

Middleton Township Trustees

Wednesday, November 18, 2020

6:00 p.m.

Mr. Vetter called the meeting to order at 6:00 p.m. The Pledge of Allegiance was spoken. Trustees Bostdorff and Vetter and Fiscal Officer Limes were in attendance. Trustee Penny Getz was in attendance at a remote site on conference call. The sign-in sheet for employees and visitors is attached with the approved minutes.

Noted on the sign in sheet is a statement indicating the meeting may be recorded or streamed live to the internet by a visitor - not at the authority of the township trustees.

FISCAL OFFICER REPORT

- **Mr. Vetter moved, Mr. Bostdorff seconded a motion to keep the CARESACT funds as distributed. Motion approved.**
- **Mr. Bostdorff moved, Mrs. Getz seconded a motion to approve the November 4, 2020 meeting minutes as provided. Motion approved.**
- **Mrs. Getz moved, Mr. Vetter seconded approval of accounts and payroll as submitted. Motion approved.** A payment register is attached to the approved minutes.
- The Trustees indicated they did not need an exit conference with the state auditor.
- **Mrs. Getz moved, Mr. Bostdorff seconded a motion to approve the township obtain membership in the Coalition of Large Urban Ohio Townships (CLOUT). Motion approved.**
- The December 16 meeting time will be discussed after township trustee appointment is made.

FIRE DEPARTMENT

- The fire contract with Plain Township was briefly discussed and tabled until the December 2 meeting of the board.
- Discussion with regard to personnel, work hours and training were discussed with regard to safety during the COVID-19 crisis.
Mrs. Getz moved, Mr. Vetter seconded a motion to approve First Responders on the Fire Department not 'run' on an EMS call unless dispatched to do so until further notice. Motion approved.
- Mr. Bostdorff encouraged the fire and EMS department staff to take training into consideration and 'not go overboard.'

ROAD DEPARTMENT

- Jeff Eckel, Road Supervisor noted various items that were damaged due to a recent wind storm.
- The sign posts for Dunbridge Road were being installed.
- Lead pick up will occur after Thanksgiving. Mrs. Limes indicated a post would be placed on the township website. Clarification that only leaves are to be piled, no grass/brush or garbage would be picked up.
- Discussion was held with regard to tree growth specifically in the Saddlebrook subdivision and the potential hazard to the snow plow truck mirror

ZONING DEPARTMENT

- Zoning Inspector Jeff Ford provided reports for Trustee review.

OLD BUSINESS

- Mrs. Getz indicated that she was happy to see so many qualified applicants for the Trustee seat.
- Mr. Vetter noted he anticipates the appointment being made at the December 2 meeting.
- Palmer Excavating will be handling the driveway expansion at the St. Rt. 25 administration site on a Friday.

NEW BUSINESS

- Mrs. Getz and Mrs. Limes reviewed a few items from the New Belleville Ridge Joint Cemetery Board meeting. They noted that the cemetery board formally accepted the shredding option through the township efforts for their records retention policy. Also, sexton Marge Lang submitted her letter of retirement effective December 30, 2020.

Mr. Bostdorff moved, Mrs. Getz seconded adjournment of the meeting at 7:45 pm. Motion approved.

Fred E. Vetter, Chairman

Penelope S. Getz, Trustee

James F. Bostdorff, Vice Chairman

Laurie L. Limes, Fiscal Officer