

# Middleton Township Trustees

Wednesday, June 2, 2021

6:00 p.m.

Mr. Vetter called the meeting to order at 6:00 p.m. The Pledge of Allegiance was spoken. Trustees Moulton, Cromley and Vetter and Fiscal Officer Limes were in attendance. The sign-in sheet for employees and visitors is attached with the approved minutes.

Noted on the sign in sheet is a statement indicating the meeting may be recorded or streamed live to the internet by a visitor - not at the authority of the township trustees.

**Mr. Vetter moved, Mr. Cromley seconded a motion to reaffirm the motion to appoint Michael Moulton as Middleton Township Trustee for the unexpired term effective June 2, 2021 – December 21, 2021. Motion approved.**

**Mrs. Limes administered the Oath of Office to Michael Moulton, Middleton Township Trustee.**

## FISCAL OFFICER REPORT

- **Mr. Cromley moved, Mr. Vetter seconded a motion to approve the May 19, 2021 meeting minutes as provided. Motion approved.**
- **Mr. Cromley moved, Mr. Moulton seconded approval of accounts and payroll as submitted. Motion approved.** A payment register is attached to the approved minutes.
- Mrs. Limes provided the Trustees with a quote from Ohio Fully Integrated Technologies for a new router system in the township building totaling \$1,935.96.  
**Mr. Vetter moved, Mr. Moulton seconded a motion to approve the quoted price for router upgrades to the township administration building from Ohio Fully Integrated Technologies. Motion approved.**
- Mrs. Limes indicated that OFIT was able to glean data from the old zoning hard drive, but the data was not restored as the validity of the data or need for it was not determined. The Trustees requested the data be restored and wanted confirmation this work would fall under the contracted hours already approved.
- Mrs. Limes read a thank you card from retired Trustee Jim Bostdorff.

## FIRE DEPARTMENT

- Chief Steve Asmus reviewed the latest run reports with the Trustees.
- The AutoAid Agreement with Center Township, entered into by the Chiefs of the area townships, was provided for Trustee review.
- **Mr. Cromley moved, Mr. Vetter seconded a motion to approve promoting Tyler Ellis to Captain of the Middleton Township Fire Department effective immediately. Motion approved.**
- The fire department now has two open officer positions for Lieutenant. The department will accept application and provide recommendation in the future.
- The department would like to hold a 'Pinning of the Brass' ceremony once all officers are in place.
- The new fire truck should be inspected June 10 with an anticipated possession date of June 14.
- A push-in ceremony has been set for July 10 at 11 a.m. at Station 2 in Dunbridge. The plaque dedication honoring retired fire fighter Ron Asmus will be held that day as well.
- Hoses and ladders passed inspection.
- Chevron reflective labeling is being requested for the balance of the fire department fleet.  
Mr. Moulton moved, Mr. Cromley seconded a motion to approve the purchase of chevron reflective labels at a quoted price of \$2,101.80 to handle Trucks 681, 683, and 661. Motion approved.
- Upgraded license plates are needed for the fire department fleet.  
Mr. Cromley moved, Mr. Vetter seconded a motion to approve \$135 for purchase of decorative license plates for the fire department trucks. Motion approved.
- Captain Tyler Ellis reviewed pre-plan drawings that are being implemented in the department for township businesses and facilities. The drawings utilize iamresponding and tie together photos, plans, contacts, hydrants and building access, etc. The Trustees shared their appreciation for the efforts being made by Captain Ellis and the department staff to implement this feature.

## EMS DEPARTMENT

- Chief Matt Bechstein reviewed the May run volume report.
- The ambulance was backed into a post at the EMS station. Repairs will need to be made in the near future. Service on the squad is being scheduled for the end of June.
- Elegard training will be provided on June 23.
- Chief Bechstein was asked to follow up with the staff who were taking the RN to Paramedic course.

**ROAD DEPARTMENT**

- Mr. Vetter provided information with regard to the snow plow truck bed repair. Estimates were reviewed from Kalida, Henderson and Ted’s Truck in Delta. **Mr. Moulton moved, Mr. Cromley seconded a motion to approve the repairs to occur at Ted’s Truck in Delta at a quoted cost of \$3,168. Motion approved.**

**ZONING DEPARTMENT**

- The zoning boards are in need of a secretary. Mary Morgan from the township staff is willing to help the zoning department with office needs. Mrs. Limes is planning to clerk the June 9 meeting of the zoning commission.
- An alternate to the zoning commission is needed.
- The May Board of Zoning Appeals hearing was cancelled. A refund will be issued if the matter was withdrawn.

**OLD BUSINESS**

- The Trustees discussed the OTARMA review held earlier in the day. Mrs. Limes indicated an update had been received from Joe Schroeder since the meeting, but the items could not be updated in the policy that quickly. The township will pay the invoice as provided and wait for an update.  
**Mr. Vetter moved, Mr. Moulton seconded a motion to approve changing the deductible to \$1,000 for all incidents. Motion approved.**

**NEW BUSINESS**

- Web updates can be handled by Charles “Chuck” Hobbs who has been a team member of Moulton & Associates. The township should expect a contract for continued services on the site.
- Mrs. Limes provided information with regard to street light request received from McCarthy Builders.  
**Mr. Vetter moved, Mr. Cromley seconded a motion to approve Resolution 21-0602, Necessity for Street Lighting, The Village of Riverbend, Plat 6. Three lights at a cost of \$9,166.66. Role was called: Mr. Cromley – YES; Mr. Mouton – YES; Mr. Vetter – YES.** Mrs. Limes will pay the invoice and the township will be reimbursed for same by McCarthy Builders. Assessment on the plat will not begin until 2022.

**Mr. Cromley moved, Mr. Moulton seconded adjournment of the meeting at 9:05 pm. Motion approved.**

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**Fred E. Vetter, Chairman**

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**Donald E. Cromley, Vice Chairman**

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**Michael Moulton, Trustee**

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**Laurie L. Limes, Fiscal Officer**