

Middleton Township Trustees

Wednesday, January 2, 2019

6:30 p.m.

Mr. Vetter called the meeting to order at 6:30 p.m. The Pledge of Allegiance was spoken. Trustees Bostdorff, Getz and Vetter and Fiscal Officer Limes were in attendance. The sign-in sheet for employees and visitors is attached with the approved minutes.

Noted on the sign in sheet is a statement indicating the meeting may be recorded or streamed live to the internet by a visitor - not at the authority of the township trustees.

Mrs. Getz moved, Mr. Bostdorff seconded a motion to approve Fred Vetter as Chairman of the Middleton Township Board of Trustees. Motion approved.

Mr. Vetter moved, Mrs. Getz seconded a motion to approve Penelope Getz as Vice Chairman of the Middleton Township Board of Trustees. Motion approved.

Mrs. Getz moved, Mr. Vetter seconded a motion to approve the meeting dates and times for the Board of Trustees for the 1st and 3rd Wednesdays of the month, with meetings beginning at 6:30 p.m. Motion approved. It is noted the 1st Wednesday meeting will be dedicated to Fire and EMS departmental reports and the 3rd Wednesday meeting will be dedicated to Road and Zoning departmental reports.

FISCAL OFFICER REPORT

- **Mrs. Getz moved, Mr. Bostdorff seconded a motion to approve the December 19, 2018 meeting minutes as provided. Motion approved.**
- **Mr. Bostdorff moved, Mr. Vetter seconded approval of accounts and payroll as submitted. Motion approved.** A payment register is attached to the approved minutes.
- Mrs. Limes informed the Trustees of two separate incidents of duplicate checks cashed. There is a potential fraudulent claim with one vendor and the other duplicate payment is being handled with a local vendor.
- **Mr. Bostdorff moved, Mrs. Getz seconded a motion to approve Resolution 19-0102 TEMPORARY APPROPRIATIONS. Role was called: Mr. Bostdorff – YES; Mrs. Getz – YES; Mr. Vetter – YES**

EMS DEPARTMENT

- Chief Matt Bechstein reviewed the December run report.
- A year-to-date report was provided dating back to 1994.
- A review was held on the 'pin' map indicating runs by all departments throughout the township.
- No update was available with regard to the new ambulance.
- Chief Bechstein expressed interest in a full-time position with the township.

FIRE DEPARTMENT

- Chief Steve Asmus provided the December run report and a 2018 annual report.
- A report showing calls into Plain Township for the 2018 year was provided.
- **Mr. Vetter moved, Mrs. Getz seconded a motion to approve Resolution 19-0102 (B) – Middleton Township Mitigation Plan. Role was called: Mr. Bostdorff – YES; Mrs. Getz – YES; Mr. Vetter – YES.** The Mitigation Plan was developed by the Wood County Emergency Management Agency and will be provided to same.
- **Mrs. Getz moved, Mr. Bostdorff seconded a motion to approve Chief Steve Asmus and one (1) additional township fire fighter to attend the FDIC Conference in Indianapolis April 8-13. Motion approved.** Cost for the conference is \$670 / attendee plus hotel accommodations.
- Assistant Chief Brian Kotula reported that the Jr. Fair Building rate will remain at \$450 for this year's fire department dance in February.
- Mr. Kotula also updated the Trustees that he sustained an injury and is out-of-service for runs.

NEW BUSINESS

- **Mr. Vetter moved, Mrs. Getz seconded a motion to approve the Work Agreement with the Wood County Engineer for \$75,000. Motion approved.**
- **Mr. Vetter moved, Mrs. Getz seconded a motion to approve Resolution 19-0102 (C) – TOWNSHIP SPENDING APPROVAL which would allow The Trustees, Fiscal Officer, Jeff Eckel, Steve Asmus and Matt Bechstein to make purchases up to \$2,500 without approval by the Board. Role was called: Mr. Bostdorff – YES; Mrs. Getz – YES; Mr. Vetter – YES**

- **Mr. Vetter indicated he will be reviewing Dunbridge Road with Jason Sisco from the Wood County Engineers' Office for**

Mrs. Getz moved, Mr. Bostdorff seconded adjournment of the meeting at 8:00 pm. Motion approved.

Fred E. Vetter, Chairman

Penelope S. Getz, Vice Chairman

James F. Bostdorff, Trustee

Laurie L. Limes, Fiscal Officer