vetter seconded a motion to approve sending Captain Tyler Ellis to Live Fire Instruction Course at a cost of \$485. Motion approved.**
- Chief Asmus reviewed information obtained from the county chief's meeting. He noted that vehicle repeater licenses are not active. Discussion revolved around the entity that would assume responsibility and payment of same.
- Assistant Chief Brian Kotula noted that Gearhart Plumbing and Heating was contracted to repair the furnace at Station 2.

EMS DEPARTMENT

- Chief Jerry Saunders reviewed the run volume reports as presented to the Board.
- **Mr. Vetter moved, Mr. Cromley seconded a motion to approve final course reimbursement to the individuals who successfully pass the RN to Paramedic course upon proof of completion and payment to the Fiscal Officer and EMS Chief. Motion approved.**
- Mr. Saunders acknowledge that all repair to the ambulance (including all trim damage repairs) will be handed at one time.

TRUSTEE REPORT

- Mr. Vetter updated the Board and staff on a county funded sewer line that will stretch along Dunbridge Road from Poe Road into the Village of Dunbridge. A pump station will be installed on the east side of I-75 with water line installation under the highway as well. Hydrants will be installed. This will have significant impact to the Village of Dunbridge and also provide sewer and water to the I-75 / St Rt. 582 intersection.

NEW BUSINESS

- The Trustees and Fiscal Officer acknowledged receipt of documentation with regard to the Estate of Ashton Copeland and its claim against the township with regard to the accident on King Road. The township has turned the claim over to legal council and OTARMA/PERSO.
- **Mr. Vetter moved, Mr. Cromley seconded a motion to approve the 2022 Work Agreement with the Wood County Engineer for \$75,000. Motion approved.** Mrs. Limes will return the Resolution to the County Commissioners for their approval.

- **Mr. Vetter moved, Mr. Cromley seconded a motion to approve 20-hour prepaid consultation totaling \$2,700 with Ohio Fully Integrated Technologies for IT hardware and software support Motion approved.**
- Mrs. Limes provided correspondence indicating repair to the CSX crossing on Dunbridge Road to begin October 2022.

Mr. Cromley moved, Mr. Vetter seconded a motion to enter into executive session for the purpose of personnel discussions at 7:35 pm. Role was called; Mr. Cromley – yes; Mr. Moulton – absent; Mr. Vette – YES.

The board returned from executive session at 7:45 pm.

Mr. Cromley moved, Mr. Vetter seconded adjournment of the meeting at 7:45 pm. Motion approved.

Donald E. Cromley, Chairman

~~Michael Moulton, Vice Chairman~~

Fred E. Vetter, Trustee

Laurie L. Limes, Fiscal Officer