

Middleton Township Trustees

Wednesday, December 18, 2019

9:00 a..m.

Mr. Vetter called the meeting to order at 6:00 p.m. The Pledge of Allegiance was spoken. Trustees Bostdorff, Getz and Vetter and Fiscal Officer Limes were in attendance, along with Clerk Mary Morgan. The sign-in sheet for employees and visitors is attached with the approved minutes. Noted on the sign in sheet is a statement indicating the meeting may be recorded or streamed live to the internet by a visitor - not at the authority of the township trustees.

FISCAL OFFICER REPORT

- **Mrs. Getz moved, Mr. Vetter seconded a motion to approve the December 4, 2019 meeting minutes as provided. Motion approved.**
- **Mr. Bostdorff moved, Mr. Vetter seconded approval of accounts and payroll as submitted. Motion approved.** A payment register is attached to the approved minutes.
- Mrs. Limes indicated the letter send to COMTE Construction was sent certified and that all documentation has been delivered.
- Mrs. Limes provided information to the Trustees with regard to joining the 'CLOUT' membership of the Ohio Township Association.
- Credit Card and Cell Phone policies were discussed and all employees in possession of credit cards and cell phones filled out the appropriate paperwork and all information will be filed.

FIRE DEPARTMENT

- Chief Steve Asmus provided the December run reports for review, noting calls were much higher than normal.
- Discussion revolved around the old SCBA equipment. Mr. Asmus indicated Washington Township was interested in some of the items at a price of \$2,500. Center Township also had interest and Mr. Vetter will reach out to them.
Mrs. Getz moved, Mr. Bostdorff seconded a motion to approve selling SCBA gear to Washington Township for \$2,500. Motion approved. Mrs. Limes will prepare and send an invoice for same.
- A quote was reviewed for an upgrade to extrication tools with quick connect at a price of \$1,880. It was decided to table the purchase and possible consider the purchase of a new set of tools at a later date.
- Assistant Chief Brian Kotula shared that the dance is set for February 1 at the Jr. Fair Building.
- The Trustees questioned the status of the gear disposal and it is still in process.
- Assistant Chief Chuck Steedman indicated there is an interest in the purchase of fitness equipment for the department staff.
- Chief Asmus and the Trustees discussed the possibility of a new Fire/EMS station. It was decided that Mr. Vetter and Mrs. Limes would attend a fire department meeting on January 20 to be available for questions.
- **Mrs. Getz moved, Mr. Vetter seconded a motion to approve a gas detection meter repair for the fire department at a cost of \$740. Motion approved.**

EMS DEPARTMENT

- Chief Matt Bechstein provided the November run reports.
- Mr. Bechstein noted that he spoke with the Burgess representative, Matt Young, and he had no update on the status of ambulance 685 that is service for repairs.
- The cost of the course is \$2,800 / nurse for those taking the paramedic transition course. The township had already agreed to pay half of the course. Once the requirements of the course are met, the township will reimburse the employees for the other half.
Mrs. Getz moved, Mr. Vetter seconded a motion to approve payment of one half of the invoice to Four County for the paramedic transition course for the nurses, as well as payment for the last half as reimbursement to the township personnel who complete the course successfully. Motion approved. If an individual does not complete the course, they will be responsible for reimbursing the township for the costs incurred.
- Mr. Bechstein questioned how to proceed with random drug testing. Mr. Vetter will discuss with OTARMA for guidelines.
- Mr. Bechstein also indicated he will be looking into an employee evaluation form.
- The bay door at the station is in need of repair.
- The Trustees questioned the need for equipment once Squad 685 is put in service. Chief Bechstein indicated the needs will be nominal.
- Deputy Chief Jerry Saunders noted concerns about carbon monoxide poisoning along with the use of generators.

- **Mr. Vetter moved, Mr. Bostdorff seconded a motion to approve a credit card for Deputy Chief Jerry Saunders with a limit of \$500. Motion approved.**

ROAD DEPARTMENT

- Jeff Eckel, Road Supervisor reported on the road status and salting of same.
- Discussion was held on the work done by Thomas Peterson at the curve on Hull Prairie Road and indicated they were pleased with the work. Also trees should come down at the King and River Road intersection and it was decided it would happen in 2020.
- The order for the new pick up truck is in limbo.
- Lead pick up was completed
- Recall notices were handled on the Squad 680 and a truck in the fire department fleet.
- A new lawn mower is needed. Quotes will be gathered.
- Talks with the City of Perrysburg are needed with regard to Five Point Road.

ZONING DEPARTMENT

- Zoning Inspector Jeff Ford provided a report for review.
- Mr. Ford indicated that Linda Holmes, Assistant Prosecuting Attorney, wants to speak with him about the Meyer property and the change in zoning with fences. The rezoning request is in the hands of the Meyer family.
- Mr. Ford noted his concerns with regard to changes in plans made by McCarthy with regard to cul de sacs and property lines into ponds in Village at Riverbend Plats. He will be attending the Planning Commission meeting with regard to this.

OLD BUSINESS

- Mr. Vetter indicated the township may 'inherit' the St. Mary Mother of Sorrows Cemetery on Five Point Road.

THE OATH OF OFFICE WAS ADMINISTERED BY TRUSTEE PENELOPE S. GETZ FOR TRUSTEE FRED E. VETTER FOR THE FOUR-YEAR TERM BEGINNING JANUARY 1, 2020.

NEW BUSINESS

- **Mr. Vetter moved, Mrs. Getz seconded the following individuals for five-year terms beginning January 1, 2020:**
 - Mike Moulton, Zoning Commission
 - Mike Bostdorff, Zoning Commission
 - Don Cromley, Board of Zoning Appeals**Motion approved.**
- **Mrs. Getz moved, Mr. Vetter seconded a motion approving Chuck Steedman as a five-year term member of the Board of Zoning Appeals. Motion approved.**
- **Mr. Bostdorff moved, Mrs. Getz seconded a motion to approve pay raises for EMS personnel and Fire Chief Steve Asmus of 3.5 percent beginning with the December 22, 2019 pay period. Motion approved.**
- **Mrs. Getz moved, Mr. Vetter seconded a motion to approve pay for Fire Captain Eric Featzka of \$2,500 annually; and Fire Lieutenants Tyler Ellis and Ben Valis of \$1,500 annually. Motion approved.**
- **Mr. Vetter moved, Mrs. Getz seconded a motion to approve payroll payment of Fire Department First Responders to EMS pay if they become part of the transport team on an EMS response. Motion approved.**
- **Mr. Bostdorff moved, Mrs. Getz seconded a motion to approve a 3.5% pay raise for Road Supervisor, Jeff Eckel, and Zoning Inspector/Road Maintenance, Jeff Ford. Motion approved.**
- **Mrs. Getz moved, Mr. Vetter seconded a motion to approve the following payroll updates:**
 - part time personnel / fire department work hours to \$16.00 / hour
 - Fire Chief and Assistant 3.5% pay raise. Motion approved.
- **Mrs. Getz moved, Mr. Vetter seconded a motion to approve Tom Fowler be placed on leave as Training Officer/Captain with pay. Motion approved.**
- **Mr. Bostdorff moved, Mrs. Getz seconded a motion by acclamation to elect Fred Vetter as Chairman of the Board of Trustees for 2020. Motion approved.**
- **Mrs. Getz moved, Mr. Vetter seconded a motion to approve Jim Bostdorff as Vice Chairman of the Board of Trustees for 2020. Motion approved.**
- **Mrs. Getz moved, Mr. Vetter seconded a motion to approve the meetings of the township to be held on the 1st and 3rd Wednesday of the month at 6:00 p.m. at the township administration building. Motion approved.** The time change is duly noted and will be published to the township website.
- **Mr. Vetter moved, Mr. Bostdorff seconded a motion to approve representation as follows:**
 - New Belleville Ridge Joint Cemetery – Penny Getz

- Union Hill Cemetery – Fred Vetter
 - TMACOG – Penny Getz
- Motion approved.
- Mr. Vetter moved, Mrs. Getz seconded a motion to approve health and dental insurance coverage to elected officials and full time employees. Motion approved.

Mr. Bostdorff moved, Mrs. Getz seconded adjournment of the meeting at 4:00 pm. Motion approved.

Fred E. Vetter, Chairman

Penelope S. Getz, Trustee

James F. Bostdorff, Vice Chairman

Laurie L. Limes, Fiscal Officer