

Middleton Township Trustees

Wednesday, December 19, 2018

9:00 a.m.

Mr. Vetter called the meeting to order at 6:30 p.m. The Pledge of Allegiance was spoken. Trustees Bostdorff, Getz and Vetter and Fiscal Officer Limes were in attendance. The sign-in sheet for employees and visitors is attached with the approved minutes.

Noted on the sign in sheet is a statement indicating the meeting may be recorded or streamed live to the internet by a visitor - not at the authority of the township trustees.

VISITOR COMMENTS

- Jason Sisco, Deputy Engineer, Wood County Engineers' Office (WCE), addressed the Trustees with a variety of items including the timeline for the Township Work Agreement, road and bridge oversight, 2019 salt purchase and permits. Mr. Sisco clarified that he will serve as the liaison on all matters with regard to townships and road projects. Private culvert permits will be issued by the WCE and he supported townships handling their own permits for utilities and road cuts/bores. Storm taps will be handled by the WCE. In addition, Mr. Sisco clarified special hauling permits and indicated there is a different weight classification for farm equipment. The WCE issues special haul permits for trips you "can't break down" and can be hauled lawfully.
- Nexus reached out to the WCE and has requested they cold patch roads that were torn up by the pipeline project.
- Five Point Road resident Janis Butzier reviewed pictures taken of their property with Mr. Sisco and discussed the longevity of the drain tile at Sheldon Gardens. Discussion revolved around the location of Ms. Butzier's property and noted it should drain to the east. The Township Trustees made a commitment to jet the drains at the location annually to keep the tree roots out of the lines and allow for the drains to flow freely.
- Kevin Laughlin from the WCE updated the Trustees on the Stormwater Agreement with the county. A policy paper for the WCE was submitted as well as a data questionnaire that he requested be returned by February. Drainage for the township building was reviewed with Mr. Laughlin and Jeff Buehrer from Poggemeyer Design Group.

FIRE DEPARTMENT

- Stan Crosley from the Ohio Fire Chiefs Association reviewed the Fire Station Analysis with the Trustees. He noted that response from our department fire fighters as 'very good.' He indicated he was providing a facility assessment and analysis and the report provided single station and multiple station recommendations. He did encourage the Trustees and fire department to establish performance goals for the township.

VISITOR COMMENTS (cont'd)

- Paul Thornton, FirstEnergy representative, addressed the Trustees with regard to the power line plans that are under review. He indicated it would be 2020 before a final plan would be implemented. Mr. Thornton acknowledged his retirement at the end of the year and provided his replacement's name – Victor Coleman - and contact information.

Mrs. Getz moved, Mr. Vetter seconded a motion to recess the meeting for staff and visitor lunch at 11:45 a.m. Motion approved.

Mr. Bostdorff moved, Mrs. Getz seconded a motion to reconvene the meeting at 1:30 p.m. Motion approved.

ROAD DEPARTMENT

- Jeff Eckel, Road Supervisor indicated the snow plows have been prepped and are ready for service.
- The road signs from the ODOT grant have been taken into inventory.
- The ceiling in the road maintenance building will be under construction in January by Dunipace Builders.

FIRE DEPARTMENT (cont'd)

- Fire Chief Steve Asmus provide a YTD run report as well as a YTD report on individual runs and locations.
- Chief Asmus noted the new command vehicle from Thayer Chevrolet was 'in transit' and it could be a number of weeks yet before it can be put into service.

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EMS DEPARTMENT

- Chief Matt Bechstein provided the November run report for the department.
- The new ambulance ordered from Burgess Ambulance will be another 13 weeks. Chief Bechstein reviewed the problem with the original order, noting a 450 chassis was used instead of the 550 as ordered. A discount will be applied to the order with negotiation on that still in progress.
- Paramedic Refresher courses will be held at the township administration building on January 3, 8, 17, 22, 31 and February 5 from 8:00 am – 5:00 pm.

ZONING DEPARTMENT

- Zoning Inspector Jeff Ford provided an updated zoning report.
- A new zoning code map was provided and it was noted that it will be reworked with the existing color scheme of the township.
- A dispute is on-going with regard to a lean-to added to a River Road property that is on an adjacent neighbor's property.
- **Mrs. Getz moved, Mr. Bostdorff seconded a motion to approve Dustin Brown, Dunbridge Road, to a five-year term as an alternate on the Zoning Commission. Motion approved.**
- **Mr. Vetter moved, Mrs. Getz seconded a motion to approve Alan Pullins as a member of the Board of Zoning Appeals for a five-year term. Motion approved.**
- The new evergreen tree line will be planted in the spring – due to inclement weather this fall.
- Mr. Ford will be obtaining a quote from Envirocare for a sprinkler line to the trees and landscaping at the sign.
- The Prosecutor's office is reviewing all the documentation with regard to the Health District's responsibilities at the Mansour property in Dunbridge.
- Mr. Ford noted the BZA will be meeting in January with the Zoning Commission to reorganize and approve minutes from the hearing this past fall.

FISCAL OFFICER REPORT

- **Mr. Bostdorff moved, Mrs. Getz seconded a motion to approve the December 5, 2018 meeting minutes as provided. Motion approved.**
- **Mrs. Getz moved, Mr. Vetter seconded approval of accounts and payroll as submitted. Motion approved.** A payment register is attached to the approved minutes.
- **Mr. Vetter moved, Mrs. Getz seconded a motion to approve Resolution 18-1219 – Amended Permanent Appropriations for the following funds: 1000, 2021 & 2192**
Role was called: Mr. Bostdorff – YES; Mrs. Getz – YES; Mr. Vetter – YES

NEW BUSINESS

- **Mr. Bostdorff moved, Mrs. Getz seconded a motion to approve a three (3) percent wage increase for the EMS department personnel; Jeff Eckel, Road Supervisor and Jeff Ford, Zoning Inspector beginning with the December 23, 2018 payroll cycle. Motion approved.**
- **Mr. Vetter moved, Mrs. Getz seconded a motion to approve Fire Chief Steve Asmus be paid for a 35-hour work week beginning January 2019. Motion approved.**
- It is duly noted that cemetery representatives remain with:
 - Penelope Getz – New Belleville Ridge Joint Cemetery
 - Fred Vetter – Union Hill Cemetery
- **Mrs. Getz moved, Mr. Vetter seconded a motion to approve health and dental benefits to the full-time township employees and the elected officials. Motion approved.**
- **Mr. Vetter moved, Mrs. Getz seconded a motion to approve reimbursement of Medicare B premium for James Bostdorff and Penelope Getz. Motion approved.**
- **Mrs. Getz moved, Mr. Bostdorff seconded a motion to approve a bonus for the following individuals:**
 - EMS Chief Matt Bechstein - \$350 | Assistant Fire Chief Brian Kotula - \$200**Motion approved.**

Mrs. Getz moved, Mr. Bostdorff seconded adjournment of the meeting at 3:30 pm. Motion approved.

Fred E. Vetter, Chairman

Penelope S. Getz, Vice Chairman

James F. Bostdorff, Trustee

Laurie L. Limes, Fiscal Officer