

# Middleton Township Trustees

*Wednesday, July 7, 2021 5:00 p.m.*

Mr. Cromley called the meeting to order at 5:00 p.m. The Pledge of Allegiance was spoken. Trustees Cromley and Moulton, and Fiscal Officer Limes were in attendance. Trustee Vetter was absent. The sign-in sheet for employees and visitors is attached with the approved minutes. Noted on the sign in sheet is a statement indicating the meeting may be recorded or streamed live to the internet by a visitor - not at the authority of the township trustees.

The Trustees and administrative team members of the township participated in a Harassment Webinar hosted by the Ohio Township Association.

## VISITOR COMMENTS

Suburban Natural Gas representatives Joe Pemberton, COO and Matt Ziegler, Operations Manager, addressed the Board and visitors with their annual safety message which includes SMELL (rotten egg), SEE (bubbling); and HEAR (hissing). The updated the group on the St. Rt. 64 and King Road project – noting it was bare steel replacement. Also they plan to handle a leak survey yet this summer. The gentlemen were invited to the township safety day planned in September and accepted the request. Mr. Pemberton also thanked the township for inviting them to Jim Bostdorff's retirement party.

## FISCAL OFFICER REPORT

- **Mr. Moulton moved, Mr. Cromley seconded a motion to approve the June 16, 2021 meeting minutes as provided. Motion approved.**
- **Mr. Moulton moved, Mr. Cromley seconded approval of accounts and payroll as submitted. Motion approved.** A payment register is attached to the approved minutes.
- Mrs. Limes provided the Board with an updated Appropriation Resolution for review based on the Amended Certificate provided by the County Auditor.
- **Mr. Cromley moved, Mr. Moulton seconded a motion to approve Resolution 0707-21, Permanent Appropriations (2) for Middleton Township. Role was called: Mr. Cromley – YES; Mr. Moulton – YES; Mr. Vetter – absent.** Mrs. Limes will provide the updated documentation to the County Auditor.

## EMS DEPARTMENT

- Chief Matt Bechstein reviewed the run volume report for June.
- The EMS department is the recipient of a \$3,960.58 grant from the State of Ohio.
- A pager was sent out for repair and delivery was said to have been made at the station. The pager was not received by a member of the EMS staff. The signature on the delivery slip is not able to be identified. Mrs. Limes will contact OTARMA and legal council on the matter.
- Deputy Chief Jerry Saunders indicated repair was being handled for a surface pro that was dropped. Protection for all surface pro and other devices were ordered.
- The bumper on 680 needs repaired at Thayer.
- The furnace was inspected as there was much humidity in the building.
- Mr. Bechstein reported on the individuals that are taking the nurse to paramedic course.

## FIRE DEPARTMENT

- Chief Steve Asmus reviewed the June run report and the quarterly Plain Township report.
- **Mr. Moulton moved, Mr. Cromley seconded a motion to approve Joshua Harwell as a Fire Fighter for the township with a one-year probation. Motion approved.** Mr. Harwell is able to register for a FF1 Class with Four County right away.
- Mr. Cromley moved, Mr. Moulton seconded a motion to approve the purchase of a deck gun control valve for the new 681. Motion approved.
- Mr. Asmus reviewed details for the upcoming Push-In Ceremony and dedication of truck to Captain Ronnie Asmus. The event will take place on July 10 at 11 a.m.
- The brush pile located next to the fire station in Dunbridge was removed by Fire Fighters E. Featzka and Ellis. The brush was moved to a burn pile location of a King Road resident in the township. Much discussion revolved around removal of said brush and debris and disposal of same. Mr. Cromley offered to coordinate a pick-up effort to remove the brush from the burn pile and Mr. Featzka indicated to the Board that the resident would wait for the township to remove the debris, due to weather conditions that would hinder the process currently.
- The new engine has been placed in service.
- The chevron labeling project has been completed.

- **Mr. Moulton moved, Mr. Cromley seconded a motion to approve the following individuals as Lieutenants of the Middleton Township Fire Department effective immediately:**
  - **Jennifer Featzka**
  - **Matt Ziegler****Motion approved.**
- The Trustee supported a recommendation for laser printers to be purchased for the two fire stations.
- Phone plans are being reviewed with Verizon Wireless, eliminating the Frontier lines at Station 2. Internet service will remain with Amplex. The fire department will having one ipad per fleet vehicle. An updated service agreement is being reviewed.
- Captain Tyler Ellis will be overseeing Fire Prevention and a request to reimburse him \$20 / month for his personal phone use was discussed.
- **Mr. Moulton moved, Mr. Cromley seconded a motion to approve \$5600 in technology for the fire department based on Tom Miller’s proposal to the Board. Motion approved.**

**ROAD DEPARTMENT**

- **Mr. Cromley moved, Mr. Moulton seconded a motion to approve road improvement project (mill and fill along with handicap accessible roadways) for the subdivisions for bid opening on July 28 at 9:00 a.m. for the following areas in the township subdivisions:**

<u>RIVERBEND</u>	<u>HULL PRAIRIE MEADOWS</u>	<u>SADDLEBROOK</u>
Riverview Place John F. McCarthy Way	Prairie Crossing Lane	Appoloosa Court Belmont Court Dexter Falls Road Olde Trail Drive Ramblehurst Drive Riva Ridge Court Saddlebrook Boulevard

**Motion approved.**

- **Mr. Moulton moved, Mr. Cromley seconded a motion to approve King Road improvement project (Issue 1 funds) for repair and widening for bid opening on July 28 at 9:15 a.m. Motion approved.**

**OLD BUSINESS**

- Mr. Moulton moved, Mr. Cromley seconded a motion to approve the contract language with Renewed Outdoors, LLC as provided. Motion approved.
- The Trustees reviewed

**Mr. Cromley moved, Mr. Moulton seconded adjournment of the meeting at 9:20 pm. Motion approved.**

\_\_\_\_\_  
**Fred E. Vetter, Chairman**

\_\_\_\_\_  
**Donald E. Cromley, Vice Chairman**

\_\_\_\_\_  
**Michael Moulton, Trustee**

\_\_\_\_\_  
**Laurie L. Limes, Fiscal Officer**