

Middleton Township Trustees

Wednesday, March 7, 2018

6:30 p.m.

Mr. Vetter called the meeting to order at 6:30 p.m. The Pledge of Allegiance was spoken. Trustees Bostdorff, Getz and Vetter and Fiscal Officer Limes were in attendance. The sign-in sheet for employees and visitors is attached with the approved minutes.

Noted on the sign in sheet is a statement indicating the meeting may be recorded or streamed live to the internet by a visitor - not at the authority of the township trustees.

FISCAL OFFICER REPORT

- **Mrs. Getz moved, Mr. Bostdorff seconded a motion to approve the February 21, 2018 meeting minutes as provided. Motion approved.**
- **Mrs. Getz moved, Mr. Bostdorff seconded approval of accounts and payroll as submitted. Motion approved.** A payment register is attached to the approved minutes.
- **Mrs. Getz moved, Mr. Vetter seconded a motion to approve STAROhio investments based on options to improve the interest rate with the Fifth Third Investments. Motion approved.**
- Mrs. Limes noted the township OTARMA renewal is pending. A review of inventory will need to be made.

FIRE DEPARTMENT

- Chief Steve Asmus indicated he would be in attendance at the NEXUS pipeline safety meeting, along with other members of the department.
- Chief Asmus provided the February department run report.
- Consideration for the departments to be involved in an ice rescue safety course was requested. Instructors from Michigan Rescue Concepts would come to the area in 2019. The course will be offered to neighboring departments. A registration fee is needed to secure the instructors and confirm a date for the training.
Mr. Vetter moved, Mrs. Getz seconded a motion to approve \$1,000 to register the township with Michigan Rescue Concepts for Ice Rescue Training in 2019. Motion approved.
- Additional ice rescue equipment is needed and could be stored on vehicle 684. Two more suits, along with six additional helmets, vests, and ropes are needed.
Mrs. Getz moved, Mr. Bostdorff seconded a motion to approve the purchase of two ice rescue suits, six helmets, vests and roping. Motion approved.
- Mr. Bostdorff moved, Mr. Vetter seconded a motion to approve the purchase of pull overs with department logo for the fire department personnel at a cost of \$100 / pull over. Motion approved.
- Chief Asmus provided an update to the hiring of part-time personnel. It was noted that our EMS personnel have been asked to indicate their interest in filling this role. It is estimated the pay would run \$16/hour and the shift would be 8:00 am – 5:00 pm.
- Conversation revolved around the township's responsibility as the jurisdiction responsible for the Wood County Fairgrounds, as it is in the township's Plain Township coverage area. An inspector for that site, and other Plain Township sites, is needed to be determined by the Plain Township officials.

EMS DEPARTMENT

- Deputy Chief Scott Honsberger reviewed the run volume report for February 2018.

ROAD DEPARTMENT

- Mr. Vetter noted that surveys will be needed of areas in Dunbridge and Dowling in order to gather quotes on road improvements in the villages.

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OLD BUSINESS

- Mr. Vetter questioned the Board about the township sign, indicating the stone is not rising above the top of the sign. Mr. Vetter will pursue with the sign company for a solution which agrees with the approved sign layout.
- The policy handbook meeting was reviewed, noting a merger of the new handbook language provided with the original document generated by the township staff needs to occur. The Fire department and EMS department will handle the edits to their individual department guidelines.
- Mrs. Getz moved, Mr. Vetter seconded a motion to approve the purchase of two five-drawer lateral filing cabinets at a cost of \$1,718. Motion approved.

VISITOR COMMENTS

- Don Cromley questioned the start of trenching for the NEXUS pipeline in the township.

Mrs. Getz moved, Mr. Bostdorff seconded adjournment of the meeting at 8:10 pm. Motion approved.

Fred E. Vetter, Chairman

Penelope S. Getz, Vice Chairman

James F. Bostdorff, Trustee

Laurie L. Limes, Fiscal Officer