

Middleton Township Trustees

Wednesday, September 1, 2021 9:00 a.m.

Mr. Vetter called the meeting to order at 9:00 a.m. The Pledge of Allegiance was spoken. Trustees Moulton, Cromley and Vetter and Fiscal Officer Limes were in attendance. The sign-in sheet for employees and visitors is attached with the approved minutes.

Noted on the sign in sheet is a statement indicating the meeting may be recorded or streamed live to the internet by a visitor - not at the authority of the township trustees.

VISITOR COMMENTS

- Rex Huffman, representing the Wood County Port Authority, presented the Board and staff with information about the details behind a Joint Economic Development District (JEDD). Mr. Huffman outlined the basic information behind a partnership with a local village/city:
 - Township must be in partnership with a municipal partner with an existing income tax
 - The income tax is only generated from businesses and employees of same
 - It is a ballot issue
 - Businesses/land owners do not have to join, have the option to be removed or be added
 - A governing board is established
 - Taxes based on labor pre- and post-construction
 - A percentage of the funds collected are saved to allow for future infrastructure incentives
- Mr. Huffman cited ORC 715.72, the most current language on the establishment of a JEDD

FISCAL OFFICER REPORT

- **Mr. Vetter moved, Mr. Moulton seconded a motion to approve the July 28, 2021 special meeting minutes with regard to subdivision road bid opening as provided. Motion approved.**
- **Mr. Cromley moved, Mr. Moulton seconded a motion to approve the July 28, 2021 special meeting minutes with regard to King Road bid opening as provided. Motion approved.**
- **Mr. Moulton moved, Mr. Vetter seconded a motion to approve the July 28, 2021 meeting minutes as provided with corrections as noted. Motion approved.**
- **Mr. Cromley moved, Mr. Moulton seconded a motion to approve the August 18, 2021 meeting minutes as provided with corrections as noted. Motion approved.**
- **Mr. Moulton moved, Mr. Vetter seconded approval of accounts and payroll as submitted. Motion approved.** A payment register is attached to the approved minutes.
- Mrs. Limes provided the July bank reconciliation for review by the Board.
- Attendance at the upcoming Wood County Economic Development Dinner meeting was discussed, noting Mr. Moulton, Mr. Cromley and Mrs. Limes are planning to attend.
- Mrs. Limes provided a review of a letter received from ODOT with regard to the Ohio Stimulus Program. Mr. Vetter noted that Jason Sisco, Wood County Engineer's office, was in discussion with regard to options for the township.
- **Mr. Vetter moved, Mr. Moulton seconded Resolution 21-0901-ARP, Participation in American Rescue Plan grant, allowing application and receipt of funds. Role was called: Mr. Cromley – YES; Mr. Moulton – YES; Mr. Vetter – YES.**

EMS DEPARTMENT

- Chief Matt Bechstein reviewed the August run report with the Trustees.
- The quote for the new ambulance has been received. Mr. Bechstein noted the cost would be less than the prior ambulance due to the amount of equipment already available for installation.

FIRE DEPARTMENT

- Chief Steve Asmus provided the August run reports.
- Chief Asmus indicated Captain Tom Fowler will be reinstated to active duty effective September 3.
- Fire Fighter Tim Meighan has resigned from the department as he has relocated outside the coverage area parameters.
- An update up the fire department fleet maintenance with Ohio Peterbuilt was provided.
- A review of the current status of emergency services pagers was reviewed.
Mr. Cromley moved, Mr. Moulton seconded a motion to approve the purchase of new Unication pagers at a cost not to exceed \$24,000 with the plan to sell the old Miniter 5 and 6 pagers. Motion approved.
- **Mr. Moulton moved, Mr. Cromley seconded a motion to approve Resolution 21-0901-FIRE, Cost Containment Recovery, for the industrial fire on North Dixie Highway on December 8, 2020.**

Role was called: Mr. Cromley – YES; Mr. Moulton – YES; Mr. Vetter – YES.

Mrs. Limes will provide the Resolution to Linda Holmes, Assistant Prosecutor.

- Assistant Chief Brian Kotula reported that the department will only be purchasing three (3) sets of gear for 2021.

ROAD DEPARTMENT

- A review of the Full-time Road Maintenance job description was held.
Mr. Moulton moved, Mr. Vetter seconded a motion for approval of the Full Time Road Maintenance job description as provided. Motion approved.

ZONING DEPARTMENT

- The updated Zoning Inspector job description was reviewed, noting an update due to Mr. McDowell’s availability as a fire fighter during the day.
Mr. Cromley moved, Mr. Moulton seconded a motion to approve the Zoning Inspector/Road Maintenance position job description as provided. Motion approved.
- The Trustees discussed adding strobe lighting to the Acadia.

OLD BUSINESS

- Trustee Moulton provided an update on the new email accounts for the township personnel. The new emails will be put into place mid-September.

Mr. Vetter moved, Mr. Moulton seconded a motion to move into Executive Session at 1:20 p.m. for the purpose of personnel discussions. Role was called: Mr. Cromley – YES; Mr. Moulton – YES; Mr. Vetter - YES

The Trustees returned to regular session at 2:05 pm.

Mr. Moulton moved, Mr. Cromley seconded a motion to approve hiring Matt Bechstein, EMS Chief, effective January 3, 2022 as a full-time staff member. Mr. Bechstein will have a 36-hour week, five weeks paid vacation and a sick leave balance of no more than 200 hours, paid at an annual salary of \$85,000. Motion approved. Mr. Bechstein will also be enrolled in the township’s health and dental plans.

Mr. Cromley moved, Mr. Moulton seconded adjournment of the meeting at 3:30 pm. Motion approved.

Fred E. Vetter, Chairman

Donald E. Cromley, Vice Chairman

Michael Moulton, Trustee

Laurie L. Limes, Fiscal Officer