

Middleton Township Trustees

Wednesday, December 2, 2020 6:00 p.m.

Mr. Vetter called the meeting to order at 6:00 p.m. The Pledge of Allegiance was spoken. Trustees Bostdorff and Vetter and Fiscal Officer Limes were in attendance. The sign-in sheet for employees and visitors is attached with the approved minutes.

Noted on the sign in sheet is a statement indicating the meeting may be recorded or streamed live to the internet by a visitor - not at the authority of the township trustees.

Mr. Bostdorff moved Mr. Vetter seconded a motion to approve the appointment of Donald Cromley to fulfill the unexpired term of Trustee through December 31 2021. Motion approved.

It is also noted that Mr. Cromley will serve as the township's representative to the New Belleville Ridge Joint Cemetery Board as well as the township's Trustee member to the Fire Fighter Dependency Board.

Mr. Bostdorff moved, Mr. Vetter seconded a motion to approve moving the meeting time of the December 16 meeting to 10:00 a.m. Motion approved.

FISCAL OFFICER REPORT

- **Mr. Bostdorff moved, Mr. Vetter seconded a motion to approve the November 18, 2020 meeting minutes as provided. Motion approved.**
- **Mr. Cromley moved, Mr. Bostdorff seconded approval of accounts and payroll as submitted. Motion approved.** A payment register is attached to the approved minutes.
- A review of the CARESACT funds and dispersal of same was reviewed.
Mr. Cromley moved, Mr. Bostdorff seconded a motion to approve the expenditures as provided, with Fred Vetter serving as township representative to the committee for final balance decisions. Motion approved. The committee also includes the Fiscal Officer, Fire Chief, and EMS Chief and past Trustee Penny Getz. Mrs. Getz has agreed to continue to serve as a consultant on the project.
- Mr. Bostdorff agreed to review investment options with the Fiscal Officer.

FIRE DEPARTMENT

- Mr. Bostdorff questioned the status of the fire alarm at Station 1. Mr. Asmus shared that there was an adjustment made at Station 1 due to the tie change in November. Both Mr. Asmus and Assistant Chief Brian Kotula indicated they continue to oversee the alarms and working order of same.
- The need for an additional siren in the northern portion of the township was revisited, specifically for emergency weather notification.
- Chief Steve Asmus provided a run report for the month of November and provided a year-to-date report for Trustee Cromley.
- Mr. Asmus indicated that all trucks had been serviced with Ohio CAT for the year.
- A letter is needed from the township to the Terry Ferrell Foundation indicating the township will not be held liable for any issues that may arise from the donation of gear.
- All fire department trainings have been cancelled, due to the spread of the virus. Department meetings are still being held.
- The Fire Fighter Dependency Board is planning to meet on Wednesday, December 16 at 5:00 pm
- Mr. Bostdorff questioned service on truck 662. Mr. Kotula explained that truck checks are held routinely and that while this truck will be taken out of service when the new truck arrives it is still an active fleet vehicle.
- The equipment donated to the Terry Ferrell Foundation has been removed from the station. More inventory is being reviewed for dispersal in the future.
- The new truck will be available in February at Sutphen for review. It is still the wish of the committee to make a trip to the plant with the Trustees.
- Loose equipment is coming in for the new truck. He is discussing options on pricing with Home Depot, as it carries Milwaukee Tools.
- **Mr. Vetter moved, Mr. Cromley seconded a motion to approve the Plain Township Fire Contract for \$30,000 annually for a three –year period of time. Motion approved.** This is an increase from \$25,000 proposed in writing. Mrs. Limes will draft a new contract and send to the Fiscal Officer.

EMS DEPARTMENT

- Chief Matt Bechstein reviewed the run volume report.

- There is a Paramedic Refresher course scheduled through January and February. Mr. Bechstein will evaluate as they see how many register and the status of the pandemic in the county.
- Chief Bechstein indicated that face-to-face training on the new Elegard system must occur to put the equipment into service.
- **Mr. Vetter moved, Mr. Bostdorff seconded a motion to approve hiring Dr. Martin Pontasch (past EMS Medical Director) as a consultant for two (2) months in the EMS Department. Motion approved.**
- It is anticipated discussion with Poggemeyer Design Group for renovations to the EMS station will begin again.

ROAD DEPARTMENT

- Mrs. Limes questioned the status of the sign grant and Mr. Vetter indicated that posts had been driven by the county road department recently.
- The invoice from Kokosing for additional traffic control on Dunbridge Road have been sent to the township’s Ohio Public Works Commission representative for approval to pay as part of the Issue I grant.

ZONING DEPARTMENT

- Zoning Commission Chairman Mike Moulton questioned the lights at the Curling Center, reviewing with the Trustees that the lights are still shining at a horizontal level, which goes against the Zoning Resolution of the township. He is hoping discussion can occur to add shrouds to the existing structures to lessen the amount of light emitted.
- Mrs. Limes provided information on a webinar hosted by Perrysburg Schools with regard to a Land Use Plan. The Trustees asked Mr. Moulton to attend and he accepted.

OLD BUSINESS

- Mrs. Limes provided the Engine Brake Resolution for review to clarify a few details in the document prior to sending to ODOT.
- The driveway at the township administration building is scheduled for a Friday installation, after Thanksgiving.

Mr. Vetter moved, Mr. Cromley seconded adjournment of the meeting at 8:30 pm. Motion approved.

Fred E. Vetter, Chairman

Donald Cromley, Trustee

James F. Bostdorff, Vice Chairman

Laurie L. Limes, Fiscal Officer