

# Middleton Township Trustees

*Wednesday, April 7, 2021*

*6:00 p.m.*

Mr. Vetter called the meeting to order at 6:00 p.m. The Pledge of Allegiance was spoken. Trustees Bostdorff, Cromley and Vetter were in attendance. Fiscal Officer Limes was not in attendance. Stephanie Morris served as clerk. The sign-in sheet for employees and visitors is attached with the approved minutes.

Noted on the sign in sheet is a statement indicating the meeting may be recorded or streamed live to the internet by a visitor - not at the authority of the township trustees.

## FISCAL OFFICER REPORT

- **Mr. Bostdorff moved, Mr. Cromley seconded a motion to approve the March 17, 2021 meeting minutes as provided. Motion approved.**
- **Mr. Vetter moved, Mr. Cromley seconded a motion to approve the March 31, 2021 meeting minutes as provided. Motion approved.**
- **Mr. Cromley moved, Mr. Bostdorff seconded approval of March accounts and payroll as submitted. Motion approved.** A payment register is attached to the approved minutes.
- **Mr. Cromley moved, Mr. Bostdorff seconded approval of April accounts and payroll as submitted. Motion approved.** A payment register is attached to the approved minutes.
- **Mr. Cromley moved, Mr. Vetter seconded a motion to approve Resolution 21-0407 – PERMANENT APPROPRIATIONS: Role was called: Mr. Bostdorff – YES; Mr. Cromley – YES; Mr. Vetter – YES. Mrs. Limes will provide to the County Auditor.**
- Mrs. Limes provided two letters in draft form to the Trustees. One letter is to the State Tax Commissioner with regard to utilization of funds and the other to the County Auditor with regard to planned use of the EMS fund monies.

## FIRE DEPARTMENT

- Chief Steve Asmus reviewed the March run report as well as the quarterly report provided to Plain Township.
- Upgraded lighting on Truck 682 was reviewed. LED lighting is being requested and Mr. Asmus indicated he had spoken with Mr. Eckel about the matter weeks prior. Mr. Asmus indicated there was a very close call with a cyclist after a run recently.  
**Mr. Vetter moved, Mr. Cromley seconded a motion to approve the purchase of LED lighting for trucks 681 and 682 at a cost not to exceed \$2,500. Motion approved.**
- A headset is needed for the command vehicle.  
**Mr. Bostdorff moved, Mr. Cromley seconded a motion to approve a headset purchase from Radio Hospital at the quoted price of \$330. Motion approved.**
- A Command Board is being requested for on-scene control. Cards would be needed for the two engines and the command vehicle at a cost of \$500 for all three.  
**Mr. Cromley moved, Mr. Vetter seconded a motion to approve the purchase of a command board with three (3) cards at a cost of \$500 for the fire department. Motion approved.**
- Chief Asmus would like to increase the uniform allowance to \$300 / employee. A few details with regard to appropriations will be reviewed with Mrs. Limes.
- David Mondul has begun his Firefighter 1 course and Angel Koronatny started the Firefighter 2 class.
- The department held a walk through at the Calphalon site. They will be operational until the end of June and removed from the site in August.
- On May 4 there will be SCBA testing and on May 13 there will be hose/ladder testing by CAT at the BGSU lot by the fieldhouse. Chief Asmus will reach out to verify.
- The fire department would like to thank you to Mr. Cromley for supplying the house used for training purposes. There were 35 fire personnel, from five fire departments that participated.
- Mr. Kotula reported that the new 662 was taken to be outfitted with the loose equipment on March 6. We should have it back within a month.

## EMS DEPARTMENT

- Chief Matt Bechstein reviewed the run volume report for March.
- Asset Protection programmed the fobs for keyless entry into the building and all are working properly.
- Discussion was held with regard to Mr. Bechstein being employed as a full-time employee of the township.

**ZONING DEPARTMENT**

- Applicant packets for the Zoning Inspector position were provided to each trustee. They will take them home to review and discuss them at the next meeting.
- **Mr. Vetter moved, Mr. Bostdorff seconded a motion to allow Mr. Moulton and Ms. Limes the authority to take care of the IWORQ software agreement negotiation. Motion approved.** It is noted that iWorQ has requested a three-year agreement instead of the one-year agreement already approved due to the township having ZonePro software that needs converted.
- Mr. Vetter mentioned the possibility of getting a new zoning vehicle but allowing township employees to use for events, long drives, etc.

**OLD BUSINESS**

- **Mr. Cromley moved, Mr. Bostdorff seconded a motion to proceed with three wireless key pads for the door release and a numerical key pad for the south entrance from Asset Protection. Motion approved.**
- The Engine Brake Resolution is in the hands of the ODOT.

**NEW BUSINESS**

- One of the salt trucks is needing repair and Mr. Eckel is looking into prices to get this fixed.
- The road sign on Asmus Road and St. Rt. 582 is down in the ditch.
- Mr. Robinson received a cease and desist letter for his barn on King Road. The township needs to send a letter stating he can proceed with it as
- Linda Holmes called to get information about our township building to share with Freedom Township, as they will be building a new township building of their own.
- The township anticipates an estimate of construction costs for the new road building will be received. They will discuss it at the next meeting.
- A Thank-You card from the Jeff Ford family was shared at the meeting.

**VISITOR COMMENTS**

- Tyler Ellis thanked the trustees for the training opportunities, for both the house and allowing an outside company to do the training.
- Jen Featzka thanked the trustees for approving the LEDs on the trucks.

**Mr. Vetter moved, Mr. Bostdorff seconded adjournment of the meeting. Motion approved.**

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**Fred E. Vetter, Chairman**

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**Donald E. Cromley, Trustee**

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**James F. Bostdorff, Vice Chairman**

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**Laurie L. Limes, Fiscal Officer**