

# Middleton Township Trustees

*Wednesday, September 16, 2020*

*6:00 p.m.*

Mr. Vetter called the meeting to order at 6:00 p.m. The Pledge of Allegiance was spoken. Trustees Bostdorff, Getz and Vetter and Fiscal Officer Limes were in attendance. The sign-in sheet for employees and visitors is attached with the approved minutes.

Noted on the sign in sheet is a statement indicating the meeting may be recorded or streamed live to the internet by a visitor - not at the authority of the township trustees.

## **FISCAL OFFICER REPORT**

- **Mr. Bostdorff moved, Mrs. Getz seconded a motion to approve the September 2, 2020 meeting minutes as provided. Motion approved.**
- **Mrs. Getz moved, Mr. Vetter seconded approval of accounts and payroll as submitted. Motion approved.** A payment register is attached to the approved minutes.
- Mrs. Limes provided the July 2020 bank reconciliation for review.
- The October meetings of the Board of Trustees will be held in the road maintenance building.
- Discussion with regard to advertising the Trustee appointment will be tabled until the October 7 meeting. It is noted that the seat held by Mrs. Getz will be vacated November 30, 2020 and Trustees Bostdorff and Vetter have 30 days to make the appointment.
- **Mr. Vetter moved, Mrs. Getz seconded a motion to allow the Fiscal Officer to stamp all accounting checks through the month of October. Motion approved.**

## **FIRE DEPARTMENT**

- Chief Steve Asmus reviewed the request for the Trustees to discuss the conditions of membership as it relates to coverage area. There are pending applications for individuals who live just outside the coverage area and are already active fire fighters and would require no additional training.
- Discussion revolved around Engine 681 and the repairs needed to the hydraulic line replacement.
- **Mrs. Getz moved, Mr. Bostdorff seconded a motion to approve the 2020 and the 2021-2023 Emergency Services contracts with Webster Township. Motion approved.** Mrs. Limes will provide the contracts to Webster Township and invoice for 2020.
- Mr. Vetter and Mr. Asmus reviewed the Plain Township meeting. Representatives were there from Washington Township and Weston Township. Mr. Vetter indicated that further discussions were tabled while the Plain Township Trustees reviewed the document provided to them by Middleton Township which outlined valuations in the coverage areas.

## **EMS DEPARTMENT**

- **Mrs. Getz moved, Mr. Vetter seconded a motion to approve painting the EMS bay by Schacht Painting at the quoted price. Motion approved.**
- Mr. Vetter indicated the side walk repair at the station would be handled in-house.

## **ROAD DEPARTMENT**

- Jeff Eckel, Road Supervisor reviewed a road project on Five Point Road handled by the City of Perrysburg. Township residents are unhappy with the quality of stone that the contractor, who was hired by the city, used for a tar and chip project.
- Mr. Eckel indicated that some of the township snow plows and spreader may require minor repairs and he is addressing those issues in the upcoming weeks.
- Discussion revolved around the pending turn lane at the township building entrance on St. Rt. 25. Conversation was held with regard to a temporary drive and long-term solutions.
- The 3/4-ton truck is being listed on govdeals.com. A reserve will be put on the vehicle of \$8,500.
- Mrs. Limes provided information with regard to a request for engine brake signage installation on St. Rt. 582 in Dunbridge.
- Two areas of Five Point Road will be jetted, cameras will be used to see the extent of the jetting issues.

## **ZONING DEPARTMENT**

- Zoning Inspector Jeff Ford provided a report for Trustee review. Mr. Ford was not in attendance at the meeting.
- The Trustees indicated that Mr. Ford should make a priority to review the situation at a Reitz Road property.

**NEW BUSINESS**

- Mrs. Limes discussed the Records Retention policy for the township and New Belleville Ridge Joint Cemetery. She and Mrs. Getz discussed the need for the cemetery records that will be removed (housed at the township building) be included with the township records that will be shredded upon approval of the policies.
- Mr. Vetter reported that the Union Hill Cemetery Board will now meet at the Middleton Township offices.

**Mr. Bostdorff moved, Mrs. Getz seconded adjournment of the meeting at 7:45 pm. Motion approved.**

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**Fred E. Vetter, Chairman**

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**Penelope S. Getz, Trustee**

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**James F. Bostdorff, Vice Chairman**

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**Laurie L. Limes, Fiscal Officer**