

# Middleton Township Trustees

Wednesday, August 19, 2020

6:00 p.m.

Mr. Vetter called the meeting to order at 6:00 p.m. The Pledge of Allegiance was spoken. Trustees Bostdorff, Getz and Vetter and Fiscal Officer Limes were in attendance. The sign-in sheet for employees and visitors is attached with the approved minutes.

Noted on the sign in sheet is a statement indicating the meeting may be recorded or streamed live to the internet by a visitor - not at the authority of the township trustees.

## FISCAL OFFICER REPORT

- **Mrs. Getz moved, Mr. Vetter seconded a motion to approve the July 15, 2020 meeting minutes as provided. Motion approved.**
  - **Mr. Bostdorff moved, Mrs. Getz seconded a motion to approve the July 15, 2020 special meeting minutes as provided. Motion approved.**
  - **Mrs. Getz moved, Mr. Bostdorff seconded approval of accounts and payroll as submitted. Motion approved.** A payment register is attached to the approved minutes.
  - Mrs. Limes provided the June 2020 bank reconciliation for review.
  - **Mr. Bostdorff moved, Mrs. Getz seconded a motion to approve Mrs. Limes to stamp all accounting checks through September 2020.**
  - **Mrs. Getz moved, Mr. Vetter seconded a motion to approve Resolution 20-0819, Resolution to Establish Remote Participation in a Township Meeting.**
- Role was called: Mr. Bostdorff – YES; Mrs. Getz – YES; Mr. Vetter – YES**

## FIRE DEPARTMENT

- Chief Steve Asmus provided his monthly report and data YTD.
- An updated maintenance report for the fire department equipment was provided for review.
- Mr. Asmus indicated that Kelly Chovan has completed her probationary period and is on active duty.
- The Pemberville/Freedom Township Fire Department will be offering EMT courses in October and the department may have several individuals who will want to attend.
- Chief Asmus questioned the Trustees on their thoughts about expanding the residency requirement for the volunteer force.
- Four (4) gas meters needed repaired and were invoiced for same.
- Engine 682 is in for repair/maintenance review. Strobe lights are not working properly and they may be converting to a different light. Mr. Eckel found parts for the truck.
- New hose needs to be purchased for Engine 681.
- Mr. Asmus indicated that some of the fire fighters have a plan for building a ventilator simulator and the simulator would be stored on site at Station 2 on a concrete pad that already exists.
- The contract with iamResponding is up for renewal. The Trustees questioned fire department personnel about the longevity of the software and positive feedback was provided.  
**Mrs. Getz moved, Mr. Bostdorff seconded a five (5) year renewal on the iamResponding plan and authorizing Mrs. Limes to sign on the township's behalf. Motion approved.**
- Assistant Chief Brian Kotula provided a report of outdated EMS gear that will be donated to the Terry Ferrell foundation. Mr. Kotula clarified that EMS gear cannot be used for fires.
- An itemized list of equipment needed for the new fire truck is being gathered.
- Captain Tom Fowler thanked the Trustees for their support of the simulator.
- Mr. Fowler indicated that many on the department are utilizing the on-line training offered by Cleveland State.
- It was noted by Mr. Fowler that Fire Fighters Featzka and Ellis handled responsibilities for trainings while Mr. Fowler was on leave. The schedule that was designed for 2020 will stay in place.
- Mr. Fowler also indicated he was 'glad to be back' to official duty and requested a review of salaries for the Captains and Lieutenants on the department in an effort to compensate all for their efforts.
- Captain Fowler also reviewed the timeline of his succession plan, indicating the 2022 will be his 35<sup>th</sup> year on the department.
- Mrs. Limes indicated that the township was in possession of the CARES Act funding and that the EMS and Fire Departments have purchased items that will be posted against the fund.
- On-call pay for the fire fighters and timing of said program need to be discussed in the near future.

## EMS DEPARTMENT

- Chief Matt Bechstein teleconferenced into the meeting at 7:00 pm.

- The cracked sidewalk at the east bay entrance was addressed and it was determined that the township may handle the repair in-house.
- Two Paramedics are off due to injury: Mr. Richardson, a workers' comp claim from a run while on duty and Mr. Drouard from injuries sustained at his full time job.
- Paramedic Scott Honsberger is off duty due to a personal situation.
- Information with regard to a Elegard device, which attaches to the existing Lucas Device, was provided to the Trustees for discussion. Mr. Bechstein noted the device provides more distance while working on patients while increasing survival rates by 50 percent.  
**Mrs. Getz moved, Mr. Bostdorff seconded a motion to purchase two (2) Elegard Devices at a total cost of \$14,000. Motion approved.**

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**ROAD DEPARTMENT**

- A tree that split was cut back in the Saddlebrook subdivision. Jeff Ford is speaking with the Homeowners' Association with regard to responsibility of trees that need trimmed.
- Photos and an email from a Riverbend resident were reviewed and it was noted that Jeff Eckel and Mr. Vetter had reviewed the situation with regard to flooding in the street.
- No parking signs were requested by subdivision residents and the opinion from the Prosecuting Attorney's office has not been provided to date.
- The County Engineers' Office has indicated willingness to handle a road striping project and involve the townships. Middleton will be utilizing the service and Mr. Eckel will provide a list to Mrs. Limes to submit to the Engineer.

**ZONING DEPARTMENT**

- Zoning Inspector Jeff Ford provided his report to the Trustees prior to the meeting.
- Mr. Vetter indicated that Mr. Ford would be overseeing a situation with a Reitz Road property and a business being run on site.
- A Five Point Road resident has inquired about a large flock of ducks on neighboring property that is infringing on his and other neighboring properties.

**OLD BUSINESS**

- Mr. Vetter indicated that the turn lane at the township administration building site is still being planned. Details are being handled by Poggemeyer Design Group and ODOT.
- The next phase of Issue I funding was discussed – no decision was made on whether the township would apply.

**NEW BUSINESS**

- **Mr. Vetter moved, Mr. Bostdorff seconded a motion to approve a meeting of the Records Retention Committee for 8:00 pm on Wednesday, August 19, 2020. Motion approved.**

**VISITOR COMMENTS**

- Devils Holes Road resident Jon Ellerbrok and his son were introduced and it was noted that his son is a Boy Scout from Troop 347 out of Tontogany, and is working on his Communication Badge.

**Mr. Bostdorff moved, Mrs. Getz seconded adjournment of the meeting at 8:00 pm. Motion approved.**

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**Fred E. Vetter, Chairman**

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**Penelope S. Getz, Trustee**

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**James F. Bostdorff, Vice Chairman**

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**Laurie L. Limes, Fiscal Officer**