

Middleton Township Trustees

Wednesday, April 4, 2018

5:30 p.m.

Mr. Vetter called the meeting to order at 5:30 p.m. The Pledge of Allegiance was spoken. Trustees Bostdorff, Getz and Vetter and Fiscal Officer Limes were in attendance. The sign-in sheet for employees and visitors is attached with the approved minutes.

Noted on the sign in sheet is a statement indicating the meeting may be recorded or streamed live to the internet by a visitor - not at the authority of the township trustees.

NEW BUSINESS

- Stan Crosley from the Consulting Division of the Ohio Fire Chiefs' Association (OFCA) was in attendance to review consulting services with regard to Firehouse Location Analysis. The following items were highlighted as to what their consultation involves:
 - Response performance
 - Risk analysis on commercial business, residential, natural environmental, and surface transportation including rail, highway, river
 - Use of GIS mapping and software that identifies 5, 6, and 8 minute travel time locations
 - Identification of significant risk areas that would affect response time
 - Zoning regulations, growth and service area for department
 - Use of a pool of consultants with background in rural market
 - Can Include total response area for department, as well as township
 - Service contracts and annexation can be considered
 - Proposal with pricing done within 120 days
 - Staffing proposal a separate contract, but can be included as directed
 - Process takes approximately six (6) months
 - Cost to township estimated \$12,000-\$18,000

Trustees indicated acceptance of proposal being drawn and provided to Fire Chief Asmus and Fiscal Officer Limes.

FISCAL OFFICER REPORT

- **Mrs. Getz moved, Mr. Bostdorff seconded a motion to approve the March 21, 2018 meeting minutes as provided. Motion approved.**
- **Mr. Bostdorff moved, Mr. Vetter seconded approval of accounts and payroll as submitted. Motion approved.** A payment register is attached to the approved minutes. Mr. Bostdorff questioned the implementation of a 'rainy day' fund.
- Mrs. Limes provided an update to the investment portfolio.
- **Mrs. Getz moved, Mr. Bostdorff seconded Resolution 18-0404, Permanent Appropriations: Role was called: Mr. Bostdorff – YES; Mrs. Getz – YES; Mr. Vetter – YES.**
- **Mr. Bostdorff moved, Mrs. Getz seconded a motion to approve payment for the sign at the township administration building, allowing the check to be stamped. Motion approved.** The invoice will be emailed to the Fiscal Officer.

FIRE DEPARTMENT

- Chief Steve Asmus provided the March run report for the department.
- A fire fighter application was received from a Roachton Road resident who lives just north of the township line. Due to the current standards for hiring within the township coverage area, the application was not considered by the Trustees. Assistant Chief Brian Kotula asked the Trustees to consider language for the township policies that might allow for a broader scope.
- Wood County Weekend, a training options for township fire fighters, will be held in Columbus April 7-9.
- Chief Asmus reported that Plain Township Trustees are working on options for a Fire Prevention Safety Officer for its township.
- Warren Fire Equipment will be holding SCBA testing on May 14 at Station 1.
- An SCBA fill station was reviewed with the Board. It would provide a containment system but allow for the cascade system currently in place. The estimated cost is \$9,000-\$13,000.
- The truck committee has met and reviewed a variety of apparatus at local stations. The search includes rescue pumpers and a command vehicle.

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EMS DEPARTMENT

- Chief Matt Bechstein reviewed the run report for March 2018.
- A reimbursement for Continuing Education was submitted for Paramedic David Badenhop.
- Paramedic Andrew Vascik has submitted his resignation from the department.
- Paramedic Tyler Ellis has returned to the area and will be placed back into EMS rotation as a 'new hire.'
- Chief Bechstein has priced new office chairs with BioFit.
- The AED in the township building will be tested by PhysioControl the following week.
- Chief Bechstein reviewed an email from the attorney handling the ambulance accident which notes he is requesting immunity for the township in the matter
- A quote for a new ambulance was provided for Trustee review from Burgess Ambulance at a price of \$285,000 which includes a new power cot. The rig would be built on a F550+ chassis.
- The ambulance will be serviced at OhioCAT and an ambulance will be in service on loan from Troy Township. Mrs. Limes will work with the Troy Township Fiscal Officer on payment for daily use.
- A discussion with regard to a Safety Day or a Township Day in 2018 was held. A committee needs to be established and dates looked into that do not conflict with our community events.

OLD BUSINESS

- The Trustees indicated the NEXUS pipeline is to begin in the area April 7.

Mrs. Getz moved, Mr. Bostdorff seconded adjournment of the meeting at 8:00 pm. Motion approved.

Fred E. Vetter, Chairman

Penelope S. Getz, Vice Chairman

James F. Bostdorff, Trustee

Laurie L. Limes, Fiscal Officer