

# Middleton Township Trustees

*Wednesday, June 17, 2020*

*6:00 p.m.*

Mr. Vetter called the meeting to order at 6:00 p.m. The meeting was held in the road department garage bay. The Pledge of Allegiance was spoken. Trustees Bostdorff, Getz and Vetter and Fiscal Officer Limes were in attendance. The sign-in sheet for employees and visitors is attached with the approved minutes.

Noted on the sign in sheet is a statement indicating the meeting may be recorded or streamed live to the internet by a visitor - not at the authority of the township trustees.

**Mrs. Getz moved, Mr. Vetter seconded a motion to move to executive session for the purpose of discussion on pending litigation at 6:04 p.m. Role was called: Mr. Bostdorff – YES; Mrs. Getz – YES; Mr. Vetter – YES**

**The Trustees, Fiscal Officer and Attorney Teresa Grigsby returned from executive session at 6:34 p.m.**

## **FISCAL OFFICER REPORT**

- **Mrs. Getz moved, Mr. Vetter seconded a motion to approve the June 1, 2020 meeting minutes as provided. Motion approved.**
- **Mrs. Getz moved, Mr. Vetter seconded approval of accounts and payroll as submitted and requested them to be stamped by the Fiscal Officer. Motion approved.** A payment register is attached to the approved minutes.
- Mrs. Limes provided March, April and May bank reconciliations for review by the Board members.

## **FIRE DEPARTMENT**

- Chief Steve Asmus provided the May departmental report.
- Mr. Asmus shared that Fire Chiefs and Trustees from the entities that contract with Plain Township will be asked to one of their meetings to begin conversation on future contracts for services.
- Chief Asmus updated the Trustees with regard to enforcement of department Standard Opening Guidelines. Beginning next February/March enforcement will be on-going.
- No update is available on the new fire tanker.
- Hose and ladder testing occurred with all ladders passing and only a few hoses not passing inspection.
- The township was awarded the bid for a cascade system from the Village of Ottawa Hills. Dennie Heft is assisting the township with disassembly and install of same at Station 1. An upgrade is needed to the amp service at the station. Mr. Asmus also noted that Center Township is interested in the township's used system.
- Station 1 has been painted inside and racking installed for gear.
- Chief Asmus updated the Trustees on the cancellation of the annual chicken barbeque.
- Assistant Chief Brian Kotula provided a list of the gear that will be sent to the Terry Ferrell Foundation.
- The siren at Station 2 has failed testing two months in a row. An electrician is being sent to evaluate the situation.

## **EMS DEPARTMENT**

- Chief Matt Bechstein provided a review of his May report.
- Discussion revolved around the second ambulance be stored at Fire Station 1. Chief Bechstein indicated no support of that request by some fire department personnel.

## **ROAD DEPARTMENT**

- Jason Sisco, from the Wood County Engineer's office reviewed the details of the Dunbridge Road project with the Trustees and Fiscal Officer.  
**Mrs. Getz moved, Mr. Vetter seconded a motion to approve a sealed bid opening for the Dunbridge Road Improvement Project on Wednesday, July 15 at 5:30 p.m. Motion approved.** Mrs. Limes will work with Mr. Sisco on all final documentation needed for publication in the newspaper and on the township website.
- Mr. Sisco confirmed that the County Engineer's office is unable to draft plans for the left-turn lane at the township site on St Rt. 25.  
**Mr. Vetter moved, Mr. Bostdorff seconded a motion to approve hiring Poggemeyer Design Group to handle the design of the left-turn lane on St. Rt. 25 at the township administration site and include widening of the township driveway. Motion approved.**

- The Trustees discussed Five Point Road and jetting of the properties after OOPS clearance. The areas to be specified include resident Dave Zuchowski and Mary Clayton.

**ZONING DEPARTMENT**

- Mr. Vetter updated the Trustees on an issue with dirt mounds in the Village at Riverbend by contractor Brian McCarthy.

**OLD BUSINESS**

- Mrs. Getz moved, Mr. Bostdorff seconded a motion to approve the terms of an Agreement designating Trustee Fred Vetter to work with legal counsel Teresa Grigsby to develop the final written agreement embodying the terms of the resolution of a dispute that the township has mediated with Abby Bechstein and further designating Mr. Vetter to bring the document for review and execution at the next meeting of the Board following its preparation. Motion approved.
- Mrs. Getz moved, Mr. Bostdorff seconded a motion to authorize \$8,000 from the general fund to be paid to Abby Bechstein and/or her attorney Thomas Sobecki for the purposes of resolving a matter of threatened litigation with Abby Bechstein. Motion approved.

**NEW BUSINESS**

- Mrs. Getz moved, Mr. Vetter seconded a motion to approve Resolution 20-0617A, Resolution of Necessity to renew the Special Road levy. Role was called: Mr. Bostdorff – YES; Mrs. Getz – YES; Mr. Vetter – YES
- Mrs. Getz moved, Mr. Vetter seconded a motion to approve Resolution 20-0617B, Resolution of Necessity to replace the Special Road levy. Role was called: Mr. Bostdorff – YES; Mrs. Getz – YES; Mr. Vetter – YES

Mrs. Limes will submit the Resolutions to the County Auditor for Certificates of Estimated Property Tax Revenue.

- Mrs. Getz moved, Mr. Vetter seconded a motion to approve Resolution 20-0617C CARESACT grant funding. Role was called: Mr. Bostdorff – YES; Mrs. Getz – YES; Mr. Vetter – YES  
Mrs. Limes reviewed the grant and indicated Middleton Township would be receiving \$10,000. The township must register for the grant.
- Mr. Bostdorff moved, Mrs. Getz seconded a motion to approve the contract with the Wood County EMA for years 2020 and 2021. Motion approved.
- Mrs. Getz and Mrs. Limes updated the Board on a cemetery meeting scheduled for Wednesday July 1 at 10:00 am.

**Mr. Bostdorff moved, Mrs. Getz seconded adjournment of the meeting at 8:10 pm. Motion approved.**

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Fred E. Vetter, Chairman

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Penelope S. Getz, Trustee

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James F. Bostdorff, Vice Chairman

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Laurie L. Limes, Fiscal Officer