

# Middleton Township Trustees

*Wednesday, April 3, 2019 9:00 a.m.*

Mr. Vetter called the meeting to order at 9:00 a.m. The Pledge of Allegiance was spoken. Trustees Bostdorff, Getz and Vetter and Fiscal Officer Limes were in attendance. The sign-in sheet for employees and visitors is attached with the approved minutes.

Noted on the sign in sheet is a statement indicating the meeting may be recorded or streamed live to the internet by a visitor - not at the authority of the township trustees.

## VISITOR COMMENTS

- Victor Coleman, Account Representative for FirstEnergy introduced himself to the officials. He takes over from Paul Thornton who retired at the end of 2018.

## FISCAL OFFICER REPORT

- Mrs. Limes provided appropriations for Trustee review. Discussions were held with regard to a variety of matters and it was determined that a final review would be given at the evening session.
- The township policy handbook was reviewed and changes/updates were confirmed by the Trustees. The document will be turned over to Moulton & Associates for formatting. It was also discussed to have the document made available on the township website. Hard copy will be provided to all personnel on staff.

## EMS DEPARTMENT

- Chief Matt Bechstein and the Trustees reviewed the status of the payment due Burgess Ambulance. A phone conference was held with the representative and owner of the company to resolve the final payment. A review was held of change orders, upgrades and items removed from the original build paperwork. It was determined that the township will pay the difference of \$34,248 as invoiced.
- Chief Bechstein reviewed the need for a 'lazy susan' for the new ambulance, specifically to house the Genesis tools and battery. **Mr. Bostdorff moved, Mrs. Getz seconded a motion to purchase the 'lazy susan' and other supplies in regard to the Genesis tool that will be housed on the new ambulance. Motion approved.**
- Chief Matt Bechstein reviewed run volume report for March.
- The new ambulance will be numbered #685. The old truck remains 680.
- A six-month leave of absence was requested by Paramedic Al Bagdonis.
- Application was made for three state grants.
- A mandatory meeting was scheduled with staff at the end of March. Three different days were made available for attendance.

## FIRE DEPARTMENT

- Chief Bechstein is attending the Webster Township meeting with regard to the fire contract. A review of the contract was held and a confirmation of the area covered in Webster will be reviewed and attached to the contract for clarification.

## NEW BUSINESS

- Mr. Vetter discussed the need for screens/projection in the large conference room. He reviewed an option that placed TV screens on a wheeled 'cart' and would provide ease of movement in the room and building.

**Mrs. Getz moved, Mr. Bostdorff seconded a motion at 11:30 a.m. to recess the meeting until 6:30 p.m. Motion approved.**

## FIRE DEPARTMENT

- Chief Steve Asmus provided the March run report for review.
- The quarterly report for Plain Township was reviewed.
- Mr. Bostdorff moved, Mrs. Getz seconded a motion to approve Fire Fighter Emanuel Aranda for a one-year probation. Motion approved.
- Mr. Asmus provided an update to the department SOG's which now includes a policy with regard to Cancer Reduction – to keep the department in alignment with equipment purchased through the BWC grant.
- Mr. Vetter moved, Mrs. Getz seconded a motion to approve Chief Asmus' attendance at the OFCA Officer Development Conference in July at a cost of \$430. Motion approved.

- Mrs. Getz moved, Mr. vetter seconded a motion to approve the purchase of a third thermal imaging camera for the township at a cost of \$9,300. Motion approved. It was noted that the original camera is 15+ years old and one of its batteries cannot be replaced, but the camera is still functional.
- Assistant Chief Brian Kotula indicated they are working on old fire fighter gear to be taken out of inventory. Options for disposal are being pursued.
- **Mr. Vetter moved, Mr. Bostdorff seconded a motion to approve the sale of the original fleet ambulance #684 on govdeals. Motion approved.**
- Fire Fighters Abby Bechstein and Jennifer Featzka were in attendance to discuss a Class A Event being planned for the fire department personnel at Tanglewood Golf Course. The Trustee all 'applauded' the effort and shared their support of the evening. Mrs. Getz moved, Mr. Vetter seconded a motion to approve the township provide financial support for the evening of \$1,500. Motion approved.
- Mr. Kotula noted the passing of fire fighter George Nicholson. Arrangements for funeral/memorial are pending.
- Chief Asmus noted that Principle Business is considering the implementation of fire fighter personnel on staff.

**EMS DEPARTMENT (CONT'D)**

- A review of a proposed purchase of mattresses for the EMS department was held. Mrs. Getz moved, Mr. Vetter seconded a motion to approve the purchase of mattresses per the estimate provided by Chief Bechstein from Working Fire Furniture & Mattress. Motion approved.

**FISCAL OFFICER REPORT**

- **Mrs. Getz moved, Mr. Vetter seconded approval of accounts and payroll as submitted. Motion approved.** A payment register is attached to the approved minutes.

**OLD BUSINESS**

- Mrs. Getz reviewed a letter received from concerned citizens with regard to the cemetery on Five Point Road under the Diocese.

**NEW BUSINESS**

- Mrs. Getz moved, Mr. Bostdorff seconded a motion to allow Tammy Waynick access to clay tile as an outlet for a replacement septic system. Ms. Waynick's address is 11053 Middleton Pike. Motion approved.

**Mrs. Getz moved, Mr. Bostdorff seconded adjournment of the meeting at 8:40 pm. Motion approved.**

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Fred E. Vetter, Chairman

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Penelope S. Getz, Vice Chairman

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James F. Bostdorff, Trustee

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Laurie L. Limes, Fiscal Officer